

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, May 12, 2020 • 1:30 p.m. – 2:30 p.m. • Zoom

Members: Gable, Bell, Hopkins, Gonzales, McMahon, Murphy, Hubbard (absent), Young, Webley, Igou, Patel (for Van, absent), & Dehestani

Support: Malia Kunst

Meeting called to order at 1:31 pm

A. Approval of the Agenda (1 min)

Murphy made a motion to approve the agenda. **Igou** seconded. There was no discussion. Motion Passed.

B. Approval of Previous Minutes (1 min)

Igou made a motion to approve the 4/14/20 meeting minutes. **Dehestani** seconded. There was no further discussion. Motion passed.

Dehestani made a motion to approve the 4/28/20 meeting minutes. **McMahon** seconded. There was no further discussion. Motion passed.

C. Guests/Introductions (1 min)

Guests included: Darren Hall, Larry Pink, Cheryl Barnard, Wheeler North, Francine McCorkell and Donnie Tran.

D. Public Comment (3 min)

There was no public comment.

E. President’s Update (3 min)

Gable reported that the current budget deficit is looking worse. She informed the committee that cuts, layoffs and furloughs are anticipated. The Chancellor and board will avoid these actions at all costs but the severity may dictate otherwise. We will know more on Thursday after the Governor’s May revise. Next, she reported that the CARES Act funding application has been submitted. Funds will be released to the district. Once that occurs, each colleges share will be determined. Next, she reported planning is underway for a districtwide convocation and more information will follow on that soon. Next, she reported on the planning for hard to convert classes. There is a meeting tomorrow centered on this topic. The plan is to be primarily online in the fall with a few exceptions i.e. labs. Lastly, she reported that faculty will be DE certified over the summer as a preparation for fall.

F. Action Items

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Suspend the Program Viability Review Process for A. New Programs and B. Modifications to Existing Programs through Fall 2020: Murphy stated that this is a recommendation through the Academic Senate from Academic Affairs to suspend two portions of the process because there was not enough clarity for new programs and modifications to programs. She didn’t want to hold anything up and so it has been brought here. McMahon asked if Igou could provide an update from the workgroup that was tasked with identifying a solution. Igou assured the group that the necessary portion for accreditation is still in place. The workgroup has decided	1, 2, 3, & 4	I, II, III, & IV	Murphy

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<p>they will meet over the summer to hash out the plan for fall. He is unaware of any new programs coming through so it shouldn't be an issue but if so, they will be addressed on a case by case basis. Pink expressed is concern about not having a process to follow. North also expressed is concern with not having a process in place. The District is nearing 2008 status, and during that time program viability was not considered. Other colleges put entire programs on the chopping block, we were fortunate to not have to do that but we should be mindful as the economy is taking a turn. Murphy stated that's a good point and we should be aware of this as we will be asked to cut. Igou assured the group that this conversation has taken place in many venues and the awareness is there. McMahon added this is the worst time to suspend a process. Gable stated this is a "rely primarily" item based on the Academic Senates recommendation for the President to accept or not.</p>			
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G. Discussion Items

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	<p>Accreditation Mid-term Report and Strategic Planning Update: Miramontez stated that draft two of the accreditation mid-term report will be out on Friday for review and feedback. He continued that the strategic goals and student success framework are being moved through the constituent bodies this week. The annual planning calendar will be finalized in the fall.</p>	1, 2, 3, & 4	I, II, III, & IV	Daniel Miramontez
2	<p>Collegiality in Action and Governance Restructuring Update: Gable stated there was a virtual governance restructure update yesterday where the revised timeline was shared. Everything should be wrapped up in the fall. There will be one last CIA meeting to review the feedback from draft one but that workgroup will be put to rest. Gonzales added there is a CGC meeting this afternoon to plan for the first college governance handbook forum. McMahon added that we should discuss the work that needs to be done over the summer and compensation.</p>	1, 2, 3, & 4	I, II, III, & IV	Gable/Gonzales
3	<p>Discussion of CARES Act Funding: Gable shared the brainstorm list from the Stimulus Taskforce Meeting with estimated costs. Murphy asked if there has been more direction from the District. Gable responded the colleges applied individually but the money will funneled through the district for disbursement. The allocation is still unknown at this time. The estimated costs on the list are not final numbers but we need to give the list for Bulger to review to see if we can collaborate as a district on overarching needs. She assured everyone that instruction is a top priority. Murphy asked why tech accessories was on the list twice. Gable responded this is a general category as student needs will be different from faculty needs and both are being considered. Gable continued to review the remainder of the list. McMahon stated it is a great idea to collaborate with the other colleges but some autonomy will be needed for niche areas. She also inquired about the Professional Development Coordinator. Gable responded she is drafting the language for the position and will send to Murphy for review soon. McMahon thinks this is a great idea as each of the other colleges has one. Gable agreed and</p>	1, 2, 3, & 4	I, II, III, & IV	Gonzales

