

## Planning and Institutional Effectiveness Committee

April 12, 2019

10:30 a.m. to 12:30 p.m., L-108

Co-chairs: Daniel Miramontez and Naomi Grisham

### MINUTES

**Present:** D. Miramontez, N. Grisham, J. Allen, A. Neff, X. Zhang, S. Quis, G. Choe, M. Hart, M. Lopez, and D. Sheean

**Absent:** P. Hopkins, B. Bell, A. Gonzales, D. Kapitzke, R. Marine, S. Okumoto, M. Patel, M. Demcho, and A. Bermodes

Meeting called to order at 10:35 a.m.

- 1. Approval of Agenda.** Agenda (with amended changes to move Old Business 5. Outcomes Assessment and Unit Level Planning, to Old Business #1) was moved by S. Quis, seconded by M. Lopez, carried to approve agenda of April 12, 2019.
- 2. Review of Minutes for March 8, March 22, 2019.** Forthcoming.

\*Strategic Goals      Accreditation Standards

### New Business:

- 1. Guided Pathways Introduction PowerPoint.**

1-4      I.4

Guided Pathways Steering Committee has been meeting for a year and has produced a PowerPoint presentation to show to the college. Updates to this presentation and Guided Pathways video by California Community Colleges was previewed, which defines Guided Pathways at our colleges. Below is the structure for Guided Pathways.



Reassignment time for these design teams is .25, with the core at .5 reassignment time (two faculties). Comment was made that there is no Research. Suggestion was made to not duplicate efforts, which will slow things down from moving to the next steps. The Student Journey slide, was also introduced at the college's Planning Summit back in 2014, understanding the student experience through Loss/Momentum Framework (path to completion). Guided

Pathways was grounded on the Loss/Momentum Framework, which became the Four Pillars. Conversation continued with slides 5 and 6 regarding the Student’s Journey. It implies that nothing has been done over the past five years. Suggestion was made to address what the college has already done, to build on what the college has done well. To build and improve upon our prior success and progress - a continuation of work that has been done. This will foster collaboration and coordination between all facets of the college, let’s kick-off Guided Pathways together. Question was asked on why it is taboo to include or discuss what work the college has already done with Guided Pathways. Last year, when Guided Pathways was tasked by each group (in the 14 elements) where we are in the scale of adoption. With the planning element, PIEC scaled high due to our planning framework is a Guided Pathways framework. This was not agreed upon by Academic Senate and was rejected. During the fall 2019 semester, suggestion was made for PIEC to work with integration with Guided Pathways and make the next planning summit a Guided Pathways theme (which would have been this past summit). Response will be drafted to Guided Pathway and sent, to include copy to PIEC members.

**Old Business:**

1. **Outcomes Assessment and Unit Level Planning.** 1-2 I.B  
No update.
2. **2019-20 Annual Planning Calendar.** 1-2 I.B  
Moving through the governance process and will go to the next CEC meeting for approval.
3. **Local Goals Alignment Game Plan Update.** 1-2 I.B  
Research Subcommittee (RSC) has benchmarked every metric with an exception to the equity indicator and workforce indicators, which has been sent to content experts. Completion of transfer indicators is based on the college’s SPAs. What is new is the workforce indicators that was provided by the BTCWI Faculty Leadership Group, three metrics were benchmarked. Units accumulated was instruction focused, Academic Senate to take lead as content experts. Currently no response. To meet deadline, RSC reviewed and sent recommendation to Academic Senate to maintain the current level of 88 with no percent change, using the 2016-17 baseline data (88) as a benchmark and sustain until we have longitudinal data showing the impact of AB705. This will be presented at the next Academic Senate meeting. With equity indicators, this did not align with the Equity Plan. Equity team benchmarked, but did not translate to Vision for Success. This is due to State Chancellor’s Office not aligning the two. The reporting mechanism is NOVA is bad. Solution is to work on the methodology and apply to the numbers accordingly. Overall, the college is looking good with this plan due to the benchmarking process produced by SPA.
4. **PIEC Committee Review.** 1-2 I.B  
Governance Evaluation – 2019. Chancellor sent out invitation to attend one of two workshops, April 17, 2019, from 9 a.m. to 10:30 a.m. and 1 p.m. to 2:30 p.m. Chancellor will talk about the overview of the governance project, preliminary survey results, update on the work done by the Governance Review Steering Committee, assessment of the current governance structure, get feedback, and obtain ideas on improvement.
5. **Collegewide Planning Summit 2019.** 1-2 I.B  
Evaluation data has been processed and draft report will be created. To be reviewed at next PIEC meeting.
6. **Outcomes Assessment and Unit Level Planning.** 1-2 I.B  
Tabled.

- 7. Update to Operational Plans.** 1-4 I.B  
Will need to review where Vision for Success, Guided Pathways, and Student Equity and Achievement Plan align in the plans. This will be integrated into the next upgrade of our Strategic Plan, which will chart the direction for the subsequent seven years, Fall 2020 to Spring 2027.
- 8. SER Action Plans/QFE Updates** 1-3 I.B  
No update.

**Reports/Other:**

- 1. Budget and Resource Development Subcommittee (BRDS)** 1.2 & 2.3 I.B, III.D  
BRDS went over the RFF status with close to 99% of the funds allocated by BRDS have been spent or encumbered. This includes unrestricted, lottery funds, equipment funds, technology funds, and AV projects. Received back the reallocation worksheet from departments for reallocating existing categorical funds.
- 2. Research Subcommittee (RSC)** 1.1, 2.1, 4.1 I.B  
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- 3. Informational Items** 1-4  
None.

**Next Scheduled Meeting:** Next meeting will be held on April 26, 2019.

**Adjournment:** Meeting was adjourned at 12:11 p.m.

***\*San Diego Miramar College Fall 2013–Spring 2020 Strategic Goals:***

- 1. Provide educational programs and services that are responsive to change and support student learning and success.*
- 2. Deliver educational programs and services in formats and at locations that meet student needs.*
- 3. Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.*
- 4. Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.*