

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, October 8, 2019 • 1:30 p.m. – 2:30 p.m. • L-108

Members: Bell, Hopkins, Gonzales, McMahon, Murphy, Hubbard (absent), Young, Igou, Webley (absent), Van, & Dehestani (absent)

Support: Malia Kunst & Stephen Quis

- A. **Approval of the Agenda (1 min):** Bell moves to approve. Van seconds. Motion passes.
- B. **Approval of Previous Minutes (1 min)**
 - ii. 5/21 Special Meeting Minutes: Bell moves to approve. Murphy seconds. Motion passes 5-0 with 2 abstentions.
 - iii. 9/24 Meeting Minutes: Bell approves, Young seconds. Motion passes.
- C. **Guests/Introductions (1 min):** Wheeler North, Kurt Hill
- D. **Public Comment (3 min)**
None.
- E. **President’s Update:** Gonzales reports that he met with the Chancellor yesterday and they discussed the Chancellor’s Open House and the concerns over it being cancelled. There is a process to sign up to meet with the Chancellor and the fact that it was cancelled will be better communicated in the future. Anyone who would like to see her is invited to go to any of the other open houses or try to set up an individual meeting with her. Miramar’s frozen position process was discussed. Gonzales asked when she will make a decision on when the positions will be filled. The Chancellor understands the situation that the college is in and that our level of staffing is not at the levels where other colleges in the district are, but she is concerned about the district budget shortfall. There was no date as to when a decision would be made as the Chancellors wanted to look at the savings further. The Chancellor has released all restricted positions. If there is one on Miramar’s list it can move forward. HR has asked that we fill out the justification forms so they can track the positions, but they won’t be held back. Restricted positions go to Wil Surbrook with a cc to the Chancellor. Gonzales asks that we use the same process. Send the justification form to the president’s office and he will send to Surbrook with the Chancellor cc’d. People Soft cross training will happen Nov. 1 on campus and accounting, admissions, counseling and financial aid will be closed that day for training. The Promise Foundation development committee will visit campus Oct. 31, Fire Tech will hold a demonstration for that committee.
- F. **Action Items**

#	Item	*Strategic Goals	Accreditation Standard	Initiator

G. Discussion Items

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Website Improvement Projects: Murphy raises the concern that there are multiple website projects currently underway but no formal coordination between these efforts. Strong Workforce has a website improvement project, for which the district is currently looking to contract a vendor; Guided Pathways has interest and funding for website redesign efforts; and the faculty have long expressed concern over the state of the current website and have wanted to provide input. . The AS has put out a survey for faculty and they are also concerned that students aren’t having a say in this process. McMahon has	1, 2, 3, & 4	I, II, III, & IV	Laura Murphy

*** San Diego Miramar College 2013 – 2020 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please also see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2020 Strategic Plan

	shared the survey with all the constituent groups so that they may use it for soliciting feedback if so desired. Murphy has brought this item here in hopes to coordinate these efforts and get feedback. Van shares student concerns that the current website is inflexible in its updating capabilities and minor changes such as the addition of a photo are not supported. Kurt Hill talks about the process of website redesign. A question was raised regarding the date when the College received the Strong Workforce Website Improvement Project funds and when the funds needed to spent by. The committee agrees that Dean Lopez and Hill will return to CEC to describe efforts on the SWP project, and the Guided Pathways Co-Chairs will be present to provide their input as well. .			
2	Conference Attendance and Outcomes: Murphy talked about the need for collaboration on the processes to coordinate teams for conference attendance and determination of best practices for reporting out. Gonzales suggests starting a campus wide calendar of conferences. Murphy and Gonzales will work on generating a calendar.	1, 2, 3, & 4	I, II, III, & IV	Laura Murphy
3	Collegiality in Action: Gonzales reports the next big date in the process is Oct. 31.	1, 2, 3, & 4	I, II, III, & IV	Laura Murphy/Adrian Gonzales
4	Faculty and Classified Hiring: Gonzales shares the latest updated list of vacancies and reports that all GFR positions are now able to move forward. Gonzales also shares a list of vacant positions district wide. Miramar has a total of 16 (11 unrestricted/5 restricted), while there are 216 vacant positions district wide. Murphy has concerns over faculty positions that were vacated or requested far in advance of August 9 and still haven't been submitted. Gonzales shares a document that listed all the savings to the district based on frozen positions. Gonzales asks Bell to independently verify these savings. Gonzales is concerned that there isn't a lot of cushion, but will continue to advocate for filling our positions.	1, 2, 3, & 4	I, II, III, & IV	Adrian Gonzales/ Laura Murphy
5	Guided Pathways Update: Gonzales reports that there is an open house for Guided Pathways in I-130 until 3pm today. I-130 will be the temporary home to GP. The goal is to have faculty leads for GP workgroups identified by the end of the term. There will be upcoming trainings.	1, 2, 3, & 4	I, II, III, & IV	Adrian Gonzales/Lisa Brewster/Lisa Clarke

H. Announcements

- Academic Senate: **Murphy** reports that their last meeting was a week ago today. Contract faculty equity within the district is a big issue. AS will reach out to students to see how this issue is affecting campus. AS will also attend Oct. 10 board meeting. Website issues, Guided Pathways and Canvas issues are all concerns.
- Classified Senate: **Young** reports that there is a meeting this Thursday. They will discuss changes to the handbook.
- Associated Student Government: **Van** reports that they had a discussion about SDCCD emails for students. Summer parking fees were discussed. There was a discussion about extended library hours for the weekends. A survey is going out across the state to students. Students preferred names and pro-nouns during registration is being discussed.
- District Governance Council: No report due to cancelled DGC meetings.

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- District Strategic Planning Committee: No report
- Budget Planning and Development Council: **Bell** says next meeting is Nov. 6
- College Governance Committee: CEC meets in 15 minutes. **McMahon** says they are looking at the preamble and the College Council input from various constituencies.

I. Adjourn: 2:29pm

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