

2017-18

San Diego Miramar College  
Research Subcommittee Minutes

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Monday, March 12, 2018  
3:00 p.m. to 4:30 p.m.  
L-107

**Present:** Xi Zhang (Chair), Daniel Miramontez, Paulette Hopkins, Marian Edelbrock, Laura Pecenco, Naomi Grisham, Olga Fryszman, Val Sacro, Kristine Kilanski, Benjamin Gamboa, Neal Erlandsen, Sonny Nguyen, and Patricia Hunter.

**Call to order:** The meeting was called to order at 3:00 p.m. by X. Zhang

**Approve agenda:** Agenda was moved by D. Miramontez, seconded N. Grisham, and carried to approve the agenda of March 12, 2018.

**Approval of Minutes:** Meeting Minutes for December 11, 2017 and February 12, 2018 are forthcoming.

	<u>*Strategic Goals</u>	<u>Accreditation Standards</u>
<b><u>Old Business.</u></b>		
1. <u>Research Subcommittee (RSC) Evaluation</u> Completing the RSC Evaluation form was encouraged for this meeting and graphics to show the analysis results was presented. This evaluation is an internal instrument to assess the climate, functionality, and effectiveness of the RSC.	1-4	I.B, IVA
2. <u>Data Coaching Workshop: Instructional Program Review</u> One data-coaching workshop for the instructional program review was scheduled during this semester's flex week. There was a room full of attendees, who previewed the new interactive dashboard, as well as where to access benchmarks and how to talk about data in program review. There was a request during this data-coaching workshop for another one, which has been scheduled as a part of this RSC meeting.	1-4	I.B, IIA, IIB, IIC, IIC, IVA
3. <u>Benchmarking for the ACCJC Annual Report Student Success Indicators</u> Currently, the 2018 ACCJC Annual Report is going through constituency review and approval which reports on four institutional set standards and will then move forward to CEC. Methodology for benchmarking the ACCJC Student Success Indicators was consistent with the college-set benchmarking method used for SPAS.	1-4	I.B, IIA, IIB, IIC, IIC, IVA
4. <u>Benchmarking for the Institutional Effectiveness Partnership Initiative (IEPI) Framework of Indicators</u> From last meeting, focused on what indicators were to be benchmarked. From the State Chancellor's office, benchmarking will not be needed due to numerous	1-4	I.B, IIA, IIB,IIC IIC, IIC, IVA

previous initiatives (e.g., Strong Workforce, SSSP, SEP, Scorecard, etc.) - each individual initiative contained specific goals, metrics, measures, indicators, and benchmarks. State Chancellors has worked on creating a simplified, common metrics for all of the initiatives to align success indicators with student journeys. This will have an impact on research in regards to our college's SPAS, dashboard and internal reporting processes.

**New Business.**

1. District Research Committee Update 1-4 I.B, IIA, IIB, IIC, IIC, IVA  
Met on February 28, 2018 which included topics on research reports that the District Research Office publishes for our college (annually and semester based). Contents of these research reports will be reviewed and feedback to be solicited by RSC from individuals and programs, as well as the Office of PRIE to approach departments to open dialogue and provide feedback. Recommendations to be compiled by the Office of PRIE. No deadlines were established, but reports will be worked on per project. Follow-up on deadlines will be requested by the Office of PRIE.
  
2. Multiple Measures Assessment (MMA) Implementation Survey 1-4 I.B, IIA, IIB, IIC, IIC, IVA  
This survey was requested by the State Chancellor's Office for complete an assessment project, with Miramar College as one of the pilot college. Goal of this project is to place more students into transfer level courses. This is based on a study from the Long Beach Community College that revealed that placement testing does not predict student's performance, but the student's high school GPA and high school courses taken in math and English departments. Outreach and Assessment commented they are awaiting information from the Districtwide Testing and Assessment Committee, which has not been meeting regularly. Most of the time the college is not aware that students have been approved or moved-up to transfer-level English or math until they provide a letter from the District stating that they do not require an assessment testing. Suggestion was made for college input and dialogue regarding this survey to include Outreach and Assessment and Basic Skills prior to survey submittal.
  
3. Spring 2018 Student Scheduling Preference Survey 1-4 I.B, IIA, IIB, IIC, IIC, IIC, IVA  
In the fall, there were 1,400 student responses on scheduling preferences. Survey will be reviewed this term to see if student preferences are stable across time or if there are fluctuations in what students want. Additional questions will be added to include question on where we are losing students and if students are taking courses in other colleges. Survey was launched today during lunch, and received 510 responses. This spring survey is currently on Facebook and twitter, college website, and Data Nerd News (pre-notifications were sent a week before launch). Talk to Deans, and will post PowerPoint. New time slots are being piloted for Fall 2018.
  
4. 2018 Employee Cultural Climate Survey 1-4 I.B, IIA, IIB, IIC, IIC, IIC, IVA

The old survey was sent to the PRIE Office, and Diversity committee for feedback. Combined feedback from the Office of PRIE and Diversity committee. Three campuses used same survey, with a few customized questions

5. Instructional Program Review Office Hour 1-4 I.B, IIA, IIB, IIC, IIC, IVA

Instructional Program Review will be due on April 20, 2018. Office of PRIE will offer multiple office hours to support Instructional Program Review. No attendance during the office hours offered at this RSC meeting.

### **Standing Reports.**

1. PIE Committee Representative Report 1-4

Annual Collegewide Planning Summit will be held this Friday, March 16, 2018. Currently reviewing and updating the annual planning calendar. Dialogue will involve cross-constituency and cross-functional in each table.

2. Round-table Updates 1-4

Information items were discussed to include letter from State Chancellor's Office proposing a simplified metrics. The simplified metrics ties into the student's journey, which has been a focus of Miramar College's planning efforts. Examples were provided on how the college has built a solid foundation on the student's college experience. .

### **Open Discussion.**

**Next Scheduled Meeting.** April 9, 2018

**Adjournment.** The meeting was adjourned at 4:29 p.m.

#### ***\*San Diego Miramar College Fall 2013–Spring 2020 Strategic Goals:***

1. *Provide educational programs and services that are responsive to change and support student learning and success.*
2. *Deliver educational programs and services in formats and at locations that meet student needs.*
3. *Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.*
4. *Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community*