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## College Council Meeting Minutes

### San Diego Miramar College

12/12/23 • L-108/[Zoom](#) • 1:00 pm – 2:30 pm

**Members:** Wesley Lundburg (co-chair), Saigel Ghotra (co-chair), Brett Bell, Adrian Gonzales, Michael Odu, Pablo Martin, Carmen Carrasquillo Jay, Kevin Petti, Malia Kunst, Carol Sampaga, Sam Shoostary, Saigel Ghotra, Zachary Joseph, Sindhu Narasimha

**Alternates:** Daniel Miramontez

**Vacancies:** Administrators: None; Classified Senate: Alternate; Academic Senate: Alternate; ASG: Alternate

**Guests:** Jeanette Moore, Laura Pecenco, Cheryl Barnard, Mara Palma-Sanft, Daniel Miramontez, Nessa Julian, Lisa Cole-Jones,

**2023-2024 Theme:** *Cultivating Community: Making the invisible, visible.*

- A. Call to Order** – The meeting was called to order at 1:03 pm. **Lundburg** announced that Pallek has resigned as ASG President. Saigel Ghotra will be stepping into the ASG President role.
- B. Approval of Agenda and Minutes** – The agenda was approved by consensus. **Odu** made a motion to approve the 11-28-23 meeting minutes. Seconded by **Carrasquillo Jay**. There was no discussion. There were 13 yay votes, 0 nay votes, and 0 abstentions. The motion carried unanimously.
- C. Public Comment** – **Carrasquillo Jay** shared the Phi Theta Kappa (PTK) USA Today Award winners and congratulated them. See the recording for names.
- D. Committee Reports/Other (2-3 minutes)**
  - **President’s Report** – The District Governance Council (DGC) meeting schedule is changing and is forthcoming. XM Twitter – any input on what Miramar should do, send it to Lundburg. The goal is to be A political. District Branding project – how marketing is handled across the district and the district logo. Miramar is happy with our color and is urging the District to change its color. Anonymous screening – everything we’ve asked for HR is working on or is in place.
  - **AS Report** – **Martin**, Technology committee – requested feedback from faculty on the District Strategic Technology plan. Expanding gym access was supported unanimously. Providing \$200 to support low-income families and foster youth was supported unanimously– no more families left to sponsor. Shout to Classified Senate for Thank you Grams. Policies for addressing student behavior and the BIT – the A.S. discussed using restorative justice practices and formed a workgroup to explore this. Four senate presidents in District shared concerns that chancellor Candidate Brian King received a second vote of no confidence.
  - **CS Report** – **Kunst** shared that the Classified Senate raised \$510 through the Thank you Gram campaign and distributed 102 Thank you Grams. The proceeds have gone to EOPS’s adopt a family. It was nice to see all the messages that our colleagues have sent to each other. She also was able to deliver a batch and it was nice to see the smiles it brought to everyone’s faces. She also shared that the Classified Senate supported the idea of expanding gym access for students and employees. There was understanding that charging a fee to access the gym required a much broader conversation and the Classified Senate’s discussion focused on the enrollment side and how we might be able to offer more classes, which would expand access while also generating FTES.
  - **ASG Report** – **Joseph**, change in leadership. Budget approved to send students to conference in January. Two videos in the works. Website changes for ASG – easier to access, more club info, and how to join ASG.
  - **Other** – There were no other reports.

**E. Old Business:**

| # | Item  | Initiator     |
|---|---|---------------|
| 1 | <i>Equity, Justice, Inclusion, and our role in moving things forward (standing item)</i> – <b>Julian</b> , working on a few different reports including the SEAP Report, and AANAHPHI (due by 12/31). Affinity advisory groups have met twice, working on prioritizing goals. CREATE program launching in spring, 12 faculty signed up, and looking for more. Please encourage folks to partake. Please sign up for the MLK parade in January. There will be a District float. <b>Lundburg</b> asked <b>Bell</b> for Kaleidoscope update. <b>Bell</b> – reviewing VRC plans this week. This | <i>Julian</i> |

