

San Diego Miramar College
Curriculum Committee
Meeting Minutes

April 7, 2021, 2:30-4:30

Zoom Meeting Room: <https://cccconfer.zoom.us/j/3977050710>

Password: NCC1701

Members: Jon Alva; Matthew Cain; Berta Cuaron; Isabella Feldman; MaryAnn Guevarra; Christina Hambrick*; Alex Mata; Max Moore*; Kelly Morelewski*; Jennifer Ock; Larry Pink; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman*; Ryan Zimmerman

* Permanent guests

- 1) **Call to order** – 2:34 P.M.
- 2) **Approval of agenda** – Motion to approve by W. Sherman; seconded by M. Sanft; motion carried.
- 3) **Approval of minutes from last meeting**
 - a) D. Short stated he created a document summarizing the advantages, disadvantages, and commentary provided by the committee regarding the adoption of the Guided Pathways Program Mapper.
 - b) Motion to approve by W. Sherman; seconded by M. Sanft with L. Pink abstaining; motion carried.
- 4) **Approval of consent agenda** – Motion to approve by W. Sherman; seconded by M. Guevarra; motion carried.
- 5) **Course proposals**
 - a) New courses
 - b) Activations
 - i) ADJU 381 POST Certified Regional Academy Module 1 (Reactivation; walk-in)
Reactivation for 2021-22 only to accommodate ongoing academy schedule
 - ii) ADJU 382 POST Certified Regional Academy Module 2 (Reactivation; walk-in)
Reactivation for 2021-22 only to accommodate ongoing academy schedule
 - iii) ADJU 383 POST Certified Regional Academy Module 3 (Reactivation; walk-in)
Reactivation for 2021-22 only to accommodate ongoing academy schedule
 - iv) ADJU 384 POST Certified Regional Academy Module 4 (Reactivation; walk-in)
Reactivation for 2021-22 only to accommodate ongoing academy schedule
 - (1) D. Short stated there are academy cohorts beginning in the Summer 2021 term and will finish in the Fall 2021 term or later. However, the above ADJU courses can no longer be scheduled in Fall 2021 since the replacement, ADJU 260, will take effect. Hence, they are being proposed for reactivation with the plan to deactivate them a year later.
 - (2) Motion to approve ADJU 381, ADJU 382, ADJU 383, and ADJU 384 by L. Pink; seconded by W. Sherman; motion carried.
 - c) Deactivations
 - i) PHYS 100 Introductory Physics

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- ii) PSYC 296 Individualized Instruction in Psychology
 - (1) D. Short stated the physics department does not plan to offer PHYS 100 in the near future. PSYC 296 is a noncompliant course.
 - (2) Motion to approve PHYS 100 and PSYC 296 by W. Sherman; seconded by L. Pink; motion carried.
- d) Revisions
 - i) BUSE 119 Business Communications (Mesa originating)
Two-year review including: 1) review & update of texts, 2) addition of DE verbiage missing from Mesa DE.
 - (1) D. Short stated the originator is willing to include the Curriculum Technical Review Subcommittee's suggested edits.
 - (2) Motion to approve by W. Sherman; seconded by L. Pink; motion carried.
 - ii) MATH 015A Prealgebra Refresher (Mesa originating)
Six-year review including text review and update for currency.
 - iii) MATH 015B Elementary Algebra and Geometry Refresher (Mesa originating)
Six-year review including text review and update for currency.
 - iv) MATH 015C Intermediate Algebra and Geometry Refresher (Mesa originating)
Six-year review including text review and update for currency.
 - v) MATH 015D Geometry Refresher (Mesa originating)
Six-year review including text review and update for currency.
 - vi) MATH 015E Trigonometry Refresher (Mesa originating)
Six-year review including text review and update for currency.
 - vii) MATH 015F College Algebra Refresher (Mesa originating)
Six-year review including text review and update for currency.
 - (1) W. Sherman stated he would like for the aforementioned MATH courses to be held due to the Catalog Course Descriptions not accurately reflecting how the courses are currently being taught. MATH 015A, 015B, and 015C are the support courses for the Learning Community ("X") courses. He sent his suggested changes to the originator, but has not received a response yet.
 - (2) The committee discussed the following points:
 - (a) Needing to address the AB 705 mandate with the intention to edit the course proposals to accurately represent how they have been currently taught for the past few years
 - (b) Possible scenario if Mesa does not include the changes
 - (3) Motion to approve MATH 015A, MATH 015B, MATH 015C, MATH 015D, MATH 015E, and MATH 015F contingent on incorporating the following language changes in the Catalog Course Descriptions by W. Sherman; seconded by L. Pink; motion carried.
 - (a) For MATH 015A, 015B, 015C, and 015D, replace, "This course consists of personalized computer assisted instruction to refresh those concepts identified as needed for each student." with "The course will refresh those concepts identified as needed for each student."

