

San Diego Miramar College
Curriculum Committee
Meeting Minutes

April 3, 2019, 2:30-4:30
M-108

Members: Matthew Cain; Lisa Clarke; Isabella Feldman; Paulette Hopkins; Helen Houillion; Jennifer Ock; Larry Pink; Cheryl Reed; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman (proxy for Jon Alva and Pablo Martin); Ryan Zimmerman*

* Permanent guests

- 1) **Call to order** – 2:35 P.M.
- 2) **Approval of agenda**
 - a) L. Pink requested to add Guided Pathways to item 8., new business, and A. Stiller-Shulman requested to add the Computer Science ADT revision to item 7., old business. D. Short requested to move item 7. b., additional associate degrees policy before item 7. a., modification of course outlines for AB 705 changes.
 - b) Motion to approve by L. Pink; seconded by W. Sherman; motion carried.
- 3) **Approval of minutes from last meeting** – Motion to approve by W. Sherman; seconded by L. Pink; motion carried.
- 4) **Approval of consent agenda** – Motion to approve by W. Sherman; seconded by I. Feldman; motion carried.
- 5) **Course proposals**
 - a) New courses
 - b) Activations
 - c) Deactivations
 - d) Revisions
 - i) GEOG 102 Cultural Geography (Mesa originating; held from last meeting)
 - (1) D. Short reported that Miramar’s department does not have any objection to the revision.
 - (2) Motion to approve by W. Sherman; seconded by I. Feldman; motion carried.
 - ii) PHYS 100 Introductory Physics
 - (1) D. Short stated PHYS 100 had already been approved at Miramar College. Once it had been activated, it had been rejected for articulation due to the UCs desiring a MATH 096 prerequisite. City, Mesa, and Miramar Colleges agreed to add the course. It is in the midst of being walked through the respective committees in order to re-submit for UC approval and if approved by the committees, PHYS 100 will be walked in at Curriculum Instructional Council (CIC). The only changes in the proposal are the MATH 096 prerequisite addition and an update to one of the listed textbooks.
 - (2) The committee discussed the following points:

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- (a) Concern that the UCs will accept the M50 placement for the algebra requirement; consistent message from the UC system office, which handles transferability and IGETC certification, is that they trust the District's placement process and is considered sufficient as long as prerequisites are in place
- (b) UCs being aware of the AB 705 mandate and its effect on articulation with the UCs
- (c) Lack of uniformity in approval for IGETC across the three campuses
- (d) Re-reviewing courses that possess IGETC approval through curriculum summaries on community college and university ends

(3) Motion to approve by I. Feldman; seconded H. Houillion; motion carried.

a) Distance Education

2) Award proposals

- a) New awards
- b) Deactivations
- c) Revisions

3) Old business

a) Modification of course outlines for AB705 changes

- i) D. Short stated since CIC did not meet since the last Curriculum Committee, there is no update. However, he sent L. Pink's suggested language to Shelly Hess to utilize in courses where prerequisites are becoming advisories. He also asked to put this item on the CIC agenda.
- ii) The committee discussed the following points:
 - (1) Offering credit by exam as a substitution option
 - (2) Placing credit by exam dates in the class schedule and how exams will be approved
 - (3) Utilizing national exams for credit by exams with a scoring grid
 - (4) Possibility of adding L. Pink's suggested language change as an item to next Academic Affairs Committee meeting

b) Additional associate degrees policy

- i) D. Short reported to CIC the Curriculum Committee's votes on the number of units of separation. City and Mesa Colleges brought the item to their respective Academic Senates. The former Academic Senate members strongly felt that there should be 0 units of separation while the latter agreed to 9-12 units. The item has not been brought to Miramar College's Academic Senate. D. Short asked the item be discussed at CIC with the intention to agree upon a compromise.
- ii) The committee discussed the following points:
 - (1) Majority vote ruling in CIC
 - (2) Overlapping of courses in degrees as a reason for changing the degrees' components
 - (3) Arguments for 6 units or higher: students staying at the college longer than necessary; integrity of degrees
 - (4) Arguments for 0 units: Employability advantage in having two or more degrees in certain areas
 - (5) Difficulty in overlap between degrees in very different areas
 - (6) Assumption of students' perspectives/goals

