

SAN DIEGO MIRAMAR COLLEGE
Student Services Committee
Wednesday, February 3, 2021
3:00 – 4:30p.m.

Committee Members:

Adrian Gonzales, Mardi Parelman, Alice Nelson, Cheryl Barnard, Damaris Garduno, Elaine Eng, Jill Dela Cruz, Jill Griggs, Kandice Brandt, Kirk Webley, Lezlie Allen, Marwa Danish, Monica Demcho, Nessa Julian, Reginald Boyd, Sonny Nguyen, Tonia Teresh, Vincent Ngo

MINUTES

- I. **Approval of the Agenda** - Barnard motioned to approve agenda, Parelman second, agenda approved.
- II. **Approval of Past Meeting Minutes, 12/2/2020** - Parelman motioned to approve minutes, Griggs second, minutes approved.
- III. **New Business**

| # | <u>Item</u> |
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| 1) | CARES Act I requests Funds available to support institutional needs and direct aid to students. Funds to be spent by the end of February 2021. Submitted requests for funds went through a comprehensive review by campus managers. Each request was examined, rated and approved based on necessity. Spreadsheet will go to CEC, school deans should be working with those departments/ individuals that were approved to submit requisitions. Webley mentioned concern regarding process and communication of process with campus. Suggested more effective communication next time funds are available to ensure equal opportunity for everyone to input requests. |
| 2) | CARES Act II planning There will be a second round of funds available; approximately a collective 9 million for all three colleges, specific allotment per institution will be identified by the district office. 1.6 million will be set aside for direct aid to students. For these funds, the projection is to look at long term needs and how to best conduct services outdoors to meet the needs of students while maintaining safety measure for all. Ideally would like to create seating with shaded areas. Parelman pointed out the previous issue with effective Wi-Fi within different areas of the campus. Gonzales reassured the project to enrich the Wi-Fi connection on campus was initiated and will be implemented using funds from the first round of the CARES Act. Next set of funds should be available in the upcoming month. Webley suggested the option to create an open-air theater, Gonzales encouraged to submit request. To ensure communication regarding funds, Teresh suggested the possibility of the college hosting a forum to provide information on the process and how to initiate a request. This would also facilitate a conversation campus-wide to best identify how to support the needs of our students. Barnard mentioned this discussion also serves as good reminder to share information discussed at meetings with our constituencies. If information is shared, it creates transparency across the campus. |
| 3) | Mapper Project Guided pathways hosted two information sessions in January for the campus to attend. If the college decides to move forward with project, there are commitments the college needs to agree to. The implementation period of project is 6 – 9 months. Guided pathways will cover cost to |

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| | college. Webley highly suggested involving IT with the implementation process as there have been some recent challenges with the implementation of Cranium. Demcho shared concern on how degree information will be maintained accurate on site. Gonzales shared part of the plan is to ensure the Curriculum Committee is heavily involved in the project. Will request for Brewster or Clarke to present additional information on Mapper at next meeting. |
| 4) | Vaccinations Barnard pointed out vaccinations are currently offered to individuals whom are 65 years or over. Each county is moving at their own rate based on quantity of vaccines they are receiving. Project to be able to offer vaccines to educators by the end of February. Health Services recently received information on procedures for the college to potentially participate in a vaccination event if needed. Barnard mentioned the My Turn website, https://myturn.ca.gov . My Turn is where Californians can find out when they become eligible for the COVID-19 vaccination, schedule appointments and sign up for notification. Webley asked if the vaccine will be a required for employees. Gonzales mentioned the district's legal department is reviewing information; however, there is no current decision. The end goal is to have a safe environment for everyone to return to campus. |

IV. On-Going Business

| # | Item |
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| 1) | SS Canvas Shell Barnard shared that the Student Services Canvas shell has launched for student use, however remains a work in progress. Nguyen pointed out only students enrolled in Miramar courses have access to hub. Faculty and staff at Miramar should have automatic access. |
| 2) | Campus Solutions Referral Process The committee reviewed letter from district sent to students whom receive a referral by their instructor for support services. After review, agreed language needs to be revamped. Nelson shared she plans to address at the supervisor meetings once they reconvene. Will bring back feedback. Demcho requested for Nelson to share referral report with her to assist students enrolled in EOPS. |
| 3) | Student Equity engagement Interviews to fill the Student Equity faculty lead position will be next week. Recommendations will be sent to President Lundburg. Julian, Padilla and Teresh scheduled to work on equity plan. As Vice President of Instruction position is currently vacant, Gonzales will assist with effort. Will plan to tie in professional development efforts into equity. Julian shared the next the Equity Alliance meeting is scheduled for 2/18. Participants include one manager, two faculty and two classified professionals. If interested in attending, participants are required to share information at a future FLEX meeting to campus. Also participating in the National assessment of collegiate campus climate and as a district, all three colleges have the opportunity to participate in Alliance. We are participating in the first part of the assessment during spring semester. Additional information will be forthcoming. |
| 4) | Roundtable Demcho - EOPS is still accepting applications. Students can access information on website. Ngo - Scholarships are still available for students, deadline to submit applications is February 19. Additionally, February is Financial Aid Awareness month, more information and resources will be sent via email throughout the month. |

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| | <p>Barnard - Hankinson sent out email with information regarding future food distributions.</p> <p>Julian - WELL Services promoted on Canvas Student Support hub. Sessions are provided via zoom. There are also workshops available. Net Tutor only available when not able to offer office hours.</p> <p>Brandt - DSPS and Math department collaboration in January. Together reviewed data and addressed some effective universal strategies students may benefit from by making the classroom a welcoming environment. Allowing all students to share challenges and request support. DSPS will be providing informational sessions to math classes the first two week of the semester.</p> <p>Gonzales - Guided Pathways will be moving forward with SSTs this semester; initial teams will focus on 1) Communications and 2) Math, Biological, Physical & Exercise Sciences. Will solicit interest from campus.</p> |
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V. **Other**

VI. **Next Meeting**

March 3, 2021

VII. **Adjourn**

Previous Agendas may be found at <http://www.sdmiramar.edu/campus/governance/committees/ssvc>

San Diego Miramar College Strategic Goals Fall 2020-Spring 2027

- 1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- 2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- 3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making.
- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.