

**Minutes – Miramar College Academic Senate**  
3:30-5:00pm      **May 15, 2018**      Location: L-309

**Senators Present:** Marie McMahon, Laura Murphy, Shayne Vargo, Mara Sanft, Daniel Gutowski, Josh Alley, Gina Bochicchio, Kandice Brandt, Barbara Clark, Mark Dinger, Kevin Gallagher, Anne Gloag, David Halttunen, Mary Hart, Dan Igou, April Koch, Alex Mata, Ryan Moore, Wheeler North, Jordan Omens, Patty Parker, Kevin Petti, Wai-Ling Rubic, Alex Sanchez, Nam Sinkaset, Elise Lindgren, Gabi Mansfield, Kyleb Wild

**Absent:** Mary Kjartanson, Jason Librande (proxy: D. Gutowski), Lisa Clarke, Lisa Brewster, Otto Dobre, Patricia Flower, Darrel Harrison, Jennifer Leaver (proxy: D. Igou), John Salinsky, Marc McGrath, Desi Klaar

**Other Attendees:** Patricia Hsieh, Gerald Ramsey, Paulette Hopkins, Olga Fryszman, Carmen Jay, Rich Halliday, Naomi Grisham, Adrian Arancibia, Juli Bartolomei

Meeting called to order at 3:34pm.

**A. Approval of Agenda and Previous Minutes**

The agenda was unanimously approved unchanged. (Vargo/Gallagher)

The election minutes were approved unchanged. (Gallagher/Sanchez)

The previous minutes were approved unchanged. (Vargo/Gallagher)

**B. Consent Calendar (with the option to pull and discuss)**

Items passed with agenda approval:

i. Outcomes Assessment Operational Plan

ii. Academic Affairs Committee (AAC) Recommendation for Faculty Co-chair of Instructional Program Review and SLOAC Subcommittee to Receive Reassigned Time Commensurate with Duties

**C. Special Reports/Information**

i. Administration – P. Hsieh

President Hsieh reminded Senators that August 16<sup>th</sup> is the Convocation Program. Topics will include a BSI discussion on AB705, a budget update, an update on the Accreditation Midterm Report, and a guest speaker. Hsieh also mentioned a presentation by M. Kjartanson and Fire & EMGM faculty. The deadline to submit the plan for Convocation is May 25<sup>th</sup>.

ii. Classified Staff – N/A

iii. Associated Students – N/A

iv. AFT – N/A

v. Taskstream and Faculty Feedback Session – L. Murphy

Murphy announced that there will be a faculty feedback session on Monday, May 21<sup>st</sup>, at 3:15pm in M-102 to look at the Taskstream contract, as it will be expiring in December. Murphy solicited feedback.

**D. Old Business**

i. Faculty Coordinator for High School Partnerships (Update) – D. Igou

Igou reported that there has been no change, adding that faculty continue to advocate for a HS faculty coordinator position. This issue of coordination and effective communication to safeguard curriculum integrity, as well as faculty and student safety, will be one of the duties of the new Associate Dean of Outreach and School Relations (S. Nguyen). The workgroup/task force is working on a job description for the faculty coordinator. At this point, they do not know how the position will be funded. This item will be discussed at Academic Affairs.

ii. Convocation – Alternative Activities: Keynote Presentation by Dr. Kim Bateman – M. McMahon

McMahon reported taking the idea of a keynote speaker to CEC and being told by President Hsieh that she “had no money to pay for this.” The feeling being generated is that Administration is setting the convocation program without any collaboration with others, and President Hsieh stated that convocation was her purview. After discussion at CEC, it was determined that we could create a convocation planning committee with representatives of the four constituency groups. As the Academic Senate was still looking for innovation, creativity and engagement at convocation, the AS President filled in and submitted the newly developed Professional Development forms in order to apply for money to cover the cost of this keynote speaker at convocation. The application was approved and McMahon secured \$1,400 from Professional Development’s campus event funding resources to pay for this event. McMahon subsequently invited Dr. Kim Bateman to be the guest speaker at Fall 2018 Convocation. Given that we have just come from having a ‘Collegiality in Action’ visit due to problems at our college, it seemed like a positive idea to take an event like convocation and attempt to establish an improved working, functional culture on campus, and explore how employees could interface with each other better. McMahon reported that Administration indicated that they would like Dr. Bateman to incorporate the other convocation topics into her presentation, but that is not what faculty intended with their invitation. North said that AB705 is important

and can be woven in with college culture and student success, but the other topics (budget and Accreditation Midterm Report) will be “old news” by late August. An option would be to have Dr. Bateman’s presentation occur separate from Convocation to include a larger audience, as classified employees will not be able to attend the entire program. McMahon will follow up via email as the planning for convocation will continue.