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- (7) Earning multiple Liberal Arts and Science degrees with the 0 units of separation in place
- (8) Utilization of Southwestern College's catalog language for the ADT exception policy
- iii) The committee directed D. Short to use the following guidance:
 - (1) If City and Mesa Colleges vote for 0 units, Miramar College will support 0 units
 - (2) If City College votes for 0 units and Mesa College votes for 6 units, Miramar College will support 6 units
 - (3) If City College votes for 0 units and Mesa College vote for 9-12 units, Miramar College will support 6 units
- c) Curriculum Chair election
 - i) The committee members elected D. Short to be Curriculum Chair for the next term (2019-2021).
- d) Computer Science ADT
 - i) D. Short stated in lieu of BIOL 210A, which did not receive CID approval, BIOL 210B will be put within the Computer Science TMC template. Students may fill out a petition for course substitution with PHYS II or CHEM I courses.
 - ii) The committee discussed the following points:
 - (1) Concern about future TMC template which should be discussed with M. Sanft
 - (2) Original purpose of ADTs and the barrier ADTs create for students attempting to transfer
 - (3) Concern about being in compliance with the state law and the TMC template
- 4) New business**
 - a) Guided Pathways
 - i) L. Pink stated the Guided Pathways Steering Committee is ready to begin implementing the Guided Pathways vision for Miramar College. A PowerPoint will be sent by email to Miramar College. The presentation will consist of background information and the definition of Guided Pathways. Guided Pathways is a method to transform community colleges to be more student-centered and creates a cohesive, streamlined process for the student. It revolves around four pillars (Enter/Clarify/Stay on the path and ensure learning), and it is a coordination between Outreach, Student Services and Instructional areas.
 - ii) There is the possibility of creating two Guided Pathways coordinator positions (each with 50% reassigned time) in the instructional and non-instructional divisions. There will also possibly be six design teams whom will analyze different facets of the college and focus on interest areas. Each team lead will possibly have 0.2 reassigned time.
 - iii) D. Short stated that meta-majors [broad categories that students can start in (e.g., Humanities, Business) and aids them in selecting a particular pathway] are the part of the Guided Pathways initiative most related to the role of the curriculum committee
 - iv) The committee discussed the following points:
 - (1) Intent/primary goal of Guided Pathways
 - (2) Guided Pathways being applied to all degrees, not just CTE ones
 - (3) Concern that freshmen who recently graduated from high schools do not know what degrees they would like to acquire

5) Reports

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- a) Vice President of Instruction – P. Hopkins stated that CCCApply is being worked on at the Assessment meetings.
- b) Evaluator – None.
- c) Articulation Officer
- d) Curriculum Chair
 - i) D. Short stated the Math competency catalog language has been approved at the Academic Senate. An Academic Senate member suggested adding Advanced Placement tests to the list of courses.
 - ii) City College’s Curriculum ReTREAT will be held on April 19th from 10:00 A.M. to 2:00 P.M. RSVPs must be sent by April 15th.

6) Roundtable

- 7) **Adjournment** – 4:11 P.M.

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Attachment: Consent Agenda
April 3, 2019

Miramar-originated two- and six-year reviews without substantive changes

[None]

FYIs - Proposals for courses or awards not offered at Miramar

- a) New courses
 - i) DRAM 118 Intermediate Playwriting (City)
 - ii) HIST 205 Methodology and Practice in History (Mesa)
- a) Course revisions
- b) Course deactivations
 - i) AIRE 161 Solar Energy Utilization Lab (City)
- c) New awards
- d) Award deactivations
 - i) Creative Writing CP (Mesa)
 - ii) Liberal Arts and Sciences: Language Arts and Humanities-English AA (Mesa)
 - iii) Liberal Arts and Sciences: Science Studies-Earth Sciences (Mesa)
 - iv) Women's Studies AA (Mesa)
- e) Award revisions
 - i) Personal Trainer CA (Mesa)

“Impacts” - Proposals with administrative changes only

[None]