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|   | will allow us to focus our attention upstairs once the computer lab is sorted out. Computer lab (I-124) moving to L building. Some electrical issues. Having a new vendor come into review. The furniture configuration is almost complete as well.  |                                    |
| 2 | <i>Accreditation (Standing item) – Miramontez</i> – The site visit team identified, and sent a draft schedule for the visit as well. Will be here Thurs/Fri that week. Still working on drafting core inquiry responses.   | <i>Miramontez/<br/>Palma-Sanft</i> |
| 3 | <i>Grants &amp; Initiatives Subcommittee</i> – No report.  | <i>Bell</i>                        |
| 4 | <i>Website Review Taskforce (standing item) – Kunst</i> shared that the taskforce will continue into the spring semester. Have made progress on faculty webpages and student spotlights but there were a few other things to accomplish including college initiatives, integration with CRM and CCC Apply. <b>Lundburg</b> added that this taskforce may transform into an advisory committee.   | <i>Lundburg</i>                    |
| 5 | <i>Discussion on Academic Probation – Martin</i> attended a webinar by ASCCC. Need a broader discussion but using different words now can be helpful. Encouraged to check out attachments included with the agenda. <b>Lundburg</b> added that the attachments are very informative and thanked <b>Martin</b> for providing these. <b>Miramontez</b> also noted that this is grounded in research by the RP Group. <b>Barnard</b> noted that the District has already begun discussions around changing the word probation. <b>Lundburg</b> asked that this item remain on the agenda so the conversation can continue.<br><i>Attachments: <a href="#">AC Probation Webinar Slides</a>, <a href="#">SASS Toolkit Research Brief</a>, <a href="#">CCST Resolution on Decriminalizing Academic Probation language</a>.</i> | <i>Martin<br/>/Lundburg</i>        |

**F. New Business:**

| # | Item  | Initiator                         |
|---|---|-----------------------------------|
| 1 | <i>Fall 2023 CGH Change Requests</i> – <b>Kunst</b> shared that the College Governance Change requests are here for a second read and approval. <b>Martin</b> made a motion to approve the Fall 2023 CGH Change Requests. Seconded by <b>Carrasquillo Jay</b> . There was no discussion. There were 13 yay votes, 0 nay votes, and 0 abstentions. <u>The motion carried unanimously.</u><br><i>Attachment: <a href="#">CGH Summary Fall 2023</a></i>  | <i>Lundburg/Martin/<br/>Kunst</i> |
| 2 | <i>Review Proposal to Combine Committee (Student Services, Guided Pathways, &amp; Success Across the Curriculum)</i> – <b>Gonzales</b> , this is just a preview, will bring it back in the spring for a formal first and second read. Created a small workgroup with members from each committee to create this draft. <b>He is asking the constituencies to bring back to their groups for feedback/input, especially in terms of membership.</b> VPI and VPSS needed in the early years but could come off. Identified classified professionals that should be involved. Same for faculty. Brought attention to the GP/Equity/PD Coordinator positions. GP funding is coming to an end in June so we will need to see what we can do with these positions. Two student designees were consistent throughout the handbook. Ex-officio members – only one-person offices so didn’t want to burden them but can be used as resources. Briefly reviewed highlights from the purpose and charge. <b>Lundburg</b> asked about agenda setting. <b>Gonzales</b> responded that the approach taken has been an annual agenda but may be something we want to consider. <b>Carrasquillo Jay</b> – includes SACC, used to be ASC, included coordinator. Should they be there? <b>Gonzales</b> – good point. <b>Sampaga</b> – large committee, but added “committee retains authority to form taskforces and workgroups related directly to committee charge.” This will allow the committee to break into smaller groups to move the work along. <b>Kunst</b> – is this committee under “participatory governance” or under the Academic Senate? <b>Gonzales</b> – this committee would report to College council but it may deal with 10+1 matters, which would be reported to the Academic Senate. <b>Carrasquillo Jay</b> – asked about a dean of instruction. <b>Gonzales</b> management annually reviews the assignments and appointments will rotate. <b>Palma-Sanft</b> – recommended the curriculum chair as an ex-officio member.<br><i>Attachment: <a href="#">DRAFT Student Success Committee</a></i> | <i>Gonzales</i>                   |
| 3 | <i>Restorative Justice Presentation &amp; Discussion</i> – <b>Pecenco</b> , a brief overview and steps we’ve taken so far. She and <b>Moore</b> shared their connections to this work. Rooted in community (membership, influence, and fulfillment of needs). How do we bring this into a college campus? Between supervisors & employees, students & employees, etc. Benefits of restorative practices – reduced likelihood of committing more harm, etc. Other colleges utilizing this – USD, SDSU, UCSD (and other UCs), etc. Previous endeavors – exploration in RJ training. Working with Dr. Dan Stacy from SDSU’s Office for Restorative Practices. Fall 2023 campus read (We do this ‘til we free us). Fall 2023 community of inquiry for formerly incarcerated students. Finding ways to integrate these practices into our existing framework. 1) each person being greeted when they walk into the office 2) having a welcoming space 3) handouts. Community-building circles (15 people or so per circle). Goals for spring 2024 – forming a restorative practices committee,   | <i>Pecenco/Moore</i>              |

