

Minutes – Miramar College Academic Senate
3:30-5:00pm **Sept 17, 2019** Location: M-110

Senators Present: Laura Murphy, Marie McMahon, Alex Mata, Alex Sanchez, Wendy Kinsinger, Wheeler North, Nicholas Aramovich, Lisa Brewster, Mark Dinger, Kevin Gallagher, MaryAnn Guevarra, David Halttunen, Mary Hart, Patricia Hunter, Shawn Hurley, Brit Hyland, Mary Kjartanson, April Koch, Isabelle Martin, Pablo Martin, Alanna Miller, Ryan Moore, Jordan Omens, Patty Parker, Melissa Wolfson, Valerie Chau, George Kallas, Leslie Marovich, Melissa Martinez, Soodeh Nezamabadi, Kathy Pickham
Absent: Josh Alley (proxy: A. Mata), Lisa Clarke, Adrian Arancibia, Otto Dobre, Rich Halliday, Darrel Harrison, Kevin Petti, Larry Pink (proxy: W. North), Nam Sinkaset
Other Attendees: Adrian Gonzalez, Donnie Tran, Cheyanna Morence, Jesse Lopez, Buran Haidar, Joan Thompson, Juli Bartolomei

Meeting called to order at 3:34pm.

I. Adoption of Agenda

- The agenda and Consent Calendar were unanimously adopted unchanged.

II. Executive Committee Reports

A. Adjunct Report – W. Kinsinger

- No report

B. Treasurer – J. Alley

- Not present

C. Past-President – M. McMahon

- Discussed email from J. Mahler, which highlights the reasons for the vote of no confidence in the statewide Chancellor.
- Described primary issue as the lack of collegiality and poor initiatives due to a lack of collegial consultation with the faculty through the ASCCC.
- McMahon will send information regarding the FACC October forum that will include this topic.

D. President – L. Murphy

- Reported that UniCheck plagiarism checker is fully operational.
- Reminded faculty that another call is going out for SLO Coordinator.
- Encouraged registration for the 2019 ASCCC Fall Plenary (November 7-9); described benefit for varied faculty to attend and hear the work going on state wide. Fall Plenary is in Newport Beach, so attendance could be single day and costs are lower with no airfare. Recommended getting funding from Professional Development Committee.
- Encouraged attendance at the Area D meeting on October 12th to voice concerns to the State Chancellor, who will be in attendance.

III. Consent Calendar

A. Academic Senate Meeting Minutes from 03 Sept 2019

B. Revisions to Administrative Procedures – D. Short

- AP 5260: Prerequisites and Co-requisites
- AP 5050: Articulation

IV. Business: Action Items

A. Changes to Distance Ed Subcommittee (First Reading) – L. Murphy

- Committee proposed changes to CG Handbook language for DE Subcommittee from “Dean, PRIELT” to “Any Administrator”.
- **Action:** Motion to suspend rules passes unanimously (North/Koch). Motion to approve passes unanimously (Kjartanson/North). Murphy to move item forward to CEC for final approval.

V. Business: Discussion Items

A. District and College Budget for 2019-2020 – L. Murphy

- Presented Planning Assumptions and Considerations for District Adopted Budget.
- Discussed implications of SCFF, “Hold Harmless” and ongoing deficits.
- Highlighted Impacts for Miramar College:
 - FTES Reductions: District is reducing target to 38,700. Miramar is targeted at 9073 with 75 Contract (classroom) FTEF but will likely be asked to maintain 10000 FTES. Comparison made to City target of 9063 with 153 Contract (classroom) FTEF. How do we advocate for more equitable funding here at Miramar?
 - Hiring Freeze: District has determined that 10 M of our current 14.9 M from hiring freeze will remain frozen. There is potential for the additional 4.9 M to be used for replacements.
- Murphy reminded senators about the Resolution for Increasing Number of Contract Faculty at Miramar College presented to the BOT in Oct 2017. Discussed options as a Senate to advocate for parity, including partnering with Chairs and Deans to cut sections (including summer, etc.), saying “no” to extra duties or positions, collaborating with other campuses, documenting/putting in Accreditation report.

