

MIRAMAR COLLEGE
FACILITIES COMMITTEE

May 4, 2017
1:00 p.m., N-206

Present: Allen Andersen, Brett Bell, Laura Gonzalez (and proxy for R. Bowers-Gentry), John Landicho, Roy Kinley for Dane Lindsay, Jessica McCambly, Vuong Nguyen, Gerald Ramsey

Guests: Jeff Rabine

Absent: Paulette Hopkins, Lonny Bosselman, (Student Rep), Rebecca Bowers-Gentry for Fred Garces (by proxy L. Gonzalez), Dan Gutowski, Dan Willkie

I. Approval of the Agenda, Request to Add Trail Maintenance at Vernal Pools (A. Andersen), and add table to S-600 Outside (V. Nguyen). MSC, G. Ramsey, J. Landicho

II. Approval of Past Meeting Minutes - Tabled

III. Old Business

1) Parking Task Force Update - Parking structure currently in construction, estimated completion is January 2018, prior to the beginning of that spring semester. Less than 10 months away. Will have 499 spaces with an adjacent secure bike parking area, covered with sunshade and enclosed. Will be accessible from Gold Coast, Miramar College Drive, and North Campus Drive. Not able to circumnavigate the campus from Gold Coast to Hillary without going through the parking structure. When transit station was finished MTS gave us \$6 million to build the structure, college agreed to give MTS/Sandag 300 spaces, they currently occupy 100 spaces on top deck, which is not the best location. Negotiated to change agreement, reduced number of spaces to 60 (from 300) however had to give up 30 spaces from parking lot #3, 30 student spaces, and row of spaces between parking structure and the W building. To be renegotiated after parking structure is opened. Prior to conclusion of Spring semester will send communication to campus. L. Gonzalez asked if electric spaces being used, B. Bell confirmed that they are.

2) Facilities Master Plan Project Ranking - Approved by Academic Senate and Classified Senate, went to CEC, presented by VP Ramsey on B. Bell's behalf. Approved with question regarding Row 24 which had the word "space" that occurred during conversion to PDF, B. Bell corrected and CEC reaffirmed approval. J. McCambly asked about #2 on the plan that received a Neutral ranking, stating that a student art gallery is directly linked to instruction. B. Bell explained that it was the committee who ranked it as Neutral. J. McCambly sent document forward addressing instructional impact. B. Bell confirmed it was sent to the committee for their consideration when ranking. No appeal process. B. Bell stated the document provides guidance and takes into consideration funding sources, and gave an example. Will begin discussion in fall on how we collect and rank data, consider using program review as method and department ranks, and school in that department, then some type of concurrence/affirmation so we get a more informed ranking process, such as the one used in BRDS. On B. Bell's to do list for Fall of next year.

San Diego Miramar College 2013-2019 Strategic Goals

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Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

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Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

3) Facilities Master Plan Update - G. Ramsey presented the Facilities Master Plan Update to CEC. Based on last month's discussions, B. Bell made minor modifications requested, adding back in Projects in Progress on page 19. Pointed out that Aviation project is complete, except Test Cell portion of project still incomplete, it was just Board approved, leaving on to track budget. Everything else has remained the same with addition of completed Facilities needs list ranking.

