

Miramar College Curriculum Committee Minutes
October 17, 2012
2:30 – 4:30 p.m.

Chair: Daniel Igou

Members in Attendance: Dan Igou, Reggie Boyd, Jerry Buckley, Paula Christopher, Terrie Hubbard, Jordan Omens, Cheryl Reed, Wayne Sherman, Duane Short

Guests: None

The meeting was convened at 2:40 p.m.

A. Past Minutes & Agenda

1. Approval of the October 3, 2012 minutes
The minutes were approved
3. Approval of the October 17, 2012 Agenda
The agenda was approved with one correction

B. Course Proposals

1. New Courses

- a. AVIA 115 Meteorology: Weather and Climate – **APPROVED**
- b. AVIA 196L Advanced Instrument Flight Lab – **APPROVED**
- c. AVIA 211 Flight Instructor Ground School – **APPROVED**
- d. AVIA 211L Basic Visual Flight Instructor Lab – **APPROVED**
- e. AVIA 215L Basic Instrument Flight Instructor Lab – **APPROVED**
- f. AVIA 216L Advanced Instrument Flight Instructor Lab - **APPROVED**

2. Course Integration - None

3. Activation - None

4. Deactivation

- a. AVIA 053 Aviation Career Skills – **APPROVED**
- b. AVIA 103 Private Pilot Knowledge Review – **APPROVED**
- c. AVIA 199 Instrument Ground School – **APPROVED**
- d. AVIA 212 Flight Instructor Ground School – **APPROVED**
- e. AVIA 225 Introduction to Commercial Airline Management – **APPROVED**
- f. AVIA 278 Command, Leadership and Decision Making – **APPROVED**
- g. AUTO 050 Auto Detailing – **APPROVED**
- h. AUTO 080A Toyota Manual Transmission & Transaxles 302 – **APPROVED**
- i. AUTO 080B Toyota Suspension, Steering & Handling 452 – **APPROVED**
- j. AUTO 080C Toyota Brake Systems 552 - **APPROVED**
- k. AUTO 080D Toyota Electrical Circuit Diagnosis 623 – **APPROVED**
- l. AUTO 080E Toyota Body Electrical Diagnosis 652 – **APPROVED**
- m. AUTO 080F Toyota Electronic & Computer Systems 672 - **APPROVED**
- n. AUTO 080G Toyota Air Conditioning and Climate Control 752 – **APPROVED**
- o. AUTO 080H Toyota Automatic Transmissions 262 – **APPROVED**
- p. AUTO 081 Introduction to Alternative Fuels and Electric Hybrid Vehicles – **APPROVED**
- q. AUTO 095 Automotive Technology Internship – **APPROVED**
- r. AUTO 290 Independent Study in Automotive Technology – **APPROVED**
- s. AUTO 296 Individualized Instruction in Automotive Technology - **APPROVED**

5. Revision

- a. ADJU 106 Diversity and Community Relations – **APPROVED**
- b. ADJU 148 Defensive Tactics - **APPROVED**
- c. ADJU 162 Criminal Investigation – **APPROVED**
- d. ADJU 220 Law Enforcement Forensics - **APPROVED**
- e. AVIA 101 Private Pilot Ground School - **APPROVED**
- f. AVIA 101L Private Pilot Flight Lab – **APPROVED**
- g. AVIA 105 Introduction to Aviation and Aerospace - **APPROVED**

- h. AVIA 133 Human Factors in Aviation – **APPROVED**
 - i. AVIA 195 Instrument Ground School – **APPROVED**
 - j. AVIA 195L Basic Instrument Flight Lab – **APPROVED**
 - k. AVIA 277D Aviation Service Learning – On Campus – **APPROVED**
 - l. FIPT 105 Fire Behavior and Combustion – **APPROVED**
 - m. HEAL 101 Health and Life Style – **APPROVED**. The committee questioned the word “spirituality” in the course description. Is this something that can be measured? Also, campus instructor requested to add one textbook.
 - n. LEGL 106 Computer Assisted Legal Research (CALR) – **APPROVED**
 - o. PHYS 126 General Physics II – **APPROVED**
 - p. PHYS 197 Waves, Optics and Modern Physics - **APPROVED**
6. **Distance Ed** - None

C. Miramar Program Proposals

1. New Programs

- a. AS Math: Math for Transfer – **APPROVED**

2. Program Revisions

- a. AS in Aviation Business Administration – **APPROVED**
- b. AS in Professional Aeronautics – **APPROVED with the addition of AVIA 199 to the listed courses.**
- c. CA in Aviation Operations Management – **APPROVED**
- d. CP in Flight Instructor - **APPROVED**
- e. CP in Instrument Pilot – **APPROVED**
- f. CA Professional Piloting - **APPROVED with the addition of AVIA 199 to the listed courses.**

3. Program Deactivations - None

D. FYI

1. New Programs - None

2. Program Revisions

- a. AS Dental Assisting (Mesa)
- b. CA Dental Assisting (Mesa)

3. Program Deactivations – None

4. New Courses - None

5. Course Revisions – None

6. Course Deactivations

- a. ARCH 296 Individualized Instruction in Architecture
- b. CBTE 160A Introduction to On-Line Learning
- c. CBTE 198A Project Lab I
- d. DENA 185C Directed Clinical Practice

E. Old Business - None

F. New Business

1. Curriculum Integrity Resolution:

The Miramar College Academic Senate has presented a resolution that addresses their concerned about sections being split between two faculty members without consultation with the teaching faculty. The committee agreed that this method can cause problems with content and assessment; however, more information is needed to make a supporting recommendation..

G. Reports

- 1. **Jerry Buckley, VPI:** None
- 2. **Duane Short, Articulation Officer:** None
- 3. **Dan Igou, Curriculum Chair:** None

H. Other - None

I. Adjournment: The meeting was adjourned at 3:50 p.m.