

Miramar College
Professional Development Committee Meeting
Minutes
April 13, 2018
12:35 – 1:45 p.m.
L-107

Members Present: Cheryl Barnard (proxy: Max Moore), Briele Warren, Sean Young, David Mehlhoff, Sam Shoostary (proxy: Terrie Hubbard),
Guests: Carrie De Moll and Clarissa Padilla

- A. Call to Order
The meeting was called to order at 12:48 p.m.
- B. Guest Introductions
Carrie De Moll will be joining the meeting as a guest today.
- C. Review and Approval of Agenda
The April 13, 2018 agenda was approved
(MSC: M. Mehlhoff/S. Shoostary)
- D. Review and Approve Professional Development Requests
- a. Marian Edelbrock, Mental Health
\$584.34 to attend the Annual California Psychology Association Convention in San Diego.
Approved
(MSC: M. Shoostary/ S. Warren)
 - b. Julie Hansen, Professor
\$514.59 to attend the AAA Western Region Conference taking place April 12-14, 2018 in Vancouver, Washington.
Approved
(MSC: M. Shoostary/ S. Warren)
 - c. Oen Cho, Health Services
\$814.40 to attend the Pri-Med West Annual Conference taking place May 30 to June 2, 2018 in Anaheim, California.
Approved
(MSC: M. Shoostary/S. Warren)
 - d. Melissa Martinez, Adjunct Faculty
\$933.75 to attend the 2018 NACCS Conference taking place from April 4-7, 2018 in Minneapolis, Minnesota.
Approved
(MSC: M. Shoostary/S. Warren)
 - e. Pablo Martin, Associate Professor
\$1000.00 to attend the 2018 Sustainability Across the Curriculum Leadership Conference taking place May 23-25, 2018 in Camarillo, California.
Approved
(MSC: M. Shoostary/S. Warren)
- E. New Professional Development Form
Cheryl informed the committee that she will present the new travel form at the next Academic Senate meeting on Tuesday, April 17th and the Classified Senate meeting on Thursday, April 19th.

F. FLEX Calendar/Professional Development Calendar

David informed the committee that the current FLEX calendar is mainly used to promote the events that take place during FLEX week. Briele will send Cheryl a link of the master calendar to see if she can have it placed on the new website. Clarissa will send Cheryl a copy of a survey she can send out to faculty and staff.

G. Budget Reports

Current budget reports were shared. The committee asked Cheryl to look into whether the BRDS funds rollover.

H. Announcements

No additional items

I. Next Scheduled Meeting

The next meeting will be held on May 11, 2018 at 12:35 – 1:45 p.m. in room L-107

J. Adjournment

Meeting was adjourned at 1:37 p.m.