

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, February 25, 2020 • 1:30 p.m. – 2:30 p.m. • L-108

Members: Gable, Bell, Hopkins, Gonzales, McMahon, Murphy, Hubbard (absent), Young, Webley (absent), Igou, Patel (for Van), & Dehestani

Support: Malia Kunst & Stephen Quis

Meeting called to order at 1:33pm

- A. **Approval of the Agenda (1 min):** Bell approves agenda, **Dehastani** seconds. Motion passes.
- B. **Approval of Previous Minutes (1 min):** Bell approves minutes, **Murphy** seconds. **Gonzales** reminds everyone that we need to get shorter with the minutes. Motion passes with **Murphy** abstaining.
- C. **Guests/Introductions (1 min):** Sanft, **Miramontez, Brewster, Clarke, Rubic, Ascione.**
- D. **Public Comment (3 min)** None
- E. **President’s Update (3 min):** **Gable** reports on a successful National Career Signing Day held last week at the college and thanks everyone involved. She congratulated all on a wonderful board of trustees presentation and reminds all to advocate on behalf of the college because the greatest strain on our budget is our district’s liabilities toward CalPERS and CalSTRS. **Gable** also spoke of advocacy for baccalaureate programs. Students will be advocating on behalf of college funding in Sacramento at the March in March.
- F. **Action Items**

#	Item	Time Limit	*Strategic Goals	Accreditation Standard	Initiator
1	Guided Pathways Scale of Adoption Self-Assessment: Committee reviewed and discussed the self-assessment report that is due to the state on March 1, 2020. The report is primarily an update with an added section for the identification of needed support/resources to overcome challenges/barriers. As the most recent draft of the report was not completed until Friday 2/21, the constituency groups did not have time to review it. Gonzales asks if the constituency groups have any additional feedback or can the college submit? Murphy needs this approved by the Academic Senate prior to her signature. There is an AS Exec meeting today at which this will be discussed and an AS next week on 3/3. Gonzales says he can live with this document now to meet the March 1 deadline. Gable says it is important to stick with the deadline. Murphy says she will take this item to the AS Exec today and will report back on the timeline for approval.	10	1, 2, 3, & 4	I, II, III, & IV	Gonzales/Brewster

G. Discussion Items

#	Item	Time	*Strategic	Accreditation	Initiator
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*** San Diego Miramar College 2013 – 2020 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please also see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2020 Strategic Plan

		Limit	Goals	Standard	
1	President Search Update: Murphy reports that the application process concluded. The search committee is now screening the applications. The deadline to do this is Thursday and everything is on track so far.	3	1, 2, 3, & 4	I, II, III, & IV	Laura Murphy
2	Collegiality in Action Update: Gable reports that there is a revised College Governance Handbook and letter from CGC that will be distributed to the college soon.. McMahon said CGC is working on an FAQ about the CIA and governance restructuring process. A joint meeting between CIA and CGC may be held to review and evaluate feedback. Gable reminds group of timeline to have the handbook concluded so that training and membership can be done in May.. An IT staff member will build a website to house all governance restructuring documents.	5	1, 2, 3, & 4	I, II, III, & IV	Laura Murphy/Marsha Gable
3	College Governance Handbook Draft 1.0- Murphy adds that the College Governance Handbook draft will be presented at today's CGC meeting for a potential launch to campus.	15	1, 2, 3, & 4	I, II, III, & IV	Laura Murphy/Marsha Gable
4	Program Viability Review Process: Murphy reminds the group that a Program Viability Review process was approved in May 2018 and needs to be used for all cases of program initiation, discontinuance, or program modification.. The intent was to provide a college wide process that evaluates at how we approve major changes to instructional programs on our campus. Young asked where it was housed. Murphy said it is on the website under the CEC webpage but that it is currently a function of Academic Affairs.	7	1, 2, 3, & 4	I, II, III, & IV	Laura Murphy/Marsha Gable
5	College-wide Planning Summit: Miramontez reports that the college wide planning summit is set for March 13. RSVP's are need by March 6. Murphy asked if the program activities could be sent to the college to assist with recruitment and if the constituencies could get a breakdown of who has RSVPd. Miramontez will send the RSVP list to the constituent leaders for further recruiting.	5	1, 2, 3, & 4	I, II, III, & IV	Murphy/Gable/Miramontez
6	Accreditation Mid-term Report: Miramontez reports on the resource team structure and timeline for report completion. Sanft and Miramontez are working on the content and they are working with constituency leaders to create resource teams. There will be 10 writing teams, eight to speak to each improvement recommendation and two to speak to each quality focus essay topic. . First draft is due to the college on March 18. Murphy asks what the next steps will be if they can't get enough faculty to join a team? Miramontez did get annual report instructions from the ACCJC and he is starting that process. Annual report is due Friday, April 3, 2020. He will send report data to CEC once he gets data for approval before submission.	5	1, 2, 3, & 4	I, II, III, & IV	Daniel Miramontez

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H. Announcements

- Academic Senate: **No report**
- Classified Senate: **No report**
- Associated Student Government: **Patel** reports that elections were recently held and 5 new senators were elected for the spring and a new treasurer. Spring Fest preparation is underway.
- District Governance Council: Next meeting is March 4
- District Strategic Planning Committee: Next meeting date is TBA.
- Budget Planning and Development Council: **Bell** reports that they met last week to further review the CAM (campus allocation model.) Next meeting is March 11.
- College Governance Committee: Next meeting is later today.

I. Adjourn: 2:33pm

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