



Instructional Program Review and SLOAC Subcommittee

Co-Chairs: Paulette Hopkins and Julia McMenamini

Voting Members: Paulette Hopkins (Co-Chair, Instructional Admin), Lou Ascione (Instructional Admin), Wai-Ling Rubic (Faculty/BTCWI), Patricia Manley (Faculty/LA), John Salinsky (Faculty/PS), Alex Sanchez (Faculty-at-Large, MBEPS), Olga Fryszman (Faculty-at-Large/MBEPS); Julia McMenamini (Co-Chair and Faculty-at-Large/MBEPS)

Resource: Xi Zhang (Research and Planning Analyst); Eli Manalastas (Administrative Technician to the Vice President of Instruction)

Approved 5/21/2018

Minutes of May 7, 2018

Present: Paulette Hopkins, Julia McMenamini, Patricia Manley, John Salinsky, Olga Fryszman

Guests: Eli Manalastas, Xi Zhang, Laura Murphy

Absent: Wai-Ling Rubic, Alex Sanchez, Lou Ascione, Naomi Grisham

The regular bi-monthly meeting of the Instructional Program Review and SLOAC subcommittee was held on May 7, 2018. The meeting was called to order at 3:16 P.M. by Co-Chair Julia McMenamini, a quorum being present.

Agenda/Minutes. Moved by Olga Fryszman and seconded by John Salinsky to approve the agenda. It was moved by Julia McMenamini with Olga seconding to approve the minutes of April 16, 2018 with Patti Manley, Alex Sanchez, and John Salinsky abstaining since they were working with faculty for open office hours during that time.

Recommendation Regarding Program Review Related Tasks, Review Time Allotted to Complete Program Review Tasks (Murphy, McMenamini, Grisham, Committee). On-going discussion continued as to how many hours are dedicated to program review.

Review Calendar for 2018-2019 (McMenamin). The committee reviewed the 2018-2019 IPR/SLOAC calendar and made some changes with some meeting dates and times.

Fall 2018 SLO/PR FLEX Day; Date, Time, Topics (Committee). August 13 and August 16, Naomi Grisham will present on Making SLOs meaningful. On August 15, Patti Manly will present on PR/BRDS during Chairs Academy.

Program Review Tasks for this Cycle (Committee). Discussion tabled until after Academic Senate meeting takes place.

Post 2018-2021 Program Review Links in Taskstream and PR Progress Report (Grisham). Awaiting on Grisham do

give a status update.

Train Committee on Generating Program Review Reports in Taskstream. Tabled.

Curriculum Organization 2018-2019 (Committee). Tabled.

Keeping Taskstream (Grisham/McMenamin). A proposed meeting of May 21st will occur in which it should include IPR/SLOAC committee members for feedback to be passed to Watermark.

Update/Send New Email to Department Chairs (Committee). Hopkins will ask Deans to provide her a list of complete/incomplete programs.

Implement Disaggregation Pilot Results – ACCJC Recommendation #2 (McMenamin) Tabled.

Survey on Program Review and SLO Process – ACCJC Recommendation #3 (Committee) Tabled.

Discuss ISLO Survey Results/Discuss ISLO Survey Results with other Committees (Committee). Tabled.

Discussion on ACCJC Recommendation #3: Evaluating Program Review Process(Committee). Tabled.

Create new ISLO Survey for Spring 2019 (Committee). Tabled.

Instructions for Deans for School Program Review due on August 1 (Committee) Tabled.

Instructions for faculty on how to assess courses and programs for Fall 2018 (Committee) Tabled.

Instructions/Workshops for Faculty on Program Review/BRDS due in October 2018 (Committee) Tabled.

Adjournment. The meeting was adjourned by Julia McMenamin at 4:39 P.M.

Eli Jed Manalastas