

# College Governance Committee Minutes

San Diego Miramar College

April 28, 2019 • Zoom • 3:00pm

**Members:** Sara Agonafer (absent), Joyce Allen (absent), Darrel Harrison (absent), Adrian Gonzales, Mary Kjartanson, Laura Murphy (absent), Marie McMahon, Wheeler North, Brennan Pearson, William Wyatt, Sean Young (absent).

**Additional Guests:** Dan Igou, Donnie Tran, Larry Pink

## A. Call to Order

- Meeting called to order at 3:06p.m.

## B. Adoption of Agenda

- Adoption of agendas for 4/14/20 and 4/28/20 motioned by Kjartanson, second by North. All in favor.

## C. Approval of Minutes (4/14/20)

- Approval of minutes for 3/10/20, North moved, Kjartanson second. All in favor.

## D. Business:

#	Item
1	<p><b>Update on the Status of feedback from constituency meetings and through website from Constituency Groups.</b></p> <p>McMahon shared report provided by Kunst with feedback from the college website, and feedback she and Murphy received directly. It included technical, substantial and minor substantive suggestions. Based on the majority of received feedback, faculty do not believe there is ample time to provide quality feedback and prefer an extension of the proposed timeline.</p> <p>Gonzales recommended need to devise a plan and method of how to evaluate the feedback once received. Should create steps and set a new deadline. Could aim to vote in early fall, and start implementation of the revised governance handbook Spring 2021. North reminded need for consensus at the constituency level with all four representative groups to move the handbook forward.</p> <p>McMahon pointed out moving forward with the college forums will address some of the questions and concerns that were posed through the feedback.</p> <p>McMahon stated she can categorize feedback.</p> <p>Discussed the possibility of setting the revised deadline to receive feedback from college to the week of May 26 –June 1, 2020.</p> <p>Igou shared how beneficial it was when Kjartanson and Pink attended committee meetings to explain rationale for revisions. Suggested for this be a common practice moving forward, as it will provide additional clarity to committee members.</p> <p>Gonzales reminded there was previous plan to create a “Frequently Asked Questions” for college to reference and add to college website for easy accessibility.</p>
2	<p><b>Evaluate/Re-Assess proposed revised CGH Timeline.</b></p> <p>Based on the conversation of item D.1., timeline will be updated to meet the needs of the college’s current culture. McMahon will update timeline and send to CGC for review.</p> <p>Concern from Kjartanson was expressed that rushed process will not allow committees to adequately review and interject their input. In addition recommended being mindful of teaching schedules when creating forums.</p>

	Tentative adjusted timeline: All feedback from college due week of May 26 – June 1, 2020. Review feedback in summer 2020, and reconvene collective efforts in Fall 2020. CIA and CGC to meet early Fall 2020. Possible meeting pending to be scheduled for the month of May 2020.
<b>3</b>	<b>Compile and Analyze feedback at this meeting to categorize responses: 1) Establish elements that most colleagues find reasonable and acceptable; and 2) Identify issues that may require further clarification and discussion to seek resolution.</b> Based on the need to adjust the timeline this will be discussed at a future meeting. Some of the items will be addressed at College Forums.
<b>4</b>	<b>Plan for Campus-wide CGH Zoom Forums to address most pressing issues and concerns regarding revisions.</b> Plan to schedule college forums, no specific dates set. Direction of conversation at forums should be mindful allowing equal participation among constituencies and all committees in attendance. North suggested for CGC to send out guidance and standards regarding zoom presentations to campus.

**E. Announcements**

- None

**F. Adjournment**

- Meeting adjourned at 3:57p.m.

**G. Next Scheduled Meeting: Tue, May 12<sup>th</sup>, 2020**

\* [San Diego Miramar College 2013 – 2020 Strategic Plan Goals](#)

**I:** Provide educational programs and services that are responsive to change and support student learning and success.

**II:** Deliver educational programs and services in formats and at locations that meet student needs.

**III:** Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

**IV:** Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

\*\* [ACCJC Accreditation Standards \(Adopted June 2014\)](#)

**I. Mission, Academic Quality and Instructional Effectiveness, and Integrity**

**II. Student Learning Programs and Support Services**

**III. Resources**

**IV. Leadership and Governance**