- Acting College President Gonzales acknowledged the inequity and shared ideas for how to accommodate for the disparity, including redistributing staff from other campuses to Miramar. We should provide reasonable suggestions about how to address our concerns. Gonzales promised to advocate for us.
- Senator asked *how* Gonzales will advocate for us. Gonzales responded that he has talked to other campus presidents and they are in agreement that Miramar has a greater need for faculty. Even though we are in a hiring freeze, we do have an avenue to advocate for vital positions, which he is willing to use if we can present a strong argument for why and how these positions are a necessity. He is working on building and nurturing those relationships with other campuses, while also looking into all possibilities that will help alleviate disparities here at Miramar.

B. Interim and Permanent College President Searches – L. Murphy

- Murphy shared the Interim Search Committee composition. The start date for the Interim College President is now November 1st.
- Murphy shared the Permanent Search Committee composition. The start date for the Permanent College President is planned for July 1st.
- Murphy shared feedback provided so far by faculty on criteria they would like to see considered for the next College President.
- Campus open forums are requested for final candidates. Please continue to send input through Fall.
- Murphy will develop and distribute a survey for faculty input that can act as a starting point for open forums.

C. Accreditation Midterm Report – L. Murphy

- The timeline and process were presented. Recruitment of Faculty Accreditation Co-Chair is the first item on the list and should be done in Fall 2019. Murphy shared the AS proposal for release for Faculty Co-chair for Midterm cycle: 0.5; for Full cycle: 1.0. Murphy shared that Administration is countering with 0.4 for two semesters and possibly ESUs for summer, etc. for the Midterm cycle.
- Discussed options for faculty and what should happen if no one volunteers due to lack of release time/compensation.
- **Action:** AS directed Murphy to ask Gonzales for support to maintain appropriate time for Midterm cycle co-chair position (0.6 release and a 12-month contract).

D. Governance Review Steering Committees – L. Murphy and M. McMahon

- CGC approved the first piece for review by constituencies (included in senator materials).
- Reviewed the high-level changes, including enhanced preamble to Handbook; delineation of different areas of our governance and organizational structure (administrative matters, labor relations, academic and professional matters, participatory governance); addition of the role of participatory governance, committees and members; and conversion of College Executive Committee to College Council.
- Presented old and proposed governance structure flowcharts.
- Discussed timeline for adoption: hopefully by the end of the school year, with a possible rollout of the College Council in Spring.
- Request for senators to collect input on proposal and bring to the next AS meeting.

E. Website Improvement Project – L. Murphy and M. McMahon

- Discussed purpose and scope of work of the Website Improvement Project for Career Education.
- Discussed options for how faculty and AS get involved with College website design and redesign. AS seeking to get incorporation of the feedback given by faculty. Necessity to balance “marketing tool to drive enrollment” with functional tool for students, employees, and community. Discussed how decisions made in this project will impact College website as a whole.
- Actual work would not be done until Nov/Dec. Vendor must be hired and will be selected through the District.
- **Action:** McMahon to complete and distribute website survey for faculty input.

F. Guided Pathways – L. Clarke and L. Brewster

- No report given due to time constraints.

G. Process for Resolution of Faculty Concerns with Canvas/Campus Solutions – M. McMahon

- No report given due to time constraints.

H. Academic Senate Goals for 2019-2020 – L. Murphy

- No report given due to time constraints.

VI. Committee Reports (AS Standing Committees and Governance Committees)

VII. Announcements and Public Comments

- Koch announced Evening with the Experts with Tim Weiss on October 18th from 6:30-7:30pm in L-105 (book signing in L-108 from 7:45-8:30pm).
- Look for an email from Clarke and Brewster about Guided Pathways regarding open houses. Four positions will be announced early next week via email.

The meeting was adjourned at 5:03pm. The next meeting will be on Oct 1st. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,
Alex Mata and Juli Bartolomei