

Senators Present: Marie McMahon, Laura Murphy, Mary Kjartanson, Shayne Vargo, Jason Librande, Lisa Clarke, Josh Alley, Gina Bochicchio, Kandice Brandt, Barbara Clark, Mark Dinger, Otto Dobre, Kevin Gallagher, Anne Gloag, David Halttunen, Darrel Harrison, Mary Hart, Dan Igou, April Koch, Jennifer Leaver, Alex Mata, Ryan Moore, Wheeler North, Jordan Omens, Patty Parker, Kevin Petti, Wai-Ling Rubic, Alex Sanchez, Nam Sinkaset, Elise Lindgren, Gabi Mansfield, Kyleb Wild

Absent: Mara Sanft, Daniel Gutowski, Lisa Brewster, Patricia Flower (proxy: K. Petti), John Salinsky

Other Attendees: Patricia Hsieh, Gerald Ramsey, Foster Chamberlin, Naomi Grisham, Duane Short, Juli Bartolomei

Meeting called to order at 3:34pm.

A. Approval of Agenda and Previous Minutes

The agenda was unanimously approved unchanged. (Vargo/Gallagher)

The approval of the previous minutes was postponed to the next meeting, for the addition of important comments that had not been included. (Murphy/Clarke)

B. Special Reports/Information

i. Administration – Patricia Hsieh

Hsieh reported on the proposed changes to the statewide funding formula. Hsieh said that the 2018-2019 formula has changed and is now based on 50% earned FTES, 25% poverty level and 25% certificates of performance and degrees. Hsieh reported that the ACCJC Annual Report template was received and the submission deadline is 04/02/18, but we are shooting for 03/23. Hsieh solicited data input from faculty. Hsieh said that she is waiting for the AS position on the Guided Pathways Assessment and Proposal to be brought forward to the College President for discussion and collegial consultation with the AS President.

ii. Classified Staff – None

iii. Associated Students – None

iv. AFT – None

C. Old Business

i. SLO Disaggregation Recommendation – J. McMenamin and N. Grisham

Grisham and McMenamin reported that, as an outcome of the IEPi Pilot Study: Disaggregation of Course SLOs, the IPR/SLOAC Subcommittee made the following recommendations:

1) Do not recommend continued disaggregation of SLOs on a student by student basis.

2) Recommend that the Office of PRIELT determine how to collect and begin collecting reliable Educational Plan data to be used for disaggregation of course success.

3) Recommend that SLO success and course success be disaggregated by course modality to better inform our strategic enrollment management plans in the increased offering of online courses.

4) Recommend that the faculty be provided with SLO success and course success data for comparison to improve outcomes and assessment and align outcomes with successful course completion.

This item has gone through Academic Affairs and has come to the AS for approval. Discussion ensued regarding the validity of SLOs utilized in the assessments. McMahon requested that faculty take the recommendations to departments for feedback. This item will come back for a second reading.

ii. Guided Pathways – L. Murphy and M. McMahon

McMahon reported that the GP Self-Assessment remains in an unresolved state. McMahon said that, although the Academic Senate has reached out for input, we have not received any official feedback on the Self-Assessment tool from the Classified Senate or Associated Student Government. McMahon showcased the three phases of the GP Self-Assessment: 1) Inquiry, 2) Vision, and 3) Implementation within the context of how City and Mesa Colleges had both posted their fully completed Self-Assessments on their websites in a very easy to find fashion; whereas, the only information on Miramar College's website about Guided Pathways was one page of spare information about Transfer and CTE course sequencing posted in early Aug. 2017. Miramar's Self-Assessment cannot be found on our website (unlike the other colleges in our district) because it is still in an incomplete state. When comparing the three SDCCD credit colleges' scale of adoptions for the Self-Assessments, Miramar College rankings – based on the document officially submitted to the State by the College President that was not approved by the Academic Senate – were significantly higher level than the rankings of the sister colleges. This was particularly evident in the first three "Inquiry" key elements, all being ranked at "Full Scale" by Miramar compared to "Pre-Adoption" and "Early Adoption" by the other colleges. McMahon reflected that, realistically, we as a college should also be ranking ourselves in the early phases of GP – and, in fact, the AS input was to lower these falsely high scales of adoption.

Murphy reported that, at the CEC meeting today, we did not receive specific feedback on the Self-Assessment from Classified Senate and ASG leaders. Murphy stated that we are at an impasse as a college with the GP Self-Assessment. Gallagher solicited information on the specific Self-Assessment that was sent to the State. McMahon said that the document that was sent forward was not the document that she validated with her signature. Murphy solicited input from senators on direction for moving forward. Koch requested McMahon and Murphy's presence at the Liberal Arts department meeting to provide more in-depth information and answer questions.

