

San Diego Miramar College  
Curriculum Technical Review Subcommittee  
Virtual / Zoom Meeting Minutes

2:30-4:30, April 28, 2021

Perusall: <https://app.perusall.com/>

Zoom Meeting Room: <https://cccconfer.zoom.us/j/3977050710>

Password: NCC1701

<b>Members:</b> Isabella Feldman; Jennifer Ock; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short
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*Please review all proposals on Perusall and enter your comments/suggestions as needed before our meeting.*

- 1) **Approval of agenda** – Approved.
- 2) **Approval of minutes from last meeting** – Approved.
- 3) **Course proposals** (*please review and comment in Perusall before the meeting*)
  - a) CHIL 101 – Forwarded with edits and a question for the originator.
  - b) SERV 101 – Forwarded with edits.
- 4) **Award proposals**
  - a) Business Management CA – Forwarded.
  - b) Sustainability AA – Forwarded.
- 5) **Other business**
  - a) Report from City’s Curriculum ReTreat event
    - i) D. Short stated he attended City’s Curriculum ReTreat event. The attendees discussed curriculum topics and improvement ideas with some examples listed below:
      - (1) The creation of a Districtwide master Canvas shell housing various resources
      - (2) The creation of a Canvas course to train new Curriculum Committee members; possibly designed by a faculty member during a sabbatical leave
      - (3) Faculty taking more ownership in the subject area meetings by having the colleges schedule the meetings and/or draft the agendas
      - (4) Hosting one-day sector meetings in a workshop format with breakout groups