

FACULTY (CONTRACT) HIRING COMMITTEE

Co-Chairs: Paulette Hopkins and Mary Kjartanson

May 3, 2018, 2:00 – 4:00 pm, Room R1-101

APPROVED ON 05/17/2018

MINUTES

Members Present: Paulette Hopkins, Lou Ascione, Daniel Miramontez, Jesse Lopez, Linda Woods, George Beitey, Cheryl Barnard, Tonia Teresh, Kirk Webley, Dawn DiMarzo, Larry Pink, Alan Viersen, Dan Willkie, Carmen Jay, Daniel Igou (proxy for Mark Hertica), Rich Halliday (proxy for Adrian Arancibia), Andrew Lowe, Namphol Sinkaset, Nicholas Gehler, Francois Bereaud, Gina Bochicchio, Mary Kjartanson (proxy for Mara Sanft), Scott Moller, Mary Hart, Marie McMahan, Laura Murphy, Lisa Clarke

Members Absent: Gerald Ramsey, Shayne Vargo, Jason Librande, Dan Gutowski

Guests: David Mehlhoff, Joe Young, Molly Fassler

The regular meeting of the Faculty (Contract) Hiring Committee was held on Thursday, May 3, 2018, at 2:00 p.m. in Miramar College Room R1-101. The meeting was called to order at 2:05 p.m. by co-chair M. Kjartanson, a quorum being present.

- I. **Approval of Agenda:** It was motioned by L. Woods to approve the agenda, and seconded by R. Halliday. All voting members approved the motion, nobody abstaining or opposing, so the agenda was approved.
- II. **Approval of Minutes:** L. Pink motioned to approve the March 3, 2018 minutes as-is, and the motion was seconded by L. Woods. All voting members were in favor, nobody abstaining or opposing, so the minutes were approved.
- III. **Reports**
 - a. **Faculty Hiring Activity:** G. Beitey reported that the posting for the new EMGM position is has been created and is open until May 22, 2018. The school plans for the position to begin in the fall semester. Co-chair P. Hopkins reported that the school of Business, Technical Careers & Workforce Initiatives is in the process of hiring a new AUTO faculty member. A. Viersen provided an update on the BUSE recent hire for a new Entrepreneurship program, Tonya Hertz. Additionally, P. Hopkins informed the committee that the Chancellor approved the hiring for the

school nurse position and the next step is awaiting Board approval of the position.

IV. Old Business

a. Discussion and Review of Faculty Contract Hiring Committee Designated

Electorates: L. Pink and M. Kjartanson presented a five-year plan proposing changes to the Faculty Contract Hiring Committee. The first component of the plan is the replacement of retirements. The change to the hiring process would mean that tenured vacancies and retirements would not come to the Faculty Contract Hiring Committee unless the position is no longer needed in the Department in which the vacancy was created, contingent upon the Program Viability Review Process. Minor edits were added to include “automatically replaced” as recommended by L. Ascione and “Program Viability Review Process” by D. Miramontez.

b. Review of Faculty Contract Hiring Criteria and Ranking:

The updated electorate voting structure and composition was presented, as created by the workgroup led by L. Pink and M. Kjartanson. Faculty discussion ensued concerning the presence of administrators and the number of votes given to each school. Faculty expressed the desire to bring the hiring criteria and voting membership back to their departments for further discussion. A motion was made to send the revised committee voting electorate and hiring criteria to Academic Affairs/Special Faculty Contract Hiring Committee meeting by M. Kjartanson, and was seconded by C. Jay. Clarification was provided that the voting would be on two separate items, one for the FCH electorate change and one for the FCH process. The decision was unanimous, all approved with none abstaining or opposing.

V. Other: There was no other business discussed.

VI. Adjournment: M. Kjartanson adjourned the meeting at 3:31pm

Todd Simonson