

Minutes – Miramar College Academic Senate
3:30-5:00pm **Feb 04, 2020** Location: M-110

Senators Present: Laura Murphy, Marie McMahon, Alex Mata, Josh Alley, Alex Sanchez, Wendy Kinsinger, Lisa Clarke, Wheeler North, Nicholas Aramovich, Lisa Brewster, Mark Dinger, Kevin Gallagher, Rodrigo Gomez, Mary Hart, Patricia Hunter, Shawn Hurley, Brit Hyland, Carmen Jay, Mary Kjartanson, April Koch, Isabelle Martin, Pablo Martin, Alanna Miller, Ryan Moore, Kevin Petti, Nam Sinkaset, Valerie Chau, George Kallas, Leslie Marovich, Melissa Martinez, Kathy Pickham, Laura Sweeney
Absent: MaryAnn Guevarra, David Halttunen, Darrel Harrison, Jordan Omens (proxy: M. McMahon), Patty Parker, Larry Pink (proxy: W. North), Melissa Wolfson (proxy: R. Moore)
Other Attendees: Mara Sanft, Jesse Lopez, D. Anthony Early-Riley, Tanya Hertz, Suganya Sankaranarayanan, William Wyatt, Donnie Tran, Juli Bartolomei

Meeting called to order at 3:34pm.

I. Adoption of Agenda

- The agenda and Consent Calendar were unanimously adopted unchanged.
- Motion made and passed unanimously later in the meeting to move item V.E. up to immediately follow item V.A.

II. Executive Committee Reports

A. Adjunct Report – W. Kinsinger

- Financial compensation is available for adjunct senators who serve in governance, but they cannot also get FLEX credit for the same service (they need to choose one or the other). Kinsinger will update soon with the details.

B. Treasurer – J. Alley

- Alley reported a balance of \$1,419.47. Scholarships still need to be taken out (about \$600).

C. Past-President – M. McMahon

- Website Improvement Project
 - Collegiality in Action team is still meeting. Updates will be brought to CGC on 2/11 and then brought to the full campus for discussion.

D. President – L. Murphy

- College President Search
 - Murphy presented the timeline:
 - 2/12: Position closes
 - 2/27: Screening of candidates
 - 3/23-25: Interviews tentatively scheduled
 - After 3/26, recommendations will be sent to the District.
 - Interviews with Chancellor
 - Open forums on campus and site visits of potential candidates to follow.
 - Recommendation for AS President to be on the site visit team. Suggestion also made that students and classified rep be encouraged to participate in the process.
- SCO Appointment
 - Position was announced in September and notification of selection wasn't sent until after January 28th. Because it is a faculty member, classes need to be altered, conveying poor planning and design of process. There is a need for a uniform process.
- Release Time for Academic Senate
 - Being increased to 2.0 from 1.6. We need to decide how to best support our AS leadership with this extra time.
- Upcoming Events
 - ASG student elections (end of February)
 - IEPI 2020-21 Strategic Enrollment Management Program (Feb 22)
 - ASCCC Spring Plenary (April 16-18)
 - IEPI Vision of Success Summit (April 27-28)
 - Please share with departments.

III. Consent Calendar

A. Academic Senate Meeting Minutes from 05 Nov 2019 and 03 Dec 2019

IV. Business: Action Items

A. Stanback-Stroud Diversity Award – L. Murphy

- Deadline is 2/14. REACT was mentioned by P. Martin as a possible nomination. If you would like to nominate someone, consider contacting them about this opportunity and let Murphy know by 2/7.

B. Adjunct Appreciation Week – L. Murphy

- Feb 24-28. Requesting \$100 for gift cards (five at \$20/each). Moved and approved unanimously.
- Murphy will coordinate with Interim President Gable for drink coupons that will be distributed through department chairs.

