

San Diego Miramar College  
Academic Standards Subcommittee  
November 12, 2020  
Zoom 9:30 a.m. – 11:00 a.m.

<https://cccconfer.zoom.us/j/99858585352>

## Meeting Minutes

**Members:** Benjamin Gamboa; Paul Chlapecka; Marc Hollman; Isabella Feldman; Laura Pecenco; Mara Sanft, Chris Silva; Ryan Zimmerman; Helen Houillion (guest); Jennifer Ock

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**Present:** Benjamin Gamboa, Paul Chlapecka, Marc Hollman, Isabella Feldman, Laura Pecenco, Mara Sanft, Chris Silva, Jennifer Ock

**Absent:** Ryan Zimmerman

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- 1) **Call to order** – 9:35 A.M.
- 2) **Approval of agenda** – Motion to approve by M. Hollman; seconded by I. Feldman; motion carried.
- 3) **Approval of meeting minutes (10/8/20)** – Motion to approve by I. Feldman; seconded by M. Hollman; motion carried.
- 4) **Adjudication of student petitions**
- 5) **Old Business**
  - a. Information item – Credit for Prior Learning update

M. Sanft stated the draft Credit for Prior Learning Board Policy and Administrative Procedure is currently being vetted across the three campuses. You may possibly have seen the item in your respective department meetings or an Academic Senate meeting. Miramar has been reviewing two existing Credit for Prior Learning subareas, Credit by Exam and industry certification. They are also exploring the possibilities to modify and expand this arena in addition to keeping track of the procedures in a spreadsheet format. The next phase will consist of looking into external exams (e.g., Advanced Placement and International Baccalaureate) while the third phase will involve portfolios and military credit.
  - b. Draft College Governance Handbook

M. Sanft stated the Draft College Governance Handbook (CGH) is presently in its second iteration. She sent the subcommittee's feedback to

Marie McMahon. However, the feedback regarding the term limit had not been incorporated in the current draft. Other departments and committees/subcommittees shared the same concerns about the term limits. A collegewide forum may be held to discuss the latest version.

The subcommittee reviewed the CGH feedback compilation document.

The subcommittee discussed the following points:

- Widespread concerns shared among multiple departments and committees/subcommittees
- 4 year, staggered term limits to address the amount of time it takes to learn the committee processes, related knowledge, and additional nuances
- Committee/subcommittee participation

M. Sanft stated further feedback can be sent directly to her and/or Marie McMahon.

c. District graduation requirements

M. Sanft stated there has been early discussions about reviewing the District's multicultural graduation requirement. However, the Curriculum Instructional Council and the District Articulation Council recommended to place this item on hold in order to see how the CSUs will adopt an Ethnic Studies requirement. At yesterday's Region X Articulation meeting which is composed of the local community colleges, CSU San Marcos, SDSU, and UCSD, the matter had been discussed. Mesa's Articulation Officer reported at the recent ASCCC Plenary, a number of resolutions had passed in regards to a proposal that the community colleges mandate a separate ethnic studies requirement. Once a resolution passes, the statewide Academic Senate works with the State Chancellor's Office to make the appropriate changes to Title 5 or other respective charters.

## **6) New Business**

a. FYI Proposal for course equivalency (Mesa originating)

M. Sanft stated Mesa is proposing a new form and process for course equivalency (Petition for Course Equivalency). The current form for modification of majors is through a substitution or clearance/waiving of a requirement. The new draft form and process allow the colleges to identify the course that would be equated to in addition to providing structure through a singular database. The data can be utilized to evenly apply the equivalency across the three colleges. Furthermore, Mesa possesses an AD-T Petition for Course Substitution form which Miramar can also adopt.

M. Sanft requested the subcommittee's feedback and stated she will share it at the next District Articulation Council meeting.

The subcommittee discussed the following points:

- Each campus having their own processes
- Centralized database access for all three campuses (specifically, for counselors)
- A checklist and additional documentation to guide staff and faculty

APPROVED

**7) Standing Reports**

a) Evaluator

b) Articulation Officer – None.

**8) Roundtable** – None.

**9) Adjournment** – 10:23 A.M.