

San Diego Miramar College
Academic Affairs Committee
Jerry Buckley & Linda Woods, Co-Chairs
November 15, 2012

MINUTES

Present: Jerry Buckley, Linda Woods, Lou Ascione, Dawn Burgess, David Buser, Mary Hart, Mary Kjartanson, Steve Lickiss, Mark Manasse, Marie McMahon, Lynne Ornelas, Susan Schwarz, Jordan Omens, Rod Porter, Gerald Ramsey, Tom Schilz, Katinea Todd, Harvey Wilensky, Dan Willkie and Joe Young. Guests: Mike Charles, Daphne Figueroa and Buran Haidar.

Absent: George Beitey, Ed Brunjes, Bob Fritsch, Sheryl Gobble, Paulette Hopkins, Adela Jacobson, David Navarro, Duane Short and Dana Stack.

Call to Order: The meeting was called to order by Jerry Buckley at 2:34 p.m.

1. **Approval of Agenda.** It was moved, seconded and carried to approve the agenda of November 15, 2012.
2. **Approval of Meeting Minutes.** Postponed.
3. **Old Business.** None.
4. **New Business.**
TMC Updates. Jerry Buckley presented and discussed the status of the Transfer Model Curriculum (TMC) and pointed out that 80% of the district's students go on to attend SDSU. He distributed handouts of a General TMC Overview, a list of Finalized TMCs, and the Course Identification Numbering System (C-ID). All articulated courses must have C-ID numbers by the end of January 2013. He said that we are required to have 80% compliance by Fall 2013 and 100% compliance by Fall 2014. The VPIs are working with Shelly Hess and articulation officers, and a task force has been formed, including David Navarro and Naomi Grisham.
5. **Presentations.**
TaskStream Demonstration. Laura Murphy said that the TaskStream system would help with streamlining the Program Review process. She introduced Susan Mun of TaskStream, who gave a brief overview and demonstration of the system; then Jill Baker of San Diego Mesa College gave an overview of the way in which Mesa has successfully implemented and individualized the system.
6. **Information.**
SLO Coordinator Q & A.
7. **Sub-Committee Reports.**
 - a. The PLACe Advisory Group. None.
 - b. BSI. None.
 - c. Program Review/SLOAC. None.

- d. Distance Education. None.
- e. Academic Standards. None.
- f. Honors. None.

8. **Other**. None.

9. **Adjournment**. It was moved, seconded and carried to adjourn the meeting at 4:00 p.m.

Next Meeting: February 21, 2013

Recorder: K. Todd