

San Diego Miramar College | 2017-18 Research Subcommittee Agenda

Monday, February 12, 2018
3:00pm to 4:30pm
L-107

Members Present: Xi Zhang (Chair, proxy for Patricia Hunter), Daniel Miramontez, Laura Pecenco, Kristine Kilanski (proxy for Val Sacro), Paulette Hopkins, Mardi Parelman, Linda Woods, Alfredo Ruiz

Call to Order: The meeting was called to order at 3:07 p.m. by X. Zhang.

Approval of Agenda: Requires confirmation.

Approval of Minutes: Tabled.

	<u>*Strategic Goals</u>	<u>Accreditation Standards</u>
<u>Old Business:</u>		
1. <u>Research Subcommittee Committee Evaluation</u>	1-4	I.B, IIA, IIB, IIC, IIC, IVA
X. Zhang asked members to fill out the evaluation, which is still being piloted as a research tool.		
2. <u>Data Coaching Workshops</u>	1-4	I.B, IIA, IIB, IIC, IIC, IVA
Data coaching workshops (two) were organized and co-led by the Office of PRIE. On Tuesday 1/23 from 10:30 a.m.-12 p.m., X. Zhang and K. Kilanski co-presented an overview of research methodology to help campus constituencies seeking SEP grant funding. The purposes of holding the workshop were to help SEP grant funding seekers think critically about how to evaluate the success of their proposed projects and to introduce them to the resources of the research office. PRIE has received positive feedback on this event.		
During FLEX event held on January 24, 2018, X. Zhang and K. Kilanski introduced attendees to the program review data packets, program review interactive data dashboard, and how to use the data provided from PRIE to inform the process of program review. Attendees at the event noticed a discrepancy in the data disaggregated by day, evening, and online. PRIE Office followed up and found that there were errors in the underlying data, which was hand-entered by schedules. After discussion, it was determined that the PRIE Office will create their own variable to determine whether a course is day or evening, derived from ISIS-provided data on class start and end time. Evening courses will be defined as any course that begins after 5:00 p.m. There was also a discussion on ed plan and major data. Members expressed hope that the implementation of Campus Solutions will improve both the extent to which this data is captured and its accuracy. P. Hopkins expressed her interest in having X. Zhang give a follow-up presentation on the program review data packets and PRIDD. Possible collaborations were		

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discussed. One option is to reserve part of the RSC's next meeting to hold open office hours to support parties seeking help in completing their program reviews.

New Business:

1. Crosswalk of Key Performance Indicators (KPIs) reported, benchmarked, and/or disaggregated in external and internal reports 1-4 I.B, IIA, IIB, IIC, IIC, IVA

KPI crosswalk was presented (created by PRIE Office) to capture the data elements that the research office is regularly called on to report for recurring internal and external college-wide reports. The report is hyperlinked to lead constituents directly to key reports. The RSC agreed this was a very helpful tool, and affirmed that the tool should be posted publically on PRIE's website. It was encouraged for campus constituencies seeking data to consult the KPI crosswalk first to see if data is already available, and contact PRIE for support through the Miramar College Research Request Form if data is not already reported upon.

2. Benchmarking for the ACCJC Annual Report Student Success Indicators 1-4 I.B, IIA, IIB, IIC, IIC, IVA

Presented was the metrics that the State Chancellor's office is requiring for community colleges to report upon and benchmark. Miramar College campus already has a process developed for benchmarking, which has buy-in from across campus constituencies. Overview was presented of this process, as well as the history behind its development. Recommendation was made to use previously established process to develop benchmarks for the ACCJC report. The RSC agreed this was the best way forward, and the decision was made to apply the benchmarking process already in place (constituency approved), to provide report to the State Chancellor's Office.

3. Benchmarking for the Institutional Effectiveness Partnership Initiative (IEPI) Framework of Indicators (Year 4) 1-4 I.B, IIA, IIB, IIC, IIC, IVA

The RSC was updated on changes to reporting requirements - reporting on some items is required, and on some items is optional. The general sentiment was to report on any items that the college already collects, even if the item is optional. The importance of looping in CTE professionals regarding any reporting of data on CTE was discussed and options for involving this constituency were floated. This report is not due until May 2018, and recommendation was made for sharing the IEPI with the RSC for final approval prior to submission.

Standing Reports.

1. PIE Committee Representative Report 1-4
RSC members was reminded that the Annual Collegewide Planning Summit will be held on March 16, 2018, and encouraged all to attend and promote the event.

2. Round-table Updates
None

1-4

Open Discussion.

Next Scheduled Meeting. March 12, 2018

Adjournment. The meeting was adjourned at 4:36 p.m. D. Miramontez moved, and N. Grisham seconded.

****San Diego Miramar College Fall 2013–Spring 2020 Strategic Goals:***

1. *Provide educational programs and services that are responsive to change and support student learning and success.*
2. *Deliver educational programs and services in formats and at locations that meet student needs.*
3. *Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.*
4. *Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.*