iii. Collegial Consultation: Update and Next Steps – M. McMahon

McMahon explained that, in a communication from Julie Bruno, the report was due to be shared with all constituency leaders on May 14<sup>th</sup>, but she had not received it yet, as of 3:30pm on Tue, May 15<sup>th</sup>, 2018. McMahon talked to Julie Bruno regarding the possible next steps after reviewing the report, and the other Collegiality in Action (CIA) facilitators will be contacting their respective peers. Further work and reconciliation workshops will be necessary, per Julie Bruno, as she indicated that our process was sound but our practices were poor. Bruno explained to McMahon that anything other than training is not their purview. McMahon has two questions of Senators: What were the expectations of the workshop? How do we maintain momentum in the areas that are a concern to us? McMahon reminded Senators that she has a 12-month contract and will be working over the summer and available for contact over the summer. North stressed the importance of thoroughly documenting dysfunction/retaliation, 10+1 issues, etc. Murphy confirmed that things are being documented, noting that the clear documentation of very troubling actions is what led to contacting the SDCCD Chancellor with our concerns and what precipitated the Collegiality visit. She reiterated that AS Exec agreed to Collegiality in Action (CIA) in conjunction with other options, not in lieu of them. Petti recommended waiting to see what the report says before deciding on next steps. Faculty discussion ensued.

iv. Guided Pathways Update – M. McMahon

The GP funding was received by the District on April 30<sup>th</sup>, 2018. The first year amount of \$257,995 is confirmed for Miramar College. The steering committee will meet to identify and discuss items that are unique and items that are overlapping in Key Elements 1, 2 and 3. Once identified, these activities will be the foundation of the work Miramar College will perform. Each activity will have multiple projects, which will be presented to the steering committee for review and recommendation. The GP Steering Committee will recommend Project Statements to CEC and resources will be allocated for those approved by that body. McMahon will send a follow-up email and will work to ensure faculty incorporation and involvement.

v. Options for Increasing AS Travel Budget for Promoting Faculty Leadership (Update) – M. McMahon

The AS travel budget was \$9,000 in 2006 and was subsequently dropped to \$6,400 in 2010 due to the budget crisis and has remained at that level since. North said that, in 1992, there was 1.0 release and \$10,000 for each college provided by the District. McMahon explained that, in 2015, AS President Haidar approached the College President about increasing the AS travel budget commensurate with the increase in faculty numbers. The College President denied that request. Mesa AS President, Perigo, said that their AS travel budget is \$20,000 and their College President has offered to contribute more, when needed. It was recommended that the AS have resources separate from Administration, so there is no reliance on Administrative approval.

vi. 2018-19 Senate Meeting Times and Approval of Fall 2018 AS Meetings Calendar – M. McMahon

McMahon shared the results of the AS Meeting Times survey, showing that the majority wanted to maintain the current meeting schedule, followed next by moving the meeting up a half hour. Mondays from 2-3:30pm came in a distant third. The draft calendar for Fall 2018 was then presented and approved unanimously. (Vargo/Clark) McMahon reminded Senators that the issue can be considered again in the future.

vii. All-Faculty Retreat – M. McMahon

McMahon solicited input and ideas for an off-campus faculty retreat.

**E. Committee Reports**

- i. District Governance Council: SDCCD Guidelines for Use of Copyrighted Material – R. Olsen and M. Hart  
This item was tabled.

**F. New Business**

i. Proposed Department Re-structuring in the School of Liberal Arts – C. Jay

Jay represented that this is an informational item, with a request for the faculty voice. The proposal is that Communications be moved over to Arts and Humanities and that World Languages remain with English. Nothing happened on the original proposal, and the Dean of Liberal Arts was going to submit something else. Faculty protested and got their proposal approved. This item will be discussed at Academic Affairs.

ii. English 101 Placement System Proposal from Mesa College: Miramar Faculty Oppose – R. Halliday and C. Jay

Halliday explained that Mesa and City want to drop Accuplacer and will replace it with CCCApply, which would require students to answer four questions and then place them no lower than English 101. English faculty at Miramar are requesting a writing sample. Miramar is on board with directed self-placement but wants one question added for the students in the assessment; they want the student to read something and then answer a question about their confidence in their ability to read and paraphrase what they read, which would provide agency to the student. A query was made about

whether or not the District can move forward on this placement system when all of the colleges are not in agreement. The point was made that English 101 placement will impact all classes with an English 101 minimum requirement. North said that we don't need to follow other colleges and recommended that Miramar come up with a resolution for McMahan to take to the Board. Faulty discussion ensued. Palma-Sanft asserted that students could still self-select placement. Jay said that this item is on the District Assessment meeting agenda, but it does not reflect Miramar's request.