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- (b) For MATH 015E, replace, “This course is intended for those students who have completed the math placement who need to review their Trigonometry knowledge prior to taking Precalculus or Calculus. Students begin at the level of their original placement and, working at their own pace, may improve their placement. The course consists of personalized computer assisted instruction to refresh those concepts identified as needed for each student.” with “This course is intended for those students who need to review their Trigonometry knowledge prior to taking Precalculus or Calculus. The course will refresh those concepts identified as needed for each student.”
 - (c) For MATH 015F, replace, “This course is intended for those students who have completed the math assessment and need to review their College Algebra skills prior to taking a Calculus sequence. The course consists of personalized computer assisted instruction to refresh those concepts identified as needed for each student. Successful completion of this course may service as a basis for a petition to challenge a College Algebra prerequisite. Students wishing to challenge Pre-calculus must also show competence in Trigonometry.” with “This course is intended for those students who need to review their College Algebra skills prior to taking a Calculus sequence. The course will refresh those concepts identified as needed for each student.”
- viii) MATH 121 Basic Techniques of Applied Calculus I
Six-year review.
- ix) MATH 122 Basic Techniques of Calculus II
Six-year review including text review and update for currency.
(1) Motion to approve MATH 121 and MATH 122 by W. Sherman; seconded by I. Feldman; motion carried.
- x) MUSI 190 Electronic Music Studio
Six-year review, including designation as equivalent to MUSC 162, addition of "Commercial Music" as an alternate discipline, update of TOP Code to 1005.00 Commercial Music, and updates/corrections to example textbooks.
(1) D. Short stated MUSI 190 is a fundamental course for the electronic-side of music at Mesa and Miramar. City offers a similar course, MUSC 162. The music departments agreed that although they are two separate courses, they are similar enough to be considered equivalent. Commercial Music is being added as an alternate discipline to allow commercial musicians with the appropriate experience but lacking a master’s degree to teach MUSI 190.
(2) The committee discussed the following points:
(a) Aligned music curriculum
(b) Possible course duplication
(c) Evolution of Miramar’s program towards a career technical focus
(3) Motion to approve by W. Sherman; seconded by L. Pink; motion carried.
- xi) PHIL 102B Introduction to Philosophy: Values (City originating)
6-year review. Update textbooks.

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- (1) D. Short stated Miramar's philosophy faculty approve of PHIL 102B.
- (2) Motion to approve by W. Sherman; seconded by L. Pink; motion carried.

a) Distance Education

2) **Award proposals**

- a) New awards
- b) Deactivations
- c) Revisions

3) **Other business**

a) New CSU GE ethnic studies requirement

- i) M. Sanft stated the 2021 – 2022 Catalog will have a new CSU GE Area F Ethnic Studies section with language directing the students to the addenda where the courses will be listed.
- ii) The committee discussed walking-in the courses to Curriculum Instructional Council (CIC) by the second to last meeting versus letting the proposals follow the current progression of the curriculum process.
- iii) D. Short stated if City and Mesa forward the proposals this week, he can move them along to CIC. If not, most likely the proposals will need to be walked in.

