

**Minutes – Miramar College Academic Senate**  
3:30-5:00pm      **Nov 05, 2019**      Location: M-110

**Senators Present:** Laura Murphy, Marie McMahon, Josh Alley, Alex Sanchez, Wendy Kinsinger, Lisa Clarke, Wheeler North, Nicholas Aramovich, Lisa Brewster, Mark Dinger, Kevin Gallagher, MaryAnn Guevarra, David Halttunen, Darrel Harrison, Mary Hart, Patricia Hunter, Shawn Hurley, Brit Hyland, Mary Kjartanson, April Koch, Isabelle Martin, Pablo Martin, Alanna Miller, Ryan Moore, Jordan Omens, Patty Parker, Kevin Petti, Nam Sinkaset, Melissa Wolfson, George Kallas, Leslie Marovich, Melissa Martinez, Soodeh Nezamabadi

**Absent:** Alex Mata (proxy: A. Romero), Adrian Arancibia, Otto Dobre, Rich Halliday (proxy: A. Koch), Larry Pink (proxy: W. North), Valerie Chau, Kathy Pickham

**Other Attendees:** Donnie Tran, Melanie Stuart, William Wyatt, Adrian Gonzales, Juli Bartolomei

Meeting called to order at 3:34 p.m.

**I. Adoption of Agenda**

- The agenda and Consent Calendar were unanimously adopted unchanged.

**II. Executive Committee Reports**

**A. Adjunct Report – W. Kinsinger**

- Kinsinger announced that it is open enrollment and that the union negotiated the option for adjuncts to buy into the various healthcare plans open to contract faculty. Open enrollment closes on November 14.

**B. Treasurer – J. Alley**

- Alley reported a balance of \$1215.47 after the \$100 donation to the Halloween Boo-tacular.
- \$600 will be allocated to two \$300 student scholarships.

**C. Past-President – M. McMahon**

- McMahon reported on having attended the FACCC (Faculty Association of CA Community Colleges) workshop and noted that there was a low faculty turnout. McMahon encouraged greater awareness of this organization, which lobbies legislators on behalf of faculty.

**D. President – L. Murphy**

- Opened by welcoming two student representatives, Melanie Stuart and William Wyatt, and Acting College President Gonzales.
- Academic Senate Goals for 2019-2020
  - The SEC was directed by the AS to arrive at short and long term goals, which Murphy highlighted, after receiving input from departments.
  - Some short and long-term goals overlap and some are currently in progress.
  - The goals are:
    - Short-Term Goals:
      - Establishing an Academic Success Committee and developing an Academic Success and tutoring plan.
      - Identifying faculty and staffing positions. Murphy announced that two faculty positions (MLTT Biology Director and Aviation) and one classified position (ILT in Chemistry) were unfrozen. Murphy noted that, while this is a positive, it does not appreciably move the college toward equity, but rather preserves the status quo. McMahon thanked Murphy for her continued advocacy on this critical issue. Murphy emphasized the importance of getting paperwork in any time a position becomes available.
      - Working on faculty reassigned positions and working with other District AS presidents to identify those in common for reassigned time equity.
      - Continuing to work with VC Neault to follow through on faculty concerns.
    - Long-Term Goals:
      - Reviewing, developing and implementing a process for college-wide academic planning and budget development.
      - Advocating at the District level to ensure there is a focus and progress in addressing budgeting inequities.
- Interim and Permanent President Search Processes – Update
  - Murphy noted that the screening process has concluded and that the Chancellor interviewed candidates on 11/04/19. An announcement regarding the selection is forthcoming. The anticipation is that the Interim President will not start until Dec or Jan.
  - With regard to a permanent president search, the screening committee will be meeting in the next month (approximately). Murphy will be sending a survey to faculty to identify faculty priorities for a president that will be used for the announcement and selection criteria.
- Transparency in Resource Allocation Process
  - Part of long-term goals to look into the resource allocation process.
- ASCCC Fall Plenary is this week.
  - Resolutions will be emailed to faculty. Murphy is requesting feedback so she can vote accordingly.

- Professional Development Positions
  - There are three professional development positions open. These are GP Workgroup leads (deadline 11/12), Accreditation Faculty Co-chair, and SLO Coordinator (for which there are no applicants).
  - President Gonzales stated that, if there are no applicants for Accreditation Faculty Co-chair, they could reevaluate the amount of release time available for the position.
  - McMahon noted that a Professional Development Coordinator is lacking at Miramar College, even though the position exists at the other District colleges.
  - There is no update on the Site Compliance Officer position, as interviews have yet to take place. Gonzales will discuss with VPA Bell.
- ASCCC Hayward Award
  - Nominees are needed before November 21 and information will be emailed to senators.
- The Next Board Meeting is 11/14 at Mesa College
  - Murphy reminded senators of the benefits of faculty attendance and encouraged faculty to attend to present evidence to the Board of the impacts full-time faculty inequity has on their students.

