

Minutes – Miramar College Academic Senate
3:30-5:00pm **Dec 03, 2019** Location: M-110

Senators Present: Marie McMahon, Josh Alley, Alex Sanchez, Wendy Kinsinger, Lisa Clarke, Wheeler North, Nicholas Aramovich, Mark Dinger, Kevin Gallagher, MaryAnn Guevarra, Darrel Harrison, Mary Hart, Patricia Hunter, Shawn Hurley, Brit Hyland, Mary Kjartanson, April Koch, Isabelle Martin, Pablo Martin, Alanna Miller, Ryan Moore, Jordan Omens, Patty Parker, Nam Sinkaset, Melissa Wolfson, Valerie Chau, Leslie Marovich, Melissa Martinez, Kathy Pickham

Absent: Laura Murphy, Alex Mata (proxy: A. Romero), Lisa Brewster, Rich Halliday (proxy: A. Koch), David Halttunen, Kevin Petti, Larry Pink (proxy: W. North), Soodeh Nezamabadi

Other Attendees: Donnie Tran, Dan Igou, Marsha Gable, Daniel Miramontez, Lou Ascione, Juli Bartolomei

Meeting called to order at 3:36pm.

I. Adoption of Agenda

- McMahon stood in for Murphy, who was out ill.
- The agenda and Consent Calendar were unanimously adopted, with an amendment to postpone approving the minutes until February.

II. Executive Committee Reports

A. Adjunct Report – W. Kinsinger

- No report.

B. Treasurer – J. Alley

- Alley reported a balance of \$1320.40. Checks for scholarships will go out in the spring.

C. Past-President – M. McMahon

- Website Improvement Project
 - The input was fantastic and will be incorporated into the Strong Workforce website project.

D. President – L. Murphy

- ASCCC Fall Plenary Recap
 - McMahon shared some of her favorite resolutions, including extending hold harmless to help give institutions an opportunity to recover; opposition to CalBright (online college) inclusion of courses already being taught at community colleges in the state; continued advocacy for governance at the State Chancellor's Office; collegial consultation; and standards of practice for learning assistance.
- Reassigned Time for Academic Senate
 - AFT has been supplementing the District's 1.0 reassigned time for Academic Senates with .60, for a total of 1.60 per Academic Senate. The District is now providing 1.60, without the restrictions attached to the previous AFT contribution. The goal is to move this to 2.0 to 3.0.
 - Dr. Marsha Gable was introduced and will be Interim College President until June 30.

III. Consent Calendar

A. Academic Senate Meeting Minutes from 05 Nov 2019

B. Spring 2020 Academic Senate Meetings Calendar

IV. Business: Action Items

A. AS Resolution for Faculty/Budget Equity (1st Reading) – L. Murphy

- McMahon stressed that this is a pressing issue due to the fact that the governor will be handing down the budget in early January 2020, and it would behoove the AS to have a position prior to that. Since a resolution is a call to take action, it would be prudent to state our resolution prior to next semester. McMahon suggested that the body could have the first reading today and convert next week's AS Exec meeting to a full AS meeting in order to have two readings or, if senators felt their department had discussed and supported this resolution without any reservations, we could move to suspend the rules today and then vote on it.
- Discussion ensued and senators indicated their departments were supportive of the resolution.
- Motion to suspend the rules to adopt with one reading passed unanimously. (North/Kjartanson)
- A discussion on where the resolution would be presented ensued. It would be shared on campus (CEC) and, if passed today, could be presented at the next Board of Trustees's (BOT) meeting during the AS report by our AS President prior to the end of the semester. Senators were reminded that it was possible for any other faculty member to make statements of support at the BOT meeting.
- Motion to adopt the resolution passed unanimously. (North/Kjartanson)

B. College Presentation for Board of Trustees Meeting at Miramar – L. Murphy

- McMahon outlined the current status of the preparation for the campus presentation at the Miramar site Board of Trustees meeting on February 13, 2020. AS President Murphy had expressed concern that there was no collaboration in the tentative planning of the Board presentation program, and McMahon relayed this concern as expressed at the last AS Exec meeting.
- There was a discussion of proposals and recommendations for presentations to the Board of Trustees at the on-campus Board Meeting. The emphasis was on what theme should be presented.

