

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, October 2, 2018 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Hopkins, Gonzales, McMahon, Murphy, Hubbard, Young (absent), Bermodes, & Stuart (absent)

Attendees: Barnard (absent), Ascione, & Miramontez

Meeting called to order at 1:30pm

This meeting failed to reach an approval of the agenda, therefore, these are only meeting notes and not official minutes. As a result, no actions were taken during this session.

- A. **Approval of the Agenda:** Bell moves to approve the agenda. Gonzales seconds. McMahon starts the discussion whereby she states that she sent President Hsieh an email in regards to item D. (update from Chancellor's Cabinet). McMahon states that this report, in the past, has taken up 30-40 minutes of meeting time and she questions why this report needs to be item D. McMahon says that Hsieh responded to her email by saying that this issue will be discussed at the meeting. Hsieh addresses McMahon by stating that it is appropriate to discuss here. Secondly, Hsieh states that at the last meeting the committee voted to move this item up and Hsieh reminds the committee that she was willing to give the report within the time limit. Third, each constituency leader is charged with bringing back this vital information to their respective bodies, therefore it is important for Hsieh to present this information and that this information is vital to accreditation. The debate continued between Hsieh and McMahon. Miramontez believes it is useful to have the update from the Chancellor's Cabinet report as item D. Murphy requests that this debate does not happen at each meeting and that the co-chairs spend some time working on the agenda prior to the next CEC meeting so that the committee can enter the room and begin business. Hsieh agrees with Murphy but states that in the past the collegial consultation hasn't been productive and that she does not want to engage in email back and forth with McMahon and waste every ones time. More debate continued between McMahon and Hsieh with McMahon telling the committee that she contacted Hsieh through email to resolve this issue, but Hsieh refused and it was Hsieh's choice to bring this discussion here and that 6 minutes were already wasted. Hsieh calls for a vote to keep item D. (Chancellor's Cabinet Update) where it is. 5 yes. 2 no. 3 abstain. The vote fails. Gonzales motions to approve the agenda "as is" so that the committee can move forward with today's meeting. Bermodes seconds. McMahon calls