- iii. Saturday Classes: Instructional Integrity and Support College-wide – L. Murphy and M. McMahan  
McMahan said that the Biology department discussed this and has concluded that faculty need to stand up and say that they will not continue on a particular path (for example, Saturday classes) when the current needs that are required to do so are not being met. The College needs to go back to what is reasonable, not continue to expand without any additional or adequate resources. McMahan emphasized that Chairs and the AS need to work together on these kinds of issues. Bochicchio said that she is writing an open letter to the Board on behalf of the Chairs that will reinforce the Academic Senate resolution that McMahan and Murphy took to the Board of Trustees in Oct 2017 regarding the need to hire more contract faculty at Miramar College in an equitable manner to that of the other colleges in the SDCCD. Mesa AS President, Perigo, recommended taking some Chairs to the Board meeting with the letter.
- iv. Mesa College Resolution: Vote of No Confidence in State Chancellor Oakley – M. McMahan  
McMahan gave a brief introduction and invited the Mesa AS President, Perigo, to expand. Perigo explained the genesis of their resolution for a vote of no confidence in State Chancellor Oakley. Perigo expressed that Oakley is "excommunicating pretty much everyone" (no collegial consultation). The State AS asked what the Academic Senates statewide wanted to do about it, so Mesa came up with this resolution. If it passes, it will go to the Board of Governors in the fall. Perigo said that City and Continuing Ed were both likely to pass it within the next week. The motion to suspend the rules to allow a vote with one reading passed unanimously. (North/Igou) The motion to affirm the resolution passed unanimously. (North/Igou)
- v. Academic Success Center (ASC) Advisory Workgroup Faculty Membership – M. McMahan  
McMahan asserted that AB-1725, Academic and Professional Matters (10 + 1), #5: "Standards and Policies Regarding Student Preparation and Success" shows that the AS has primacy on this issue. The AS and Dept. Chairs are instrumental in the concept, maintenance and continued development of the ASC. McMahan presented the goals/mission/purpose of the group, as well as their vision. McMahan has serious concerns regarding the current oversight of the ASC, and shared an email sent last week to the ASC workgroup members by Dean Ascione, which indicated that, because McMahan attended the meeting, they were "going to have to have another ASC advisory group meeting due to the fact that we were not permitted to effectively run the previous attempt to meet." Also that "This time I will call the meeting. I will send out the emails, and I will invite the participants. Please do NOT invite anyone else!" McMahan pointed out that the current organization and conduction of this ASC workgroup is a blatant circumvention of 10+1. She detailed the previously proposed and existing ASC Workgroup or Taskforce membership and said that, if this group is making any decisions (yes or no to college ASC projects), it needs to be grounded firmly in our shared governance system and should have AS President-appointed faculty representation. Furthermore, any recommendations coming from this group need to go to the AS for final approval and then be taken as an FYI to CEC, unless there are extenuating circumstances.
- vi. 0.1 AFT Reassigned Time Allocation for Fall 2018 – M. McMahan  
McMahan solicited input on the allocation of the 0.1 AFT reassigned time for the fall. Discussion ensued. A motion to have AS Exec discuss the issue at its next scheduled meeting and make the decision passed unanimously. (North/Clark)
- vii. AS Travel Budget and Upcoming Events: ASCCC Faculty Leadership (June 14-16, San Diego) – M. McMahan  
McMahan announced that the ASCCC Faculty Leadership event will be in San Diego from June 14-16. The deadline to register is June 11<sup>th</sup>. She also announced the 2018 Part-time Faculty Leadership Institute, from Aug 2-4 in San Francisco. Deadline to register is July 20<sup>th</sup>.

## G. Senate Reports

- i. Adjunct – D. Gutowski had no report.
- ii. Treasurer – S. Vargo  
Reported a balance of \$1168.97.
- iii. President's Report – M. McMahan had no report.
- iv. Vice President – L. Murphy had no report.

## H. Announcements

No announcements were made.

The meeting was adjourned at 5:04pm. The next meeting will be on Sept 4<sup>th</sup>. Please submit agenda items to both Marie McMahan and Juli Bartolomei.

Respectfully submitted,  
Mary Kjartanson and Juli Bartolomei