

# COLLEGE EXECUTIVE COMMITTEE MEETING

**Tuesday, February 26, 2019 • 1:30 p.m. – 2:30 p.m. • N-206**

**Members:** Hsieh, Bell, Hopkins, Gonzales, McMahon, Murphy, Hubbard, Young, Bermodes & Buenaventura

**Attendees:** Barnard, Beitey, Miramontez, Quis, Kjartanson, Woods, & Grisham

Meeting called to order at 1:30pm

- A. **Approval of the Agenda (1 min):** Bell moves to approve agenda, **Hubbard** seconds, motion passes.
- B. **Approval of Previous Minutes (1 min):** Bell moves to approve Dec. 4, 2018 minutes, **Bermodes** seconds, motion passes. Bell moves to approve Feb. 6, 2019 with edits to be submitted by **Hubbard** in the coming days. There was a deliberation/discussion about how the minutes are being taken and a concern about editorializing and mischaracterizations. It appeared that there was consensus to scale back future meeting minutes to action items and important discussion items only. **Murphy** seconds. Motion passes.
- C. **Guests/Introductions (1 min):** Hill
- D. **Update from Chancellor’s Cabinet (three minute maximum):** Hsieh reports that the College is 219 FTES below target for the spring 2019 term and when the College does not reach its target it can lose discretionary funding for the following year. A California Virtual online campus project grant proposal is on the table for CTE. No one is sure whether the district/college’s/CTE would share the money if the grant is awarded. This item is not clear at this time. For the March 14, 2019 board meeting, Miramar College has only one pending item and it is the College’s revised mission statement that will go to the board for review.
- E. **Section One: College-Wide Matters (Non-AB-1725)**

**i. New Business**

#	Item	Time Limit	*Strategic Goals	Accreditation Standard	Initiator
1	<b>CGC Recommendation to Form Governance Review Steering Committee:</b> Murphy reports that this item was supported at the AS meeting last week. The item will go to the Classified next week and will return to CEC on March 12.	5 min	1, 2, & 3	I, II, III, & IV	Murphy and McMahon
2	<b>“Open Dialogue” Sessions at Miramar College:</b> McMahon reports that this item is on the academic senate exec agenda. McMahon has expressed concerns to Hsieh and Chancellor Carrol about these sessions. The issue at hand is that the AS needs to respond and take a position statement with regard to the effectiveness of these open dialogue sessions. The AS will discuss this issue later today at its meeting.	5 min	1, 2, 3, & 4	I, II, III, & IV	McMahon

**ii. Old Business**

#	Item	Time Limit	*Strategic Goals	Accreditation Standard	Initiator
1	<b>Collegiality in Action Team Visits: Update:</b> McMahon reports that on Feb. 5 individual meetings were held. Julie Bruno and Helen Benjamin talked with the 4 constituency pairs on the phone. On that day, McMahon and Murphy were informed that the CIA team was no longer going to be involved in the relationship building and attempting to reestablish trust, etc. Participatory governance will be their focus moving forward. Miramontez says a survey will come out shortly to the college (students included) about participatory governance. Once approved through constituency groups, the Chancellor will send out a notice to the college to inform them of the work.	5 min	1, 2, 3, & 4	I, II, III, & IV	Hsieh, McMahon Hubbard, & Bermodes
2	<b>Faculty Co-Chair Reassigned Time for IPR/SLO Com:</b>	5 min	1, 2, 3, & 4	I, II, III, & IV	Murphy and

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**Goal 3:** Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.