C. GP Scale of Adoption Self-Assessment (SOAA) – L. Clarke and L. Brewster

- This is an update on the last self-assessment submitted in April 2019. Not much progress. Update will be presented to the AS at the next meeting and will need approval then, because it needs to go to the State by March 1st. Murphy will not sign without AS approval, so be prepared to vote on approval at next meeting. Expect the updated document from Clarke and Brewster by next week.

V. Business: Discussion Items

A. Proposal for Regional Entrepreneur Center (REC) – T. Hertz and J. Lopez

- T. Hertz shared plans for the development of a permanent center, to service students in the Entrepreneur Program as well as community members and faculty. Center will start providing services to students and non-students in March. Hertz stated that District architects will redesign space on campus, with the hope for a December 2020 opening. Next REC Board of Advisors meeting will be February 19th from 1-2pm in room C104.
- Concerns were raised that this center has already been developed without the vetting and recommendation from the AS and other constituencies. No information was provided on short and long term costs, including human and facilities resources, and what impact this will have on the college.
- Senator pointed out that the program was approved by the Curriculum Committee. The issue now is in regards to the development of a community center (i.e. REC).
- Still many questions and concerns regarding process. Recommendation made to have outside discussions to ensure that the recommendation to develop the REC goes through the proper channels.

B. Board of Trustees Meeting at Miramar and Presentation of AS Resolution for Faculty/Budget Equity – L. Murphy

- BOT meeting at Miramar on 2/13 in L-105: PLEASE ENCOURAGE DEPARTMENTS TO ATTEND.
 - 3:30-4pm: Open Door Session with Trustees
 - 4-5pm: Miramar Presentation
 - 5-6pm: Regular Business Meeting (opportunity to speak). Murphy will present AS Resolution for Faculty/Budget Equity.
- Need faculty to speak one-on-one with Board members from 3:30-4pm. Need faculty to submit comment card by 5pm (5 min for individual presentations or 20 min presentation as a group) for the regular business meeting. Murphy will send list of areas of concern to senators. Contact Murphy if you are interested in speaking at the meeting.

C. CIA and Governance Committees – L. Murphy

- Draft handbook out in February; forums and feedback February-April; final handbook approval in April; training and staffing of committees in late April to May for Fall 2020. There will be a mechanism in place for adding new people while also keeping the institutional effectiveness via current members. There are proposals for new time slots as well.

D. Spring 2020 Planning Summit – L. Clarke

- 5-hour planning summit with an effort to make it all-encompassing. An effort to help organize classes into buckets or clusters. Plan for attendance on March 13th in I-130 from 9am-2pm. Breakfast and lunch included.

E. Accreditation Midterm Report Progress – M. Palma-Sanft

- In 2017, Miramar College was reaffirmed for accreditation for 7 years. Our Accreditation Midterm Report (progress report) is due to ACCJC in March of 2021. We need to formally report on: Quality Focus Essay, Self-Identified Action Projects (41) and Improvement Recommendations Identified by ACCJC Visiting team (8). Proposed Process: Faculty role in the accreditation process is through Faculty Co-Chair (representative is Sanft) and College-wide input and vetting through the Academic Senate. Resource teams instead of writing teams, with a tri-chair format. Murphy will put a call out to faculty for resource teams. Timeline for spring: Draft 1 due 3/18/20; public forum 4/8/20; draft to college by 5/18/20. Fall 2020: Vet through college constituencies and final approval from college and district boards. Submit spring 2021.

F. Unicheck Plagiarism Software Demo – L. Murphy

- District wants to extend the current contract through Summer 2020.

VI. Committee Reports (AS Standing Committees and Governance Committees)

VII. Announcements and Public Comments

- A. Brewster is meeting with Jim Mahler on 2/11 from 2-3:30pm in I-130 to discuss concerns about the contract. All are welcome to attend.

The meeting was adjourned at 5:04pm. The next meeting will be on Feb 18th. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,
Alex Mata and Juli Bartolomei