

San Diego Miramar College
Academic Standards Subcommittee
April 8, 2021
Zoom 9:30 a.m. – 11:00 a.m.

<https://cccconfer.zoom.us/j/99858585352>

Meeting Minutes

Members: Berta Cuaron; Paul Chlapecka; Marc Hollman; Isabella Feldman; Laura Pecenco; Mara Sanft, Chris Silva; Ryan Zimmerman; Helen Houillion (guest); Jennifer Ock

Present: Berta Cuaron; Paul Chlapecka; Marc Hollman; Isabella Feldman; Laura Pecenco; Mara Sanft, Chris Silva; Jennifer Ock; Patricia Manley

Absent: Ryan Zimmerman

- 1) **Call to order** – 9:37 A.M.
- 2) **Approval of agenda** – Motion to approve by I. Feldman; seconded by B. Cuaron; motion carried.
- 3) **Approval of meeting minutes** – Motion to approve by I. Feldman; seconded by M. Hollman; motion carried.
- 4) **Adjudication of student petitions**
- 5) **Old Business**
- 6) **New Business**

- **Program Review**

M. Sanft stated the deadline for program review is approaching. Part of the Academic Standards Subcommittee's charge is to conduct program review for the Interdisciplinary Studies program overseen by the subcommittee. There are five awards housed within this respective program: Occupational Technical Studies Associate of Science, CSU General Education – Breadth Certificate of Achievement, Intersegmental General Education Transfer Certificate of Achievement, Honors Global Competencies Certificate of Performance, and Sustainability Certificate of Performance. Although the subcommittee reviews the program to see if it is in alignment with institutional Student Learning Outcomes, the members do not manage the courses associated with the awards. Therefore, the subcommittee reviews the program after the courses have been assessed.

P. Manley stated one can access the Program Review Equity Data Dashboard (PREDD) to utilize the associated courses and awards data (e.g., success and

APPROVED

retention rates, number of awards conferred). There are goals tied to each program.

The subcommittee discussed the following points:

- Navigating PREDD
- Communication with the departments that own the courses in terms of offerings and scheduling tactics (e.g., 8-week/12-week versus 16-week format)
- Occupational Technical Studies AS's low number of degrees conferred; its usefulness and changing the title to be more modern and relevant
- Marketing tactics to increase number of earned awards
- Taskstream access for all subcommittee members
- Setting up the 2021 – 2024 workspace cycle
- Forming a workgroup for program review and presenting findings at the next meeting

M. Sanft will send out an update based on the workgroup's analysis.

7) Standing Reports

a) Evaluator

b) Articulation Officer – None.

8) Roundtable – None.

9) Adjournment – 10:31 A.M.