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	<p><b>McMahon</b> says this issue is being brought back to CEC and asks if Administration has a response to this item.</p> <p><b>Hsieh</b> says that compensation is not part of 10+1. <b>Hsieh</b> says that as long as the College can address the issue with alternative solutions then the College will go with that.</p> <p><b>Hsieh</b> adds that that was the response provided to CEC and to the entire college. <b>Hopkins</b> adds that this was decided by the PR/SLOC. <b>McMahon</b> would like to see the College move away from the stock standard procedure of Miramar. <b>Murphy</b> says that as we move through this process, we should get some resolution to this.</p>				McMahon
3	<p><b>Technology Committee Recommendations (attachment ii_3)</b> <b>Miramontez</b> reports that this was tabled last time and the technology committee has a few matters on their radar that they wanted to bring to the college's attention and these items relate back to our accreditation recommendation regarding integrated technology. The committee took its first step to addressing the recommendation by restructuring the committee to place a district representative on the committee in hopes of strengthening that relationship. <b>Miramontez</b> shows an attachment that discusses data accessibility and bring your own device. The committee wants to send this forward to the district with the College's blessing. CEC gives its consensus to send this to the district.</p>	2 min	1, 2, 3, & 4	I, II, III, & IV	Miramontez
4	<p><b>Local Goals Alignment (standing item) (attachment ii_4)</b> <b>Grisham</b> reports that she was tasked with coming up with a plan to address this issue. <b>Miramontez, Grisham, Murphy, and McMahon</b> met to address this issue. They decided to put together a work group to look at the bench markings. Subject matters experts will be brought in to examine and address the bench marks. <b>Miramontez</b> said they did share with the AS leadership the numbers that came out of the launch board and those numbers will be used as a starting point for further discussions. <b>McMahon</b> says they will work on the details of this later today at AS meeting.</p>	5 min	1, 2, 3, & 4	I, II, III, & IV	Miramontez
5	<p><b>Diversity Taskforce Update (standing item)</b> <b>Harrison</b> reports that the taskforce did a presentation at academic affairs highlighting bias as one of the components of the diversity discussion and <b>Harrison</b> offered to present at each committee before they start their work. The taskforce is thinking about doing a presentation on this issue at convocation. <b>Hubbard</b> suggests Tim Wise who Mesa College is bringing in to speak on this topic be invited to talk at convocation.</p>	2 min	1, 2, 3, & 4	I, II, III, & IV	Gonzales
6	<p><b>Accreditation (Standing Item)</b></p> <p>a. Mid-term Report: <b>Miramontez</b> reports that he is collecting the status reports and will put together the latest newsletter and it should go early this week or next week.</p>	5 min	1, 2, 3, & 4	I, II, III, & IV	Miramontez
7	<p><b>Guided Pathways Update (Standing Item)</b> <b>McMahon</b> reports that a 16-member, cross sectional team that recently attended a GP workshop. <b>McMahon</b> said it was phenomenal. <b>Gonzalez</b> adds that the state has announced that there will be annual reporting requirements. April 30 is the first draft. The state indicated that they will use the</p>	5 min	1, 2, 3, & 4	I & II	Gonzales, Mc Mahon, Hubbard, & Bermodes

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CCRC self-assessment tool. It will be revised into a one-page document. Second report will be due Sept. 30.				
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**F. Section Two: Academic and Professional Matters (AB-1725)** Pursuant to AB-1725 and Title 5, the items in this section are Academic and Professional Matters (10+1) and therefore the primacy of the Academic Senate wherein Collegial Consultation by way of “rely primarily” or “mutually agree” occurs. Unless extenuating circumstances arise, these items are most should often be presented as ‘For Your Information’ items

**i. New Business**

#	Item	Time Limit	*Strategic Goals	Accreditation Standard	Initiator
	<b>Faculty Contract Hire Committee CGC Recommendation for College Governance Handbook Change Proposal: FCHC Process to Replace Retirements: McMahan</b> says this was approved at AS.	3 min	1, 2, & 3	I, II, III, & IV	McMahan and Murphy
1	<b>Investigations from Complaints to the SDCCD by Academic Senate regarding Miramar College: McMahan</b> says they are looking for more clarity on 3 issues brought up at 2/12/19 CEC in regards to ASG. More information is being gathered. These issues are still under review.	5 min	1, 2, & 3	I, II, III, & IV	McMahan and Murphy
2	<b>Faculty Appointments to Committees: Tabled</b>	2 min	1, 2, & 3	I, II, III, & IV	McMahan and Murphy
3	<b>Plan for College President to Respond to AS Document that has Shared Detailed Concerns? Tabled</b>	2 min	1, 2, & 3	I, IV	McMahan

**ii. Old Business**

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**G. Reports** (Please limit each following report to two minutes maximum).

- Academic Senate: **Tabled**
- Classified Senate: **Tabled**
- Associated Student Government: **Tabled**
- District Governance Council: **Tabled**
- District Strategic Planning Committee: **Tabled**
- Budget Planning and Development Council: **Tabled**
- College Governance Committee: **Tabled**

**H. Announcements:** None

**I. Adjourn:** 2:30pm

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