

**San Diego Miramar College
Technology Committee
Tuesday, April 3, 2018 - 3:00 p.m. to 4:00 p.m., Rm. L-108
Co-chairs: Daniel Miramontez and Kurt Hill**

MINUTES

Present: D. Miramontez, D. Mehlhoff, G. Choe, K. Hill, E. Green, G. Magpuri, L. Ascione, T. Williams, B. Wilborn, B. Pacheco, and O. Lazaro

Absent: K. Reinstein

Call to Order: Called to order at 3:00 p.m. by D. Miramontez.

1. Approval of Agenda. The agenda was moved by G. Magpuri and seconded by G. Choe, and carried to approve the agenda of April 3, 2018.
2. Review of Minutes from November 28, 2017 and February 27, 2018. The minutes for November 8, 2017 was moved by D. Mehlhoff and seconded by T. Williams, and carried to approve. The minutes for February 27, 2018 was moved by G. Choe and seconded by T. Williams, and carried to approve

***Strategic Goals** **Accreditation Standards**

New Business:

None.

Old Business:

1. Technology Committee Goals and Membership Change Form. **II.2, II.4** **III.C**

Update to the Technology Committee Goals and Membership Change Form was presented. Form was sent to CGC, upon which the Technology Committee Co-chairs will present changes, and then to constituencies (if there are no changes).

2. Accreditation Improvement Recommendation #7 Districtwide Technology Committee and Plan. **II.2, II.4** **III.C**

There are currently no updates from the District. VC Dowd will be contacted to inquire on this movement to this agenda item. At the college level, due to accreditation recommendation, D. Miramontez, will inform President Hsieh about progress regarding this plan. Since this is a higher-level Technology Committee (Districtwide), will also place an inquiry with Don Bertram - taking a multi-pronged approach to movement. In addition, the Board of Trustees have asked all colleges about improvement recommendations, which is due at the end of this semester.

3. Data Accessibility – Form Recommendation. **II.2, I.4** **III.C**

Conversation regarding this agenda item was continued from previous meeting, with last meeting initiating the conversation. Currently, the college is limited to accessing data - level of data accessibility is siloed. The college's website is student focused/centered, but would like the website to be more interactive based on student input. In order to have an interactive website, will require data to populate information. Website currently can only present static information and can't present in a mobile format. Access will allow us to take advantage of existing process (i.e., data on courses, programs, and awards).
Website is very

restrictive and does not provide live data. Looking for Open Data Base Connectivity (OBCD) or some connection for select queries. There are multiple processes, but there is a disconnect (i.e, issues of research data, PeopleSoft implementation, sourcing, and EMS). Concrete recommendations for data types are: catalog, mobile application, website – we need to streamline information. Suggestion was made to list data needed. Formal recommendation has to start somewhere that will allow agenda item to move forward. Currently, Mesa College has data on website, but is being downloaded (this is a program review dashboard, not connected to live data). At Miramar College, dashboards are being reviewed and created. Conversation will be continued at the next Technology meeting to form concrete recommendations to move a Districtwide agenda item forward.

- 4. Intranet Wi-Fi for Faculty BYOD – Form Recommendation. II.4 III.C
 Pedagogically speaking, classrooms are moving away from the format of rows and chairs and moving towards huddle spaces. In these huddle spaces, you would want to use BYOD (Bring Your Own Device) technology, similar to the college’s recent Planning Summit. Need to find a common technology that addresses this student need at college and District level - BYOD is a barrier to student success. High school students have become more technologically advanced than college students (a barrier). With the integration of pedagogy and technology can be the basis to form a recommendation (review technology that will address BYOD will require more discussion). Suggestion was made to solicit faculty input.
- 5. Hardware Standards (e.g., 3D printers). II.2 III.C
 Tabled. Suggestion to look at having a fabrication shop for 3D printing.
- 6. Tech Plan 2.1 Update. II.2 III.C
 Summary of updates to Tech Plan 2.1 were provided and presented by Web, AV, ICS, and District. Moving forward, Tech Plan 2.1 will be consolidated into one word document with track changes. This will then be sent to Technology Committee members for review and finalized on April 24, 2018.

Old Business:

- 1. Website Subcommittee. II.2 III.C
 Last meeting, there was a concern regarding website internal organizational structure. It is important that the college’s website be organized on how students would like to access information (i.e., Athletics as an Athletics Program in website). Recommendations to address this concern will be brought back to the next Technology Committee meeting, as well as an accessibility analysis.
- 2. Informational Items.
 There will be a Cornerstone presentation, a software platform that Palomar College Uses, on April 20, 2018, in K1-107

Next Scheduled Meeting: April 24, 2018

Adjournment: Meeting was adjourned at 4:11 p.m.

***San Diego Miramar College Fall 2013–Spring 2020 Strategic Goals:**

1. *Provide educational programs and services that are responsive to change and support student learning and success.*
2. *Deliver educational programs and services in formats and at locations that meet student needs.*
3. *Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.*
4. *Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.*