

**MIRAMAR COLLEGE**  
**FACILITIES COMMITTEE**

**October 5, 2017**

**1:00 p.m., N-206**

---

---

**Present:** Allen Andersen, Brett Bell, Laura Gonzalez, John Landicho, Vuong Nguyen, Dan Willkie, Daniel Gutowski, Fred Garces, Brittany Fields

**Absent:** Paulette Hopkins, Lonny Bosselman, Jessica McCambly

- I. **Approval of the Agenda** – MCC, D. Gutowski, J. Landicho. Request to add Stop Sign at Parking Structure #3 (D. Willkie), Skateboarding on Weekends (F. Garces), Committee Membership and Goals (B. Bell), One Day Recycling Event (L. Gonzalez)
- II. **Approval of Past Meeting Minutes** – Mar 2, 2017: MSC – D. Gutowski, D. Willkie  
– May 5, 2017: MSC – J. Landicho, L. Gonzalez

**Old Business**

**1) Parking Task Force Update** – (B. Bell) Parking as of fall 2017 is significantly impacted especially between the hours of 10am-1pm. Per the VP of Instruction there are only three classrooms available during that time frame. Students are using surrounding businesses parking lots and Hourglass parking. Generally by the third week parking issues decrease, but lots are still at 100 percent capacity until 1pm. MTS returned 300 spaces from parking structure #3 to Miramar in exchange for 60 spaces in Lot #3 and 30 spaces in front of parking structure and W building. Spring 2018 499 new spaces will be added with parking structure #4 on south end of campus with multiple access points, but the general public will not be able to use the route as a short cut. B. Bell will meet with D. Picou to allocate spaces within the structure. Tentatively 50 spaces would be assigned to staff parking, 5 disabled spaces and the remainder will be student parking. L. Gonzalez asked about electric spaces, B. Bell stated there would be no spaces. Advertisement will be provided, so that students will be aware of the new spaces. D. Gutowski requested meeting with the City to review parking concerns. Possibly doing flex parking spots with signage. B. Bell agreed as long as the City can issue parking permits and won't negatively impact their program.

**2) Bee Hive Proposal Located in Vernal Pools** - Approved Bee Hive proposal to place an apiary "beehive" in the Vernal Pool enclosure in late September. Photos were provided of the beehive. The apiary came from Imperial Beach from someone's wall. It was installed and remained during the week, but the bees left on the weekend. They are now working on restocking the bees. The location of the bees is safe and approximately 30 feet in to the left from the path. If a group of angry bees moved in they would be removed.

**New Business**

**1) Campus Art Policies & Procedures Recommendation** - L. Gonzalez tabled at this time. Committee is still reviewing.

**2) Facilities Master Plan Update and Ranking** – B. Bell reviewed list and would like to time with Program Review deadline line of October 18, 2017. He requested that each committee member meet with their departments and

---

**San Diego Miramar College 2013-2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

divisions. Then look at Program Review information and provide him with evaluations of facility needs within that area. This will provide a more reliable source of data to determine campus facility's needs. The goal is to work with the Outcomes coordinator to have a similar data entry field in Program Review that will collect data the same way equipment is requested for BRDS. The 2016-2017 ranking list was reviewed and updated to the 2017-2018 ranking list.

3) **Stop Sign at Parking Structure #3** – D. Willkie expressed concern about cars exiting from parking garage without stopping and it potentially causing an accident. This is a safety concern for both pedestrians and other oncoming traffic. B. Bell clarified that a stop sign is needed at Transat Way exit and the North side exit of the parking structure and that he would review having it added.

4) **Skateboarding on Weekends** – F. Garces explained how skateboarders are damaging the concrete circle seating areas within the S-6 building. It was reported to College Police, but patrol routes are limited on the weekend. By the time they reach the area of concern the skateboarders have left. He suggested that the metal stops be added to that area if possible. D. Willkie mentioned that the ramp in front of C2-101 has similar damage. B. Bell will review both concerns with Facilities personnel.

5) **Committee Membership** – B. Bell reviewed roster: A. Anderson will be Faculty co-chair and B. Bell as Administration co-chair. Administrators will be: B. Bell, P. Hopkins and G. Ramsey. Faculty members: A. Anderson, L. Bosselman, F. Garces, L. Gonzalez, D. Willkie and one vacancy from Student Services. B. Bell will send an email to M. Mc Mahon requesting her to appoint a faculty member from Student Services. Faculty attendee: J. Landicho and J. McCambly. Classified members: V. Nguyen, D. Lindsey and D. Gutowski. Student rep: B. Fields.

6) **Committee Goals** – B. Bell reviewed and discussed 2017-2018 goals that were added and committee agreed.

7) **One Day Recycling Event** – L. Gonzalez explained the needs for the free event for The City of San Diego. B. Bell referred this event be handled by Miramar Civic Center.

I. Announcements - None

II. Next Meeting

November 2, 2017, 1:00pm, N-206

III. Adjourn

---

**San Diego Miramar College 2013-2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.