

San Diego Miramar College

Instructional Program Review and SLOAC Subcommittee

Meeting Date and Time: Monday, October 20, 2014 from 3:00 PM to 4:30 PM

Location: L-108

Voting Members: Roanna Bennie (co-chair, instructional admin); Namphol Sinkaset (co-chair, faculty, MBEPS); Paulette Hopkins (instructional admin, MBEPS); Dan Willkie (faculty, BTCWI); John Salinsky (faculty, PS); Pablo Martin (faculty, LA); Buran Haidar (faculty at-large, MBEPS); **vacant** (faculty at-large)

Nonvoting/Resource: Sam Ballard (Campus-based Researcher); Laura Murphy (College-wide Outcomes and Assessment Facilitator); Julia Gordon (faculty, MBEPS, appointed); Alex Sanchez (faculty, MBEPS, nonappointed)

Agenda

1. Standing Items
 - 1.1. Adoption of Agenda
 - N. Sinkaset, 2 minutes allotted
 - 1.2. Adoption of Minutes from Meeting of October 6, 2014
 - N. Sinkaset, 5 minutes allotted
2. Unfinished Business
3. Information Items
 - 3.1. Update on Committee Membership
 - N. Sinkaset, 1 minute allotted
 - 3.2. Update on administration of ISLO Survey
 - R. Bennie, 5 minutes allotted
4. Discussion Items
 - 4.1. Moving towards 100% course/program assessment in Taskstream
 - L. Murphy presenting, 15 minutes allotted for discussion
 - 4.2. Summary of the problem with the definition of "program"
 - N. Sinkaset presenting, 20 minutes allotted for discussion
 - 4.3. Refinement of Program Review Template
 - L. Murphy presenting, 30 minutes allotted for discussion
5. Action Items
 - 5.1. Recommendation on ISLO survey window period to Academic Affairs
 - Motion: Recommend that the ISLO survey takes place between December 1 and December 15, 2014.
6. Adjourn