- Currently the theme suggestion is Transition. Again, concern was expressed that there was no faculty input (meaning in consultation or with inclusion of the Academic Senate) on the presentation. The implication of this is that the issues of priority for Senate/faculty have not been included in this presentation.
- McMahon asked for suggestions on how to move forward on this topic in a way that celebrates our achievements as a college, while also properly portraying the dire needs facing Miramar College across the board and how this disproportionately impact our students.
- Recommendations made were to showcase CIA meetings, the tremendous amount of work done in that forum and the self-examination process we've undergone, then to close with "next steps"—what we could do with more adequate amounts of money and resources.
- Motion to move forward the intent for faculty to generate ideas and frame the presentation approved unanimously. (Kjartanson/Omens)

C. Environmental Stewardship Subcommittee Recommendation – P. Martin

- The ESC is requesting support for a recommendation that the Miramar ESC is forwarding to the Districtwide Sustainability Committee to prioritize environmental concerns, such as recycling, composting, energy consumption, zero waste and similar issues.
- Martin reported that Associated Students approved the statement.
- Motion for the AS to support the ESC's statement be taken to the Districtwide committee passed unanimously. (North/Koch)

V. Business: Discussion Items

A. New Contract Faculty Hiring Prioritization List – D. Igou

- Igou explained in an FYI item that, in the past year, the process has been streamlined to be more equitable. There are both quantitative and qualitative elements to the process.
- Chairs and Deans are no longer allowed to vote for positions being proposed from their own departments.
- The list is for new money; retirements will still be filled automatically. The lifespan of the list is a year.
- Igou recommended that the top three departments on the list have their EEO training done now so they are ready.

B. Strategic Planning and Metrics – D. Miramontez

- Miramontez presented the 2019 Miramar College ACCJC Annual Report Indicators and Benchmarks. This year, Miramar set both floor benchmarks and aspirational benchmarks. Input is needed from constituency groups on these benchmarks.
- A discussion of the benchmark methodology ensued.
- Miramontez will bring this back to the AS in the spring.

C. Guided Pathways – L. Clarke and L. Brewster

- Clarke reported that the faculty leads will be announced later this week.
- Teams will be up and running in the spring.

D. Governance Committees and Implementation of College Council in Spring 2020 – M. McMahon

- McMahon reported on an updated tentative timeline for review and implementation. The CIA Group meets again on Th, Dec 12th, 2019; campus-wide presentation (tentative Jan 2020); constituency groups collect feedback (February 2020); CGC works on final edits (March 2020); final Handbook taken through governance process for approval (April 2020).
- There was a discussion regarding term limits and rotating governance committee memberships. Points included the fact that some faculty are very passionate about the subject matter of their committees, which would mean decreased productivity on campus and additional work for faculty who want to continue to do things related to those passions while also being required to serve on a different committee; scheduling conflicts; the time it takes to acclimate to a new committee; the need for experts on committees and the value of institutional knowledge; and the potential for lowering campus morale. Other comments included the fact that we already have term limits that simply weren't being enforced and that rotating committee membership provides opportunity for others.
- McMahon explained that many of the concerning issues have been incorporated and are being addressed, including staggering the rotation of committee members, expanding membership, implementing a "college hour" to address scheduling issues, and adding a clause for extenuating circumstances. Other senators indicated that the lack of change in membership on committees has been problematic for a long time and that promoting and using the standard practices could lead to improvements.

E. Committee and/or Process for Academic Program Development, Grants, and Initiatives – W. North and L. Murphy

- There was a discussion of the need for a committee and process for academic program development, grants, and initiatives that are being sought or considered by the institution.
- All stakeholders on the entire campus should be given the opportunity to give input on things that will likely impact the entire campus. It was recommended that this be incorporated into the Governance Handbook.

F. Future Demo for Unicheck Plagiarism Software – L. Murphy

- Representatives from Unicheck will be giving a demo of this software and are requesting faculty feedback. The current agreement runs through February and a presentation will be given after the holiday break, either at the first AS meeting of Spring or in some other venue. A suggestion was made to have the presentation provided via Zoom or a CCC Confer platform. Another suggestion was made to have it during FLEX week.

VI. Committee Reports (AS Standing Committees and Governance Committees)

VII. Announcements and Public Comments

- A. Tran announced a streamlining of the room reservation process at the ASC.

The meeting was adjourned at 4:56pm. The next meeting will be on Feb 4th. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,
Angela Romero and Juli Bartolomei