b) Aligned curriculum policy

- i) The committee reviewed the Advantages and Disadvantages of "De-aligning" District Curriculum document and discussed the following points:
 - (1) Reaching out to Grossmont-Cuyamaca Community College District, Los Angeles CCD, and Riverside CCD personnel such as the Articulation Officers before creating a proposal
 - (2) Similarities between the aforementioned districts versus SDCCD (e.g., size and types of program offerings)
- ii) M. Sanft stated she will reach out to the Articulation Officers at the respective districts for insight and feedback.

4) **Reports**

a) Vice President of Instruction – None.

b) Evaluator – None.

c) Articulation Officer - M. Sanft stated at today's District Articulation Council meeting, discussion had occurred about separating the lecture and lab content within the Course Outline of Records (CORs) for science courses. It is now a requirement for the CSU GE guidance standards. The work can possibly be done when conducting the six-year reviews. BIOL 210A and 210B have been formatted in this manner and can be used as guiding examples.

i) The committee discussed the following points:

- (1) Bringing the item to the District Office's CurricUNET Steering Committee due to the membership of Curriculum Technical Writers and allowing for standardization
- (2) Format and placement within the COR (e.g., Assignments or Methods of Evaluations sections)

d) Curriculum Chair

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- i) D. Short stated the Academic Senate passed the resolution regarding the elimination of nonsubstantive revisions. The Academic Senate Presidents will forward the item to an Area D meeting. Afterwards, they plan to move it to the Plenary Session.
 - ii) D. Short stated students who begin their education career can retain catalog rights from when they started their academic year. The Business Administration AS-T requirements recently changed at the state level. However, rather than having the college submit the proposal as a revision, the state directed that a new degree with the reflected changes is created while keeping the existing degree. The former would add “2.0” in the title to differentiate between the two. Most CSUs would probably prefer the 2.0 version. Based on discussions from the Curriculum Technical Review Subcommittee and CIC, the plan is to create a 2.0 proposal and deactivate the original award effective Fall 2022. The counselors provided their perspective about how some CSUs possibly still want or accept the original version, and so we might want to offer both versions even though they are very similar. Other non-CSU institutions and possibly Historically Black Colleges and Universities also treat the AD-Ts as admissions priority tools. Furthermore, students may want to pursue the original degree.
 - iii) The committee discussed the following points:
 - (1) Confusion in listing two versions; Possibly listing them as two options with a note that one degree may be more appropriate depending on which transfer institution and to see a counselor
 - (2) Implications on transcripts, for prospective employers, etc.
 - iv) D. Short will ask to add the item to the next CIC meeting.
- 5) Roundtable** – None.
- 6) Adjournment** – 3:49 P.M.

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Consent Agenda

Miramar-originated two- and six-year reviews without substantive changes

1. BIOL 132 Applied Biotechnology I
2. BUSE 157 Developing a Plan for the Small Business

FYIs - Proposals for courses or awards not offered at Miramar or distance education at other colleges

- a) New courses
- b) Course activations
- c) Course deactivations
 - i) CHEM 296 Individualized Instruction in Chemistry (City)
 - ii) GEOG 296 Individualized Instruction in Geography (City)
 - iii) HIST 296 Individualized Instruction in History (City)
 - iv) MATH 215 Introduction to Teaching Mathematics (Mesa)
 - v) PHYN 296 Individualized Instruction in Physical Science (City)
 - vi) TEHW 101 Introduction to Technical Writing (City)
- d) Distance education
- e) New awards
- f) Award deactivations
- g) Award revisions
 - i) Physics AS (City)

“Impacts” - Proposals with administrative changes only

1. Craft Skills AA
2. Exercise and Nutritional Sciences AS