

BASIC SKILLS SUBCOMMITTEE

Co-Chairs: Paulette Hopkins, Becky Stephens and Stefanie Johnson Shipman

Voting Members: Paulette Hopkins (Co-Chair/Administrator), Gerald Ramsey (Administrator), Becky Stephens (Faculty Co-Chair/BSI Co-Coordinator), Stefanie Johnson Shipman (Faculty Co-Chair/BSI Co-Coordinator), Cheryl Vallejo (Faculty, Developmental Math), Anne Gloag (Faculty, Developmental Math), Ken Reinstein (Faculty, Developmental English/ESOL), Denise Maduli-Williams (Faculty, Developmental English/ESOL), Joan Thompson (Faculty, Counseling), Dave Clark (Faculty, Counseling), Debra Roberson (Faculty, Career/Tech), Xi Zhang (Classified Staff), Reylyn Cabrera (Classified Staff), Meredith McGill (Classified Staff), Mark Johnson (Student)

Staff/Resource: Clarissa Padilla (Classified Staff, Student Services)

Approved 2/05/18

Minutes of December 4, 2017

Present: Paulette Hopkins, Becky Stephens, Stefanie Johnson Shipman, Reylyn Cabrera, Meredith McGill, Donnie Tran, Cheryl Vallejo, Anne Gloag, Ken Reinstein, Denise Maduli-Williams, Clarissa Padilla, Mark Johnson, Dave Clark, Xi Zhang

Guests: Tonia Teresh, Neal Erlandsen

Absent: Debra Robertson, Joan Thompson

- I. **Call to Order:** The regular meeting of the Basic Skills Subcommittee was held on Monday, December 4, 2017 in Miramar College Room M-201. The meeting was called to order at 1:20 p.m. by co-chair S.Johnson, a quorum being present.
- II. **Agenda:** Moved by D.Clark seconded by Ken Reinstein, and unanimously carried to approve the meeting agenda.
- III. **Minutes:** It was moved by A.Gloag, seconded by P.Hopkins, to approve the minutes of November 6, 2017 with the abstention of R. Cabrera.
- IV. **Old Business**
 - A. **Monthly Budget Report** B. Stephens presented the budget report to date. An additional report is pending as the Math Lab and ASC have no expenses to date. Activities are mostly ESU's. P. Hopkins does not recommend not spending in the first semester and spending all in the second semester as it is difficult to explain. S. Johnson suggests having budget details for some of the larger categories for

the committee to see. B. Stephens will continue to update the budget and requests for individuals to send November, December and January expenditures.

- B. Professional Development Opportunities S.Johnson shared there will be opportunities for professional development including CAP conference March 8-10, 2018. TESOL is an ESL conference at which S. Johnson and D.Maduli-Williams will present. Tutor Expo will be in April. Committee members shared attending various conferences and trainings. P. Hopkins recommends faculty present their professional development experiences in their department meetings.

C. AB 705

i. Multiple Measures, Basic Skills to Transfer and District Response-

B. Stephens shared CCC Access is gone. The state is saying you cannot just use a test to place students, Accuplacer will be discontinued. The college will not be required to use a particular test. Students will be placed according to GPA and successful high school course completion. English will need to develop a writing sample and discuss equitable grading practices. This is itself can be a project for next year. P. Hopkins shared Dean Teresh reports that AB 705 is going to go into effect Spring 2018 and full compliance will be expected by fall 2019. B. Stephens explained colleges have to provide a high probability that students will complete a transfer level class in one year. The District is looking at students taking classes 1 below transfer, ex. Math 96 or English 48, the taking the transfer level course. The Math Department is looking at creating a Math 96 co-requisite model with a learning community. B. Stephens explained that the District will no longer offer Math 38 by Fall 2018 and only half of Math 46 courses and by Fall of 2019 will not offer Math 46.

- D. Future of BSI 2.0 (SSBS) S. Johnson solicited feedback on the proposal directions and timeline. There will be a preference for new ideas over existing projects. S. Johnson walked through the proposal application.

V. New Business

A. Guided Pathways response for BSI S. Johnson and. B. Stephens led a discussion on Guided Pathways and how it relates to Basic Skills.

B. Spring Professional Development Presentations

i. Topics & Dates S. Johnson designated February 5th as the day Math Lab, English Center and ASC will give their presentations. A presentation may be given during flex week for BSI 2.0. D. Maduli-Williams suggested a flex presentation on how to complete a proposal.

VI. Other M. Johnson shared that Martin Luther King Jr. parade will be Sunday January 14th at 2:00 pm, and will meet at Harbor Drive.. D. Tran shared there will be a grand reopening of ASC on February 14 and SI training presentation during Flex week.

VII. Adjournment. It was moved by M. McGill seconded by M. Johnson, and unanimously carried to adjourn the meeting at 2:40 p.m.

Clarissa Padilla