

## Success in ELAC, English, and Math (SEEM) Subcommittee

Co-Chairs: Paulette Hopkins, Becky Stephens, and Melissa Wolfson

May 18, 2020

1:30 – 2:45 p.m., Zoom

### AGENDA

**Voting Members:** Paulette Hopkins (Co-Chair/Administrator), Becky Stephens (Faculty Co-Chair/SEEM English/ELAC Coordinator), Melissa Wolfson (Faculty Co-Chair/SEEM Math Co-Coordinator), Robert O. Scott (Faculty, Math), Saenal Kim (Faculty, Math), Ken Reinstein (Faculty, English/ELAC), Stefanie Johnson Shipman (Faculty, English/ELAC), Dave Clark (Faculty, Counseling), David Halttunen (Faculty, Counseling), *Vacant* (Faculty At-Large), Donnie Tran (Academic Success Coordinator), Xi Zhang (Classified Staff), Reylyn Cabrera (Classified Staff), Meredith McGill (Classified Staff), *VACANT* (Student)

**Staff/Resource:** Carol Sampaga, Administrative Secretary/VPI Office

*\*Strategic Goals; \*\*Accreditation Standards*

#### I. Call to Order

#### II. Approval of Agenda

#### III. Approval of Minutes from April 6, 2020

#### IV. Old Business

- A. Reports on Activities..... 1-3; I, III, IV
  - 1. English, Math, and ELAC projects (Andersen/Johnson Shipman/Wolfson)
  - 2. Professional Development Conferences and Travel
  - 3. ASC/Tutoring (Tran)
- B. Professional Development Opportunities Update (Stephens/Wolfson)..... 1-4; I, II, III
- C. SEA Program Activity and Research Reporting (Stephens/Wolfson/Zhang)..... 1-4; I, II, III, IV
- D. Budget Review (Stephens)..... 1; I, II, III, IV
- E. College Governance Handbook: SEEM Subcommittee Description/Feedback..... 1-4; IV

#### V. New Business

- A. Learning Tools (Stephens/Wolfson) ..... 1-4; II, III

#### VI. Other

#### VII. Adjournment

**\*San Diego Miramar College Fall 2013 – Spring 2020 Strategic Goals:**

1. Provide educational programs and services that are responsive to change and support student learning and success.
2. Deliver educational programs and services in formats and at locations that meet student needs.
3. Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.
4. Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**\*\*ACCJC Accreditation Standards (Adopted June 2014)**

**I. Mission, Academic Quality and Instructional Effectiveness, and Integrity**

- I.A Mission
- I.B Assuring Academic Quality and Institutional Effectiveness
- I.C Institutional Integrity

**II. Student Learning Programs and Support Services**

- II.A Instructional Programs
- II.B Library and Learning Support Services
- II.C Student Support Services

**III. Resources**

- III.A Human Resources
- III.B Physical Resources
- III.C Technology Resources
- III.D Financial Resources

**IV. Leadership and Governance**

- IV.A Decision-Making Roles and Processes
- IV.B Chief Executive Officer
- IV.C Governing Board
- IV.D Multi-College Districts or Systems.