

Academic Affairs Committee
May 5, 2011
Randy Barnes and David Navarro, Co-Chairs

MEETING NOTES

Present. Randy Barnes; David Buser; Daphne Figueroa; Sheryl Gobble; Buran Haidar; Mary Hart; Paulette Hopkins; Marie McMahon; Carol Murphy; Tom Schilz; Susan Schwarz; Duane Short; Joe Young; Dan Willkie; Linda Woods.

I. Agenda. The Agenda was not approved because a quorum was not present.

II. Minutes. Postponed.

III. Old Business.

A. 2011-12 FTEF Allocations.

R. Barnes, Interim Vice President of Instruction, said that the FTEF allocations given to the deans were at the high range. He recommended that they schedule conservatively for Fall, but not make drastic cuts; rather, budget for a \$16 Million all-cuts budget and be aware of courses that can be cancelled if necessary. We can schedule courses not to print so that if we need to cancel them they don't show up on the online schedule. If courses are zero-capped, they show up on the schedule and make the students angry if they can't register. There will be a budget revision on May 16 which will probably be an all-cuts budget; however, there are some discussions going on that may keep us from facing the full State-wide \$800 Million cut.

B. Budget.

D. Figueroa, Academic Senate President, reported on yesterday's DGC. The Chancellor gave an update on the budget, which is still uncertain. State revenues are up more than expected from property taxes which reduces the deficit a little. There are still efforts to pass the tax extensions, which may or may not happen. There could be some effect from Facebook and Twitter going public in the near future, but we are currently facing an all-cuts budget. Every department should plan for a range of scenarios: \$27 Million, \$17 Million, \$10 Million and \$5 Million, with four different iterations of the schedule with courses earmarked for cancellation for each scenario.

IV. New Business.

A. Review Draft Accreditation Response.

R. Barnes said that the Accreditation Response Forum was well attended and gathered great feedback from numerous people, which will be incorporated into a draft by D. Short, probably by tomorrow. We intend to have a very clean draft by the end of this semester, and any minor formatting changes or emergency changes can be done during the summer so that it can go to the Board in September. D. Figueroa said the draft response will go to the Academic Senate and then to CEC.

B. 2011-12 Instructional Program Review report form.

D. Short said that the program review report form had been approved and would be emailed out to department chairs at the beginning of the summer.

C. BSI update.

D. Figueroa reported on a recent BSI committee meeting where all proposals for next year were considered. Next year's budget is only \$134,000 (from \$175,000-\$200,000 in recent years). Almost every group has collected excellent data and anecdotal evidence that the work we've done has benefitted our students. The committee doesn't want to cut out any programs, so it will ask each group to cut its proposal by approximately 35 percent and to be creative in finding other funding sources. Some proposals might just require scaling down, i.e., offering 10 sections instead of 14 sections.

It may be more difficult in some areas such as faculty liaisons who do supervised tutoring at The PLACe, which won't have enough funds to support two faculty liaisons, one in Math and one in English. The liaisons made a huge difference in D. Figueroa's workload this semester vs. last semester. She made a presentation to the English Dept last week and will make one to the Math Department today. She said that 0.2 FTEF is needed to have a faculty liaison, and suggested that if a class gets cancelled because of low enrollment and we're going to lose FTEF anyway, that FTEF could be used for a liaison, even if only for last the 12 weeks of the semester. Tutoring really does help our students for Math and English students; the numbers are phenomenal, anywhere from 10-20 percent of increase of success with tutoring vs. without. If BSI can still cover 60 percent, then maybe the remaining amount could rotate one semester in English and one semester in Math.

V. Presentations. None.

VI. Information. None.

VII. Reports. None.

VIII. Announcements: None.

IX. Adjournment: The meeting was adjourned at approximately 3:30 p.m.