

MIRAMAR COLLEGE
FACILITIES COMMITTEE

March 1, 2018
1:00 p.m., N-206

Present: Brett Bell, Laura González, Daniel Gutowski, Darrell Rankin for Dane Lindsey, Namphol Sinkaset for Fred Garces, Dan Willkie, Paulette Hopkins, Gerald Ramsey, Jessica McCambly, Rebecca Nipp

Guest: Jeff Hughes

Absent: Lonny Bosselman, Vuong Nguyen, John Landicho, Allen Andersen

- I. **Approval of the Agenda** – MSC, G. Ramsey, D. Gutowski
- II. **Approval of Past Meeting Minutes** – March 1, 2018: MSC – D. Gutowski , L. Gonzalez
– Abstain: N. Sinkaset and P. Hopkins

Old Business

1) Parking Update (B. Bell) – A concern was brought to his attention regarding parking structure #4 and he is looking to see if signs may be used to address the concern.

2) Facilities Master Plan Update and Ranking (B. Bell) – The prioritization methodology was discussed and then the itemization was reviewed. L. Gonzalez asked if the conversion of I-130 turning into three classrooms was finalized. She would like to suggest that some of the space be allocated for the Multicultural Recourse Center or diversity space. B. Bell stated it was not finalized and that yes it could still be considered. B. Bell explained that the committee doesn't have a budget. The list provides guidance on how to address concerns once money does come available. The goal for next year is to engage Instructional Program Review to create a space similar to how equipment needs are identified. Then develop away to extract Facilities needs from the Program Review to reduce the number of steps. B. Bell entertained a motion to approve the 2017-2017 Prioritization for use next year – MSC, G. Ramsey, D. Wilki. Unanimous yes vote.

3) Parking Space Allocation: Removed for next spring 2019.

New Business

- 1) Props S & N Update** (B. Bell) – Reviewed the list and discussed the status of projects. Many of the projects listed will only be completed if funding is still available after completion of Props S & N. Miramar has contributed 5 million dollars to the Emergency Vehicle Operation Center and will be completed within 18-24 months. L. Gonzalez asked if funding still remains after completion of the projects if the money could be used to resolve other issues. B. Bell said yes and then explained what prioritization is used. Discussed creating a ten year look ahead to address future concerns. B. Bell stated C. Manis or L. Lareau would be invited to create a ten year Facility Master Plan update.

San Diego Miramar College 2013-2019 Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

- 2) **Addition of Facilities Needs to Taskstream (Same as BRDS RFF)** (B. Bell, A. Andersen) – Process should will extract facilities needs from Taskstream Program Review, same as BRDS RFF. J. McCambly inquired if it's necessary to list all department needs on the list based on the probability of the request be fulfilled. B. Bell explained the importance of all needs being recorded and to continue with the same method.
- 3) **Take the Stairs Campaign** (L. González) – The idea was introduced by Environmental Stewardship subcommittee to encourage use of stairs for able bodied people. This will reduce electrical use and has health benefits. L. González would like to know where signage could be placed to encourage the campaign. B. Bell stated that he would meet with her to review the possibility of placing decals up with verbiage that supports the campaign.

Announcements

- I. Next Meeting
May 3, 2018, 1:00pm, N-206
- II. Adjourn

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