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	<p>stated she still needs to discuss the budget. North felt the district’s online DE certification wasn’t worth the time. As this semester was transitioned online quickly, he had to learn many things on his own and felt other faculty may feel the same way. He felt the money could be used more strategically. Bell expressed the urgent need to differentiate between one-time expenses and on-going expenses. Gonzales added that the grant award letter still has not been received so we don’t know the actual amount of money or our allocation. Murphy reiterated her concern over the lack of prioritization. Gable responded there will be a time to prioritize the list but she needed to collapse the list for the purpose of sending to Bulger for immediate consideration.</p>			
4	<p>Proposed District Budget Cut of 10%: Gable referred to the proposed budget cuts in her earlier report. Will wait for Governor’s May revise for more information.</p>	1, 2, 3, & 4	I, II, III, & IV	Gable
5	<p>Discussion on SERP and Vacant Position List: Gable stated the SERP positions are done being reviewed. College Presidents are now being directed to review the GFU vacancy list and determine which positions will be kept or eliminated. Gable stated she hears everyone’s arguments, loud and clear but this is where we are at and what we are being asked to do. Murphy stated two resolutions have gone to the board and the response was that we had their support. This is an opportunity for the District to stand behind us and she is very concerned about the lack of faculty consultation. Pink added that this is going to send a bad message to the faculty. North and McMahon inquired about leaving the positions vacant but unfunded. Gable responded she asked at Chancellor’s Cabinet and was told by the Chancellor, Vice Chancellor of Human Resources and Executive Vice Chancellor of Business and Technology Services that this was not an option.</p>	1, 2, 3, & 4	I, II, III, & IV	Gable
6	<p>Directives for Fall SEM: “remote” versus “online”: Gable clarified for fall, we are primarily online. We are reviewing and planning for the hard to convert classes. Pink asked if there would be something in the catalog for delineation of class offerings. Hopkins responded the district has distributed a draft document to VPIs for review. McMahon asked if there would be an opportunity to provide feedback on the document. Hopkins responded yes, she will share the document. We don’t want to confuse people and we want the student and faculty perspective.</p>	1, 2, 3, & 4	I, II, III, & IV	Gable
7	<p>Professional Development plan for Summer Due May 20th (with DE Addendum): Ascione stated he would be sending an email today after the forums. Murphy asked who was on the workgroup as she had sent Gable names and to date, no one had been contacted, including Darren Hall and Marie McMahon. Ascione responded he sent Murphy an email asking for the names and didn’t receive a response. Murphy responded she assumed his supervisor would forward them. Gable directed Ascione to add Hall, McMahon and Barnard to the group. Barnard would coordinate with the Professional Development committee members. She instructed the group to move forward.</p>	1, 2, 3, & 4	I, II, III, & IV	Ascione/Hopkins

H. Announcements (1 minute each)

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- **Academic Senate** – skipped due to time
- **Classified Senate** – skipped due to time
- **Associated Student Government** – skipped due to time
- **District Governance Council** – skipped due to time
- **District Strategic Planning Committee** – skipped due to time
- **Budget Planning and Development Council** – skipped due to time
- **College Governance Committee** – skipped due to time

Presidential Candidate forum #1 – Tuesday, May 12th from 2:30 – 3:30 pm via zoom.

I. Adjourn

Meeting adjourned at 2:29 pm

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