

**MIRAMAR COLLEGE**  
**FACILITIES, HEALTH, AND SAFETY COMMITTEE**  
**Draft Minutes**  
**Thursday, November 2, 2023**  
**1:00 p.m. – 2:00 p.m.**  
**N-206**

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**Members:** Lezlie Allen, Danna Aguilar, John Antonio, Brett Bell (Co-chair), MaryAnn Guevarra, Brian Hall, Lisa Howard, Hannah Pierce (Co-chair), Michael Odu (L. Woods Proxy), Darrell Rankin, Tosh Tepraseuth.

**Vacancies:** Faculty (3)

**Guests:** Landa Cain, Daniel Gutowski

**Absent:** Fred Garces, Adrian Gonzales,

**Call to Order:** 1:04pm

With quorum

**Action Items:**

**Approval of Agenda:**

- I. **Approval of the Agenda** – Motion to approve: MSC - L. Allen, L. Howard, - Unanimous
- II. **Approval of Past Meeting Minutes** – 10/05/2023: MSC– L. Allen, L. Howard, - Unanimous abstention from M. Guevarra and L. Woods

**Report of Injury or Illness**

Discussed reports and incidents of injured employees and students.

No action required.

**Old Business:**

T. Tepraseuth: Questioned if we were removing the Child Development building for the edible garden?

B. Bell: Stated that it will not be removed for only garden use, but for many other reasons and as well as being replaced, in a new location.

**Public Art**

B. Bell: Discussed input that have come from academic faculty.

They requested some modifications and suggestions on the procedure.

H. Pierce: Stated that 2 faculty members should be included. One appointed by Academic Senate and other from Liberal Arts

B. Bell: Discussed insurance for owned art and loaned work. Discussed liabilities, insurance and policies. What exceptions would be made, case by case.

Asked students and classified members, to bring back to Associated students and Classified Senate and bring back by November

T. Tepraseuth: Stated that it is on the next agenda for Classified Senate.

B. Bell: Will discuss after December meeting, to discuss and agree. Then formally take it to Academic Senate, Associated Student Government and next to College Council. We will move towards implementation, as long as there are no additional concerns and questions.

**Nuventive Program Review Facility Requests**

B. Bell: Reminded all that we have completed the Program Review Process.

Discussed request procedures

A total of 18 facilities requests have come from Program Review

Asked L. Woods if she agreed that STEM and MESA Center that they stay on the list, but prioritized differently, since they are already on Master Plan list?

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**San Diego Miramar College 2013-2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

L. Woods: Shared what the difference with STEM and MESA Center is.

B. Bell: Ask divisions that have items on the requests and to prioritize them. The committee will discuss priorities.

Discussed ways funding are used.

Once division and committee has ranked the list, we will inform College Council for input and approval.

### **New Business**

#### **Veterans Center and Honors Center Update**

B. Bell: We passed a 90 percent documents. Our architect has all but finalized the plan. Currently we are figuring out where to place furniture and fixtures will be placed.

Next Steinburg and Heart will guide us to where we should go in the future for Veteran's and Honors Center.

Showed plan of what the spaces will look like and what spaces will be converted to.

The project has involved the staff and faculty of Veteran's and Honor's Program.

Fall will be the last when classes will be held in I-Building. Most classes have been relocated including into the library 3<sup>rd</sup> floor classrooms.

M. Guevarra: Questioned if the furniture has been configured to Veteran's needs?

B. Bell: We are working with vender to make sure accommodations are met.

#### **Announcements:**

D. Gutowski: Trying to schedule C-Cert training for January 2024 on 1/3-5/2024, or 1/11-12/2024.

Reaching out to academies and other resources to assist.

Active shooter Alice Training is also being looked into.

Inspections were rescheduled for January 2024 for Miramar from our consultants.

#### **I. Next Meeting**

Thursday, December 7, 2023 - 1:00 – 2:00 p.m.

II. **Adjourn:** 1:39p.m.

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