

## Chair's Committee

Chair: Mary Kjartanson

Thursday, September 21, 2017, 1:00-2:20 p.m.

### Room R3-100

**Attendees:** Larry Pink, Dan Willkie, Joe young, Alan Viersen, Dawn DiMarzo, Carmen Jay, Adrian Arancibia, Rich Halliday, Dan Igou, Andrew Lowe, Namphol Sinkaset, Nicholas Gehler, Francois Bereaud, Gina Bochicchio, Jordan Omens, Scott Moller, David Mehlhoff, Mary Kjartanson, and Darren Hall

**Guest:** Laura Murphy

### Minutes

- I. **Approval of Agenda:** Unanimously approved after a reordering to move IV. B. to follow V. D. and V. B. before V. A.
- II. **Approval of Minutes:** Unanimously approved after striking Bochicchio's name from the minutes.
- III. **Old Business**
  - A. **Review Chair's Committee Page in College Governance Handbook (Murphy)**

Faculty discussed remaining a committee or becoming a council. Murphy explained that Chair's Committee is the quorum for Academic Affairs Committee. As a council we would be unable to meet to discuss issues outside of Academic Affairs. Faculty discussed the pros and cons of remaining a committee or becoming a council. Item to be moved to the October 19<sup>th</sup> agenda for further discussion and possible vote.
  - B. **VPI Resolution Update**

The item was not discussed.
  - C. **Campus Solutions Update (Kjartanson)**

Kjartanson reported on campus solutions. Kjartanson solicited participants to beta test the faculty portal. Dawn DiMarzo, Namphol Sinkaset, Mary Hart, Dan Willkie, and Joe Young agreed to participate in the beta test. Kjartanson reported that the administrative technicians would be dispatched to the District in January for three weeks of intensive training. The roll-forward for summer and fall will be disseminated, respectively on 10/2 and 11/2.
- IV. **New Business**
  - A. **Coordinator Position for Dual Enrollment Program**

Kjartanson reported that Ramsey stated at Academic Senate, that a faculty coordinator position for dual enrollment was being considered. Faculty discussion ensued in regards to a faculty coordinator position as opposed to an administrative technician or manager coordinator position.
  - B. **Increase Number of Contract Faculty Commensurate to Increase in FTES**

Pink questioned why Miramar has grown at a disproportionate rate compared to the other colleges but has received fewer contract faculty positions. Kjartanson stated that Brett Bell will speak to the issue in Academic Affairs meeting today. Laura Murphy stated that this was a discussion in Senate Executive Committee and Academic Senate. Murphy recommended that the Chair's Committee and Academic Senate craft a resolution to address the disparity. Murphy asserted that there must be a change at the District level in order to affect a substantive change. Kjartanson stated that we should exert pressure at the District level to affect change. Bochicchio volunteered to write a resolution to increase the number of contract faculty commensurate to our growth. Chairs agreed to provide input upon receipt of draft from Bochicchio. Murphy said

that she will assure that the resolution be brought to Academic Senate on 10/10 for feedback.

**C. Chair's Meetings Calendar Change (Kjartanson)**

Motion unanimously approved to adjust the Chair's Committee meetings calendar to add December 7<sup>th</sup> to the calendar.

**D. Guidelines for Pregnancy Accommodations: Title IX (Kjartanson)**

Kjartanson reminded faculty to review the document as they are Title IX mandates. The Academic Senate has invited a representative from the District to provide additional information and answer faculty questions on the 10/17 meeting.

**V. Adjournment**

Meeting adjourned at 2:22 p.m.

***\*San Diego Miramar College Fall 2013 – Spring 2019 Strategic Goals:***

- 1. Provide educational programs and services that are responsive to change and support student learning and success.***
- 2. Deliver educational programs and services in formats and at locations that meet student needs.***
- 3. Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.***
- 4. Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.***