

Instructional Program Review and SLOAC Subcommittee

Co-Chairs: Jesse Lopez and Patricia Manley

Monday, November 2, 2020, 3:00 pm to 4:30 p.m., Via Zoom

Zoom Link: <https://us02web.zoom.us/j/88353166742?pwd=WUZydlpQNVJ6YlN5WEJObnZyWUxLZz09>

Meeting ID: 883 5316 6742

Password: MIRAMAR

AGENDA

Voting Members: Patricia Manley (Co-Chair/LA), Jesse Lopez (Co-Chair, Instructional Admin), Lou Ascione (Instructional Admin), Wai-Ling Rubic (Faculty/BTCWI), *Vacant* (Faculty/PS), Julia McMenamin (Faculty/MBEPS), Anne Gloag (Faculty-at-Large/MBEPS), *Vacant* (Faculty-at-Large/), Eli Jed Manalastas (Classified Staff, Instructional Division Representative)

Resource: Xi Zhang (Research and Planning Analyst); Vacant (Outcomes and Assessment Coordinator)

**Strategic Goals; **Accreditation Standards*

I. Call to Order

II. Approval of Agenda

III. Approval of Minutes: October 19, 2020

IV. New Business

A. Course Outcome Report 1-3; I-IV

V. Standing Report

A. Updates from SLO Coordinator (Vacant) 1-3; I-III

VI. Ongoing Business

A. Outcomes & Program Review Coordinator Positions Discussion (Manley, Lopez,) 1-3; I-III

B. Program Review Survey (Manley/Zhang) 1-3; I-III

C. Committee Recruitment (PS & Faculty At Large Positions) (Manley)..... 1-3; I-IV

VII. Adjournment

Committee To-Do-List

- Course Outcomes Reports Nov. 1, 2021
- Open 2021-2024 Cycle in Taskstream Dec. 1, 2021
- Program Review Instructions (short videos) Dec. 1, 2021
- Review written instructions for Program Review Dec 1, 2021
- Provide recommended changes for Outcomes Assessment Coordinator Job Description – All

Dates for Faculty:

- ~~September 17th, 2020: Final Deadline for Spring 2020 Program Review Update~~
- ~~September 18th, 2020: BRDS reports will be run from Taskstream~~
- December 1, 2020 Outcomes assessment completed for 2019-2021 cycle
- December 1, 2020 Taskstream 2021-2024 Cycle will be opened
- April 16, 2021 Program Review (full update) deadline

Upcoming IPR/SLOAC Meetings:

- ~~September 21, 3:00-4:30, Zoom~~
- ~~October 5, 3:00-4:30, Zoom~~
- ~~October 19, 3:00-4:30, Zoom~~
- November 2, 3:00-4:30, Zoom
- November 16, 3:00-4:30, Zoom
- December 7, 3:00-4:30, Zoom
- January 25, 11:00-12:30, Zoom
- February 1, 3:00-4:30, Zoom
- March 1, 3:00-4:30, Zoom
- March 15, 3:00-4:30 Zoom
- April 5, 3:00-4:30, Zoom
- April 19, 3:00-4:30, Zoom
- May 3, 3:00-4:30, Zoom
- May 17, 3:00-4:30, Zoom

Point People:

- At Large – Anne Gloag (agloag@sdccd.edu)
- Instructional Division - Eli Jed Manalastas (emanalastas@sdccd.edu)
- BTCWI – Wai-Ling Rubic (wrubic@sdccd.edu)
- MBEPS – Julia McMenamin (jcmenam@sdccd.edu)
- LA - Patti Manley (pmanley@sdccd.edu)

***San Diego Miramar College Fall 2020 – Spring 2027 Strategic Goals:**

1. **Pathways** – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
2. **Engagement** – Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
3. **Organizational Health** – Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making.

4. **Relationship Cultivation** – Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.

****ACCJC Accreditation Standards (Adopted June 2014)**

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity

- I.A Mission
- I.B Assuring Academic Quality and Institutional Effectiveness
- I.C Institutional Integrity

II. Student Learning Programs and Support Services

- II.A Instructional Programs
- II.B Library and Learning Support Services
- II.C Student Support Services

III. Resources

- III.A Human Resources
- III.B Physical Resources
- III.C Technology Resources
- III.D Financial Resources

IV. Leadership and Governance

- IV.A Decision-Making Roles and Processes
- IV.B Chief Executive Officer
- IV.C Governing Board
- IV.D Multi-College Districts or Systems.

College Priorities:

Priority #1: To increase transfer volume and rate.

Priority #2: To increase the number of Associate Degrees and Certificates awarded.

Priority #3: To increase the success rate for CTE students.

Priority #4: To increase the number of course sections to reach the goal of 10,000 FTES.

Priority #5: To increase course completion rates for disproportionately impacted populations of students as identified in the Student Equity Plan.

Priority #6: To increase the number of outreach activities and programs.

Accreditation Team Preliminary Recommendations:

Recommendation #1: The College needs to engage administrative, instructional, and student services Divisions in program review to address how well program missions align with the college mission.

Recommendation #2: The College needs to analyze learning outcomes assessment results by the meaningful disaggregation of data by sub-populations of students, instructional tutorial delivery methods.

Recommendation #3: The College needs to develop a procedure for evaluating its program review process for student services, administrative services, and instructional services to ensure their effectiveness for supporting academic quality.

Recommendation #4: The College needs to identify and regularly assess learning outcomes for all courses.

SER Action Projects and Action Plans:

- A. QFE I: Action Plan 1. Evaluate efficiency of structures to manage college-wide learning outcomes and assessment work and coordination of efforts (connects to Recommendation #1 above).
- B. QFE I: Action Plan 2. Provide more robust support to faculty and staff through the PR/SLOAC Committees and additional workshops for improved development, implementation, analysis, and use of SLO assessment (aligns with Recommendation #4 above).
- C. QFE I: Action Plan 4. Investigate potential strategies for additional levels of SLO disaggregation to identify subgroups in need of improvement (aligns with Recommendation #2 above).
- D. QFE I: Action Plan 5. Improve communication strategy to efficiently share SLO assessment best practices, gaps identified through the assessment process, and successful strategies implemented to improve student learning (aligns with Recommendation #4 above).

- E. QFE I: Action Plan 6. Develop the ISLO assessment process to include direct and indirect measures of learning and identify foci for improvement (aligns with IVB above).
- F. QFE I: Action Plan 7. Collaborate with the District to optimize the process for extracting learning outcomes statements and information from TaskStream and for the regular upload of SLO statements into CurricUNET.
- G. QFE II: Action Plan 5. Evaluate efficiency and consistency of the BRDS annual resource allocation process and identify strategies for improvement.
- H. QFE II: Action Plan 8. Develop the College's research capabilities to provide program and service area-specific data disaggregated by relevant subpopulations.