Clarke suggested that we send the AS Self-Assessment forward to replace the document that the College President sent to the State. Harrison said that we should continue to follow the process in moving forward. North said that the AS President cannot be forced to sign a document that was not agreed upon by the AS. North cited a similar case that would support our case, in which a document was submitted that was not mutually agreed upon. Discussion ensued. McMahon said that she has contacted the SDCCD Chancellor and voiced this specific concern. Kjartanson questioned the legitimacy of the submitted document. North asserted that we cannot move forward until we have a legitimate, agreed-upon assessment. North moved to direct the Academic Senate President to go back to administration and resolve a revision of the Self-Assessment to reflect the Academic Senate's position on the Assessment, with the stipulation that, if this does not occur, the Academic Senate President would withdraw her signature. Discussion ensued. McMahon asserted that it was not the intention of the AS to sabotage Guided Pathways but to be honest in the self-evaluation process. North recommended that the AS President contact Julie Bruno, the State-wide Academic Senate President (ASCCC) for additional guidance in moving through the Collegial Consultation process. Harrison said that Chancellor Carroll should also be apprised of the situation to assure compliance in the process. North added to the motion a direction for the AS President to contact the State Academic Senate President, Julie Bruno, and the State Chancellor's Office to request assistance in the implementation of the Collegial Consultation process. Motion passed unanimously. (North/Kjartanson)

North proposed that the ASE continue to move forward in crafting a GP work plan. Murphy clarified that there are two documents, the AS Proposal and the GP Work Plan, and said that we should continue with the investigation, but writing the Work Plan would require input from all constituencies. Murphy explained that there was a March 30th deadline for the GP Work Plan document to be submitted to the State. North said that we should form a workgroup of stakeholders to produce a work plan for AS adoption by March 20th. Murphy said that we need to incorporate feedback from CS and ASG. Murphy cautioned that we do not have a viable Self-Assessment. North motioned that the workgroup incorporate feedback in the AS Proposal, with the intent to forward it to the College President as soon as possible, for the purpose of enabling the workgroup to start to work on the Plan to the extent possible. Motion unanimously approved. (North/Clarke)

McMahon announced an IEPI GP workshop on 02/21/18. Murphy reported that the AFT was in the process of forming a GP subcommittee to monitor progress and is soliciting members to serve.

iii. Collegial Consultation and Participatory Governance – M. McMahon

Murphy provided an update since the last meeting, reporting that there has been no input from constituencies via participatory governance. The AS reported to the BOT the concerns regarding GP difficulties at Miramar. McMahon reported that ASE and past AS Presidents are arranging to meet with Chancellor Carroll to give more information on the current situation and to provide historical perspective.

D. Committee Reports/Information (Academic Senate or Shared Governance Committees)

i. Faculty Hiring Committee: Counseling Hire – M. Kjartanson

Kjartanson reported that Counseling received an additional position as a result of reduced work hours for Counseling faculty to reach parity to classroom faculty. The position was awarded from the District to backfill hours created by the workload reduction. Kjartanson reported that City and Mesa also received additional Counseling positions. Bochicchio said that money was set aside for nine counsellor positions three years ago. Ramsey said that some of the positions were filled, but the District did not have money to fill all nine positions. Ramsey said that, as money becomes available, the remaining positions will be filled. North questioned the effect of this practice on our governance process, adding that this issue can be explored by the Faculty Hiring Committee. North stated that the Education Code supersedes the normal hiring process. Kjartanson confirmed that this topic is on the Faculty Hiring Committee's agenda.

E. New Business

i. BP 5151 Military Services Education – D. Short

Short reported that the Curriculum Committee took the District Curriculum Committee's version of BP 5151 and substituted the verbiage "shall" for "will". Short said that the change may provide a more reasonable policy to support limited resources. Motion to suspend the rules unanimously approved. (Kjartanson/Leaver) Motion to adopt the changes to BP 5151 unanimously approved. (Vargo/North)

ii. District Degree Requirements – M. Sanft

Short explained the disparities in existing District GE requirement practices and highlighted the change related to 4-letter codes, which would promote a wider variety of elective GE courses for a select number of majors. Short highlighted the predicted impacts: 1) equity, 2) more consistency in student advising, and 3) a small increase in graduation rates.

Discussion ensued. This item does not need AS approval, but Short will come back to the next meeting to address any faculty concerns.

- iii. Viability Review of Instructional Programs (1st Reading) – L. Murphy
Murphy reported on the need for a process for Viability of Review of Instructional Programs. The document was crafted by the AS Accreditation Taskforce and has been approved by Academic Affairs. Murphy solicited faculty feedback and will bring this item back to the next meeting.
- iv. Possibility of Providing Taskstream Access to the VPI's Office Clerical Staff – M. Kjartanson
This item was tabled to a future meeting.
- v. Textbook Affordability: Open Educational Resources (OER) Districtwide OER Committee Proposal – M. McMahon
McMahon reported on the District's OER Taskforce invitation from Vice Chancellor of Instruction, Stephanie Bolger, to address the Board of Trustees' goals of lowering textbook costs for students. McMahon explained that the topic of OER was, in this case, placed under the bigger umbrella of textbook affordability. McMahon acknowledged that OER could be much more than affordability and included ways that could innovate curriculum and solicited faculty input. Part of the goal of this District committee, as indicated by Stephanie Bolger, was to encourage voluntary faculty participation in the use of OER and to share information with other faculty about how to engage in OER, if any faculty were interested. North suggested a narrower focus, including discipline experts, may be a more prudent approach. Discussion ensued. McMahon solicited volunteers to participate on the taskforce to help champion it. A.Gloag volunteered.

F. Senate Reports

- i. Adjunct – J. Librande or D. Gutowski had no report.
- ii. Treasurer – S. Vargo
Reported a balance of \$1,746.92.
- iii. President's Report – M. McMahon had no report.
- iv. Vice President – L. Murphy had no report.

G. Announcements

- i. Encourage students to apply for scholarships!
- ii. McMahon reminded senators to discuss alternative days and times for 2018-19 AS meetings. This will be on the next agenda.

The meeting was adjourned at 5:02pm. The next meeting will be on March 6th. Please submit agenda items to both Marie McMahon and Juli Bartolomei.

Respectfully submitted,
Mary Kjartanson and Juli Bartolomei