



Miramar Distance Education Committee
Minutes February 27, 2020

Meets Fourth Thursday of each month

12:00 pm to 1:30 pm

Via Zoom and in L-108

<https://cccconfer.zoom.us/j/4041436524>

The Distance Education Committee engages in ongoing discussions about how best to integrate pedagogy, technology and policy to support student learning. (San Diego Miramar College Strategic Goals 1 & 2).

Attendees: Cheryl Reed, Chris Rodgers, Rechelle Mojica, Scott Moller, Denise Maduli-Williams, Angela Romero, Denise Maduli-Williams, Lou Ascione

1. **Agenda Approval** – approved – (Rechelle moved, Angela seconded)
2. **Minutes Approval** – approved with amendment to add a time-sensitive discussion of recent CDC advisories about the coronavirus and "teleschooling." (Rechelle moved for approval with amendment. Angela seconded).
3. **Update: potential alliances with CVC/OEI** –Scott presented a range of foundational questions to help different constituencies launch inquiries into proposed alliances with CVC/OEI. The committee discussed and amended the extensive list, voting to distribute it via Academic Affairs and Academic Senate. The list was sent to Dan Igou and Laura Murphy.
4. **Proposed changes to committee structure.** The new college handbook proposes several changes to the Distance Education Committee, including:
 - The Committee's name and function is to be changed to Distance Education Standards Committee.
 - Committee responsibilities are to be expanded, to include bi-annual review of student outcome metrics for enrollment, persistence, retention and success.
 - The administrator member is to be long-term co-chair with a faculty member, while all faculty committee members are to have term limits.
 - The Committee Chair and Online Faculty Mentor positions are to be combined. Note that currently the Chair is selected by committee member vote, while the Faculty Mentor is appointed by the administration.

After discussing the ramifications of proposed changes, the committee voted to send the following feedback to Laura Murphy (faculty) and Marsha Gable (administrator):

- Unlink mentor and chair roles.
- Maintain committee's advisory status and primary focus on pedagogical discussions among constituencies (administration, faculty, technical) rather than changing it to a group that monitors standards.
- Change "desired experience in both distance and face-to-face classes" to "REQUIRED experience."

(Angela moved, Cheryl seconded the motion.) Motion carried unanimously.

Other questions about the changes were unresolved. Our discussion will continue via email.

5. **CDC Advisories** - A brief discussion was held regarding the time-sensitive information from the CDC. [Please see Weeks 5 forward of the [Miramar Online Teaching & Learning Blog](#).] With the meeting in overtime, the committee agreed to conduct a virtual vote regarding this resolution:

The Centers for Disease Control (CDC) recently urged schools and other public institutions to begin making plans for "teleschool" in case there is a nationwide spread of coronavirus that leads to school closures. The Miramar Distance Education Committee recommends that all faculty (even those not teaching fully online classes) consider how they can use the features of Canvas and other online tools to provide students with ongoing access to course materials as a general preparedness measure. (Approved unanimously in virtual vote.)

Next meeting: March 26th

San Diego Miramar College 2013-2019 Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.