

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, September 5, 2017 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell (absent), Hopkins (absent), Ramsey, McMahon (absent), Murphy, Hubbard (absent), Allen, & Bermodes

Attendees: Beitey (absent), Jacobson (absent), Ascione, Hankinson, & Miramontez

Meeting called to order at 1:30pm

- A. **Approval of the Agenda:** Hsieh moves to approves agenda, **Miramontez** seconds. Motion passes.
- B. **Approval of Previous Minutes:** Hsieh moves to approves agenda, **Miramontez** seconds. Motion passes.
- C. **Guests/Introductions:** None
- D. **Updates from the Chancellor’s Cabinet:** Hsieh reports on the 5-year enrollment trend report ([see attachment](#)). As a result of this report, the Chancellor would like to see an expansion of online, evening and Saturday classes. The Chancellor would like to see the data that compares last fall 2016 evening, online and Saturday class offerings to fall 2017 class offerings. Hsieh would like to see new faculty be offered non-prime time classes by the deans in order to better accommodate their schedules. It is a goal of the district to expand Intersession offerings, but the district is waiting on the final fall 2017 census enrollment before making a decision. Those numbers should be available next week. There is no movement on the district marketing plans in regards to Palomar College opening a new campus in Rancho Bernardo. City College president Ricky Shabazz presented the plan his former college, San Bernardino Valley College, had that promoted high school freshman and sophomores to enroll in concurrent enrollment classes. The district is working with the San Diego Unified District to allow this for each College’s service area high school. The Chancellor released a statement about today’s DACA decision supporting our students. She would like to see additional DACA workshops for students. Miramar College has about 44 DACA students. Hsieh will get with **Ramsey** to schedule additional workshops. Miramar College on campus board meeting will be on Feb. 8. The meeting date was moved. The final budget will be presented to the board on Sept. 14 for acceptance. Miramar College will now receive a rate of 100 per FTES in regards to discretionary spending. That rate of 100 represents \$10 increase per FTES. If the College reaches 10,000 FTES that the College will get an additional \$100,000.00. Hsieh is happy that small progress has been made.
- E. **New Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Preparation for Accreditation Midterm Report (Due to SDCCD Board December 2020) Hsieh states that the College received confirmation from the ACCJC that the mid-term report will be due on March 15, 2021.	1	I, II, III, & IV	Hsieh & Miramontez

F. Old Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Proposed Program for 2018 On-Campus Board Meeting: Thursday, 2/22/18: Hsieh reminds everyone that the English Center would like to present. Hsieh states that the College needs a second program and she’d like to see an overall presentation on the academic support center. Allen suggests the presentation show the board how we listened to our students and designed our academic support services based on what our students told us they needed. All supported to add “Academic Support Center” as on of the presentations. Ascione will convene the ASC to work together on the presentation. Ms. Warren will email the timeline and task list to all.	1	I & III	Hsieh
2	Spring 2018 Convocation: Thursday, 1/25/18: Hsieh reports that she is waiting to hear feedback from the faculty. Murphy reports that this item has been placed on an upcoming academic senate agenda to be discussed.	1	I	Hsieh
3	Progress on 8 Accreditation Recommendations (attachment) Hsieh states that this item is covered under new business item 1.	1	I, II, III, & IV	Bell, Ramsey, Hopkins, &

*** San Diego Miramar College 2013 – 2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please also see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2019 Strategic Plan

				Miramontez
4	Website Upgrade Project: Miramontez reports that training has begun for content editors. A campus resources page will debut shortly and the link will be on the front page. This will close the gap between student focus and the need to find information for staff and faculty.	1	I	Miramontez
5	Status of Assessment & SLOs: Murphy reports in place of Hopkins. This was discussed at dean's council last Wednesday and the deans were provided with all the statuses for the College. Miramontez says he went into task stream and did an assessment.	1	II	Hopkins & Murphy
6	Plan on Implementing 2017-19 Integrated Plan (Due to CEC on 10/3/17) - Integration to include CTE Plan & SWP (attachments) Hsieh reminds the ASG to review this plan and it is due to the CEC on Oct. 3. Hsieh shows attachment from the state chancellor's office regarding strong workforce program and the state's desire to integrate this piece into the plan. Miramontez states that this is on the PIEC agenda for this Friday.	1	I, II, & III	Hsieh

G. Place Holders

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Progress On Number of Faculty Use of OER, Including Goal Setting: No report	1 & 3	II	McMahon
2	Performing Arts Center Capital Campaign – Proposed Instructional Program Plan: Ascione says that the next meeting is next week.	1, 2, 3, & 4	II & III	Ascione
3	Progress Report on Implementation of Cultural & Ethnic Diversity Plan (Report in November 2017 & April 2018) No report until Nov. 2017	3	I, III, & IV	Hubbard & Arancibia

H. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).

- Academic Senate: **Murphy** reports that the first senate exec meeting was last Tuesday. The agendas have been set up for the month. The first full meeting is today. The senate will be looking at proposed changes to instructional programs, plans and procedures, technology plan and first reading of integrated plan.
- Classified Senate: **Allen** reports that the classified senate won't have a full meeting until Sept. 22. The classified exec will meet next week to discuss the 3 grants, and 2 other items. They are in the process of finding members for various vacancies on college governance committee.
- Associated Student Government: **Bermodes** reports the first meeting was last week and attended by 25. Packets are available for new positions: VP, 8 senators, secretary and treasurer. New club certification is due Sept. 15. ASG has committed \$800 to Invest in Success in ticket sales and silent auction item.
- District Governance Council: **Murphy** reports that the next meeting is tomorrow.
- District Strategic Planning Committee: **Murphy** reports that there is no next meeting scheduled at this time.
- Budget Planning and Development Council: **Murphy** reports that the next meeting is tomorrow.
- College Governance Committee: **Murphy** reports that the meeting is Sept. 14. They are working on getting updated list of committee members.

I. Announcements: None

J. Adjourn: 2:20pm

As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.

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