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|   | <p>recommending locating in Rising Scholars and Native American Studies, consulting with Dr. Stacy and researching Kumeyaay restorative practices, beginning community-building circles, and holding training with supervisors. <b>Lundburg</b> thanked <b>Pecenco</b> and <b>Moore</b> for the presentation. He was pleased to see the “why” of the crime addressed. <b>Bell</b> asked if there are current academic programs that would align with a degree or certificate. <b>Pecenco</b>, yes there is a lot of alignment with academic programs (psychology). <b>Martin</b> noted that the new B.S. in Public Safety may include a course with this focus (through Native American Indian Studies). <b>Carrasquillo Jay</b> – thank you. Will students be included in the community-building circles or will training be provided for students? <b>Moore</b> – responded yes, it wouldn’t be a proper program without them. <b>Sampaga</b> – can we integrate this with student clubs as well? Like BSU and Latinx. <b>Ghotra</b> added she would love to help get ASG involved. <b>Lundburg</b> invited <b>Pecenco</b> and <b>Moore</b> to comeback in the spring and provide another update.</p> <p><i>Attachment: <a href="#">Restorative Practices Presentation</a></i></p> |                     |
| 4 | <p><i>Process for Non-Committee Faculty Appointments</i> – <b>Kunst</b> (on Martin’s behalf as he had to step out to get to another meeting) shared that the ask was to have a manual or process guide to refer to for faculty appointments to non-committee assignments. <b>Lundburg</b> suggested bringing this to the meeting with <b>Academic Senate, President, and VPI to discuss.</b></p>   | <i>Martin</i>       |
| 5 | <p><i>Gym Access Expansion for Students &amp; Employees</i> – <b>Kunst</b> shared that she and <b>Martin</b> gave a prelude to this in both of their reports, earlier in the agenda. Both Senates supported Gym Access Expansion and would like to discuss next steps, if a workgroup should be assembled or if there are other ideas on how to move this forward. <b>Bell</b> shared that he has asked <b>Woods</b> to discuss with her faculty about use of the gym and determine comfort-level as well as what conflicts there might be with instructional and non-instruction activities. <b>Gonzales</b> suggested this conversation go to the facilities committee since there is often overlap there. <b>Bell</b> – yes, that could be a space to have this conversation.</p>   | <i>Martin/Kunst</i> |
| 6 | <p><i>Concern with flyers on campus</i> – <b>Lundburg</b> shared that it has been brought to our attention that the Black Student Union (BSU) flyers are being removed on campus. This seems targeted. Thought about asking campus police to watch out but that won’t stop this. Bringing it here to see if there are other ideas. Also, the more eyes the better, if taken down. He and the VPs have discussed but there doesn’t seem to be a great solution other than making everyone aware that it is happening and to keep an eye out. If you see something, please say something. <b>He asked the constituencies to make announcements/share with their bodies as well.</b></p>  | <i>Lundburg/Odu</i> |

- G. **Action Items:** See blue highlights above.
- H. **Announcements:** There were no announcements.
- I. **Adjourn:** The meeting adjourned at 2:27 pm
- J. **Next Scheduled Meeting:** Tuesday, February 13<sup>th</sup> from 1:00 pm – 2:30 pm in L-108/Zoom

Link to recording: [https://sdccd-edu.zoom.us/rec/share/rJ50zo64Z\\_Ai-IQOGAxmNICYz5zHJ2-sgMpjTDdvnmlrtFW8QKx3IHD-nSCgLEab.ZCqaZ0QMx6dGk7HO](https://sdccd-edu.zoom.us/rec/share/rJ50zo64Z_Ai-IQOGAxmNICYz5zHJ2-sgMpjTDdvnmlrtFW8QKx3IHD-nSCgLEab.ZCqaZ0QMx6dGk7HO)