### III. Consent Calendar

#### A. Academic Senate Meeting Minutes from 15 Oct 2019

### IV. Business: Action Items

#### A. ASG: Library Hours – M. Anh (represented by W. Wyatt)

- There is a request for AS support of the planned ASG resolution when it is presented at a future meeting.
- Wyatt discussed library hours and the need to expand them to support student success, potentially on Friday evenings and Saturdays. Wyatt emphasized that many students do not have computer access off campus, so the library is a lifeline for their academic success.
- An effort to ask for the necessary funding is underway.
- A suggestion was made for a student survey to be conducted prior to the drafting of the resolution.
- Hart noted that library hours had recently been cut back due to a lack of use. Numbers were presented that had supported these cutbacks and Hart asked for updated numbers to support the potential re-expansion. Murphy reiterated that this is an issue that needs to be investigated further.

#### B. ASG: Indigenous People's Day – M. Anh (represented by W. Wyatt)

- This resolution is from Mesa College and involves a request for a name change from Columbus Day to Indigenous People's Day at the District level.
- Wyatt noted that he has some issues with the current resolution, although the ASG approved the resolution as written. These issues were less substantive and included grammatical errors and the inconsistent use of acronyms, etc.
- Wyatt asked the AS for its support. Koch requested that the resolution also be sent to the Diversity Committee for their input and the item will be brought back at a later date.

### V. Business: Discussion Items

#### A. AS Resolution for Faculty/Budget Equity – L. Murphy

- This resolution includes specific asks for what we would like to see at the District level to ensure that there is a plan for correcting some inequities.
- Murphy looked at data and highlighted the comparison of classroom faculty FTEF between now (75.42, including vacancies) and 2012 (74.5, plus 20 vacancies). The FTES for 2011-2012 was 7159 and now it is at 9073.
- P. Martin asked whether Collegiality in Action could be operable at the district level to help with these inequities; North pointed out that, while this has been attempted in the past, it was ineffective.
- President Gonzales confirmed that underfunding and understaffing is indeed severe and recognized that we need more parity and equity as Miramar parallels City College in FTES size. He indicated that achieving equity will not happen now, but creating a strategic plan for the next five years is critical, particularly as City's enrollment decreases. Part of the solution could involve relocating some resources from City to Miramar. President Gonzales also emphasized that Miramar has been fiscally sound and emphasized that he and Murphy are using data to support the argument for greater equity. Murphy inquired as to whether senators wanted a redrafting of the Resolution for Faculty/Budget Equity. Senators affirmed, so an updated draft will be presented for a first reading at the next AS meeting.

#### B. CIA and Governance Committees – L. Murphy and M. McMahon

- McMahon and Murphy attended the meeting on 10/31/2019 from 10 a.m. – 3 p.m. Murphy noted that CIA is an advisory committee that has offered substantial help but that the CGC is the official recommending body. CIA would like to share an overview of the process with committee chairs (tentatively 11/22/2019). A campus-wide presentation is tentatively scheduled for FLEX week (January 2020). Constituency groups collecting feedback is tentatively scheduled for February of 2020. CGC final edits would be March 2020. Final handbook taken through governance process for approval by April 2020. Implementation would not be until Fall 2020, though the hope is to have the College Council replace the College Executive Committee in Spring 2020.
- North noted that the AS will be taking a stronger role and will, thus, need to own it and step up to meet the obligation.
- McMahon reminded senators of the AFT proposal of 3.0 reassign time for all District Academic Senates, which could be used to compensate faculty who take on specific leadership roles and responsibilities.

- Murphy mentioned that the group spent two hours discussing term limits—part of the reason being that, at most colleges, people rotate on committees, which is something that doesn't always happen here. The hope is that, if Miramar does the same, it would encourage more faculty participation. Clarke opined that rotating membership would give faculty the opportunity to learn about the college, what they can do for the college, and how it helps their programs and everything else that goes along with it. The proposal would be two 2-year terms. North pointed out that we do currently have some term limits but have not been practicing them. Staggering will be required if time limits are implemented. Concern was shared about meeting time conflicts with faculty schedules. A master calendar is being worked on, details will be sorted out, and things will be brought to the AS for vetting.

**C. Academic Planning and Strategic Enrollment Management (SEM) – W. North and L. Murphy**

- Discussed the lack of an academic plan that includes short and long term goals and objectives. There is concern that the lack of such a plan creates issues when there are budget shortfalls (as currently). North explained that the academic plan historically has lacked a holistic or a coherent model. North noted that this has, instead, taken place in a fragmented way that is reactionary. Murphy suggested that the AS create a resolution to spearhead review of this to move to more coherent planning that includes faculty input.
- McMahon offered a motion that the AS resolve to make academic planning a priority in future PIEC planning summits. The motion was seconded by North. Further discussion ensued. The motion passed unanimously and Murphy noted that she would pass this on to the PIE Committee.
- A second motion was offered by P. Martin that this become a long term goal of the AS. This motion was seconded and passed unanimously.

**D. Academic Senate “Grants and Initiatives Committee” – L. Murphy**

- Tabled due to time constraints.

**VI. Committee Reports (AS Standing Committees and Governance Committees)**

**VII. Announcements and Public Comments**

The meeting was adjourned at 5:02 p.m. The next meeting will be on Dec 3<sup>rd</sup>. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,  
Angela Romero and Juli Bartolomei