

Professional Development Committee

Co-chairs Lynne Ornelas and Max Moore

October 13, 2017

12:35pm-1:35pm

S6-110

Members Present: Lynne Ornelas, Max Moore, Lou Ascione Sean Young, Briele Warren, David Mehlhoff, Donnie Tran, Cynthia Gilley, Kevin Gallagher.

Members Absent: Gerald Ramsey, Sam Shooshtray.

Vacancies: 1 Classified Representative. 2 Faculty Representatives.

Guests: Juan Rivera, Marie McMahon, Terrie Hubbard, Tonia Teresh, Patrick Ristine.

MINUTES

- A. Call to Order: 12:38 by Moore
- B. Approval of Agenda: Moved by Ornelas, seconded by Young, and unanimously carried to approve the meeting agenda.
- C. Approval of Minutes: Moved by Mehlhoff, seconded by Young, and unanimously carried to approve the minutes.
- D. Old Business
 - 1. **Review of Committee Membership and Goals:** McMahon and Ascione will work to find a Liberal Arts faculty representative. Mary Kjartanson cannot attend, McMahon will reach out for a Public Safety Faculty Representative.
 - 2. **Discuss Procedures for request for funds:** See Item 3.
 - 3. **Review possible rubrics for use:** *Items 2 & 3 were blended in discussion:*
Much deliberation was given to the creation and use of new forms that satisfy CGC and CBA needs and requirements. Multiple versions of the forms were proposed; Moore and McMahon proposed to work together to create a new process that will suffice for all parties involved. The new procedures will be discussed at the next meeting.
- E. New Business
 - 1. **Review request for travel funds:** Several request were presented for faculty attending a math conference. Padilla spoke with Brenda Wilborn and confirmed that IEPI funds were to be used as priority funding with AFT funds being secondary. IEPI funds were used for the travel; AFT requests were withdrawn.
 - 2. **Create and publish a meeting schedule:** The next meeting was scheduled for 11/17/17.
 - 3. **High Impact Practices (HIP):** Mehlhoff discussed HIP training benefits for the campus.
 - 4. **Review Guided Pathways Self-Assessment:** Discussed the assignment of Guided Pathways Self-Assessment; Moore to update and submit when complete.
 - 5. **Place holder: 3 year College-wide Professional Development Plan:** McMahon is currently working on draft and will present an update at the next meeting.
- F. Committee Reports/Other: None.
- G. Announcements: None.
- H. Next Scheduled Meeting: 11/17/17
- I. Adjourned at 1:35pm.