

College Governance Committee

Minutes

San Diego Miramar College

Oct 8, 2019 • Room L-108 • 2:45- 3:45 pm

Members: Sara Agonafer (absent), Joyce Allen, Darrel Harrison (absent), Adrian Gonzales, Mary Kjartanson, Laura Murphy, Marie McMahon, Wheeler North, William Wyatt (absent), Sayeh Dehestani (absent), Aakanksha Patel, Sean Young.

Additional Guests: Minh Anh Van, Donnie Tran

A. Call to Order

- Call to order 2:49p.m.

B. Adoption of Agenda

- Motion by Young, Kjartanson second, agenda approved. No objections or abstentions.

C. Approval of Minutes (09/10/19)

- Van provided update regarding Associated Student Government membership for CGC.
- Motion by Kjartanson, Young second, all in favor. Agenda approved.

D. Business:

#	Item
1	<p>Review the feedback from all Constituencies regarding changes to the College Governance Handbook for the 'Preamble' and creation of a College Council Committee to replace the College Executive Com (CEC)</p> <p>McMahon shared some of the feedback and discussion from Academic Senate. This included size of committee in regards to faculty involvement; Purpose of proxies when option of having alternates in place; Committee chair appointment and faculty reassigned time. Suggestion for all committee meetings to follow Robert's Rules of Order, Newly Revised (RONR). A brief discussion regarding when to abide by RONR and its parameters followed. Will need to identify the appropriate section in preamble to include information.</p> <p>Gonzales pointed out that Management had some comments, will provide feedback to McMahon. Van and Young stated they could provide feedback from their respective constituency groups later this week. McMahon requested for input from all constituencies by 10/9/19.</p> <p>All constituencies shared consensus in regards to not identifying any critical concerns on the recommendations from CIA for the updated handbook or creation of the College Council Committee.</p>
2	<p>Updates from Governance Review Steering Committees: Participatory and Academic and Professional Matters Committees.</p> <p>As the Governance Review and Academic Professional Matters Committees are completing their work, Gonzales and Murphy suggested providing updates to the Collegiate In Action Committee before the week of October 31, 2019, this way they have an opportunity to review the material before the scheduled meeting.</p>

3	<p>Request from current Basic Skills Subcom to change its name to Transfer English And Math (TEAM) Committee.</p> <p>Tran presented the requested changes on behalf of Co-Chair Stephens. The three identified changes included for a name change from Basic Skills Subcommittee to Transfer English And Math (TEAM) Committee; Secondly, update in the language in the mission of the sub-committee and lastly change in structure of the membership from a Career Education Faculty member to be a faculty member (general). Concerns discussed regarding the removal of the Career Education faculty representative and regarding how to move forward with the requests. Recommendation from CGC to Basic Skills Subcommittee is to wait to move forward with any changes until the process with the CIA is complete as there will be many changes forthcoming. McMahon plans to reach out to Basic Skills Subcommittee co-chairs to see if requested changes are critical and will have an impact on work.</p>
4	<p>Establish process for managing College Governance Handbook changes and updating College Website</p> <p>Wheeler, Murphy and McMahon will work on delineating the process and creating a timeline for committee to review at the next meeting.</p>
5	<p>Establish Miramar College policy for proxies, quorum, and voting in Governance committees</p> <p>Committee agreed to remove item from agenda.</p>

E. Announcements

- No announcements.

F. Adjournment

- Meeting adjourned at 3:29p.m.

G. Next Scheduled Meeting: Tue, Nov 12th, 2019

* [San Diego Miramar College 2013 – 2020 Strategic Plan Goals](#)

I: Provide educational programs and services that are responsive to change and support student learning and success.

II: Deliver educational programs and services in formats and at locations that meet student needs.

III: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

IV: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

** [ACCJC Accreditation Standards \(Adopted June 2014\)](#)

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity

II. Student Learning Programs and Support Services

III. Resources

IV. Leadership and Governance