IV. New Business

1) Campus Art Policies & Procedures Recommendation - L. Gonzalez handed out draft of the new Campus Public Art guidelines. The subcommittee has taken materials provided from another community college and modified them based on how they relate to our campus and the District. These guidelines are for looking at art for campus public areas as well as public areas inside buildings. Art displays not under the purview of the subcommittee would be display cases, faculty member creating display of student work, and faculty or staff displays, classroom displays, and non-public areas such as offices. Idea behind this is to create an entity that reports to the Facilities Committee that would be responsible for developing request for qualifications and requests for proposal for art on campus. Need to figure out where funding would come from, perhaps fundraising. L. Gonzalez continued to review items in the draft to include acquisition of public art, direct purchase, accepting a donation. Campus Art Sub Committee would create a selection panel, not necessarily members of the subcommittee, it would be anyone who might be involved such as facilities or a community member, each project the selection panel would be a different group. Draft is for committee to review and if there are any comments or suggestions, can be reviewed at next meeting. B. Bell asked where fundraising that was mentioned is located in the draft. L. Gonzalez pointed out where located. B. Bell mentioned issues of fundraising, and he will look into. He also mentioned Subcommittee vs. Task Force, he will look into process, may have to start as Task Force. He also asked if draft discusses how long installation will be on display. L. Gonzalez stated it refers to this item, but isn't specified yet. Also asked about mitigation of conflict, J. McCambly stated it was talked about in a meeting; it will include a statement about art and knowing audience, things to be mindful of. Talked about having a shared governance panel to review any issues, including students. A. Andersen asked about artist not fulfilling responsibilities. This would be a violation of their contract. RFQ and RFP both qualifications would be for the artist, then RFP to selected pool. B. Bell stated issue to mitigate conflicts would be to draft RFQ and RFP so that some of those items can be addressed. L. Gonzalez to send out electronically to E. Vega to disseminate to committee.

2) Bee Hive Proposal Located in Vernal Pools - Bee Hive Proposal – L. Gonzalez presenting on behalf of Dan Trubovitz who reached out to the Environmental Stewardship Committee and F. Garces (Acting Dean). Idea is to put a single bee hive in the vernal pool enclosure. L. Gonzalez handed out proposal and photos with options. Bee keepers may suggest to be moved slightly, none are in actual pool area. B. Bell pointed out one; maybe two locations are in a storm water drain and stated that Option C looks better. Proposal covers benefits, how it maps to our strategic goals, how to measure outcomes, importance of the field study, the kinds of student projects it could generate, and ordinance. Facilities staff previously asked if these are African killer Bees, L. Gonzalez explained that they are not, almost all bees are Africanized; it doesn't mean they are killer bees. There are no African killer bees on the west coast. D. Trubovitz is hoping to partner with Bee Man Dan who puts hives in yards and maintains for free, they are interested in survival and will collect the honey and give some of the honey to the campus. They make their money from pest control. B. Bell said F. Garces ask about the appropriateness of this on campus and had several questions: safety of campus, locations, who will maintain, and cost. B. Bell stated all those questions were located in the proposal. L. Gonzalez reached out to Bee Man Dan, asking what if bees set up other colonies on campus, would they remove as part of maintaining the hive. Regulations state that apiary has to be certain distance away from school, confirmed we do have sufficient space between us and the school across

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the street. Mesa has a hive on campus. J. Landicho asked about if current maintenance of vernal pools is a concern to safety of the hive, it was confirmed that nothing is sprayed out there. V. Nguyen asked about responsibilities if anyone is allergic and if they swarm. L. Gonzalez said we are fine if we follow the regulations, perhaps post signs. B. Bell asked if there is a plan to fund items such as signs, he encourages Biology department which has a fiduciary fund to consider use of that until another source can be identified. B. Bell sees it as an instructional lab and not necessary to go any further. MSC G. Ramsey, J. Landicho in favor of Bee Hive proposal. Reminder to revisit the location to be sure not in storm water drains.

3) **Trail Maintenance in Vernal Pool** - A. Andersen discussed that trails in the vernal pool are all becoming weedy, one trail especially. Facilities did cut back some areas at the trails. B. Bell stated it is considered an instructional lab, and would be Biology's responsibility.

4) **S-6 Table** - V. Nguyen discussed that the labs on second floor do not allow food or drink in lab area. Students need a place for coffee mugs, water, and food. Science faculty recommends buying tables to place outside of door. Committee suggestions include a shelf or cubbies. V. Nguyen asked if there are any criteria for the table, B. Bell stated it needs to meet standard from custodial to be sure it is not a hindrance to cleaning the hallway and does not create a trip hazard.

V. Announcements - None

VI. Next Meeting

June 1, 2017, 1:00pm, N-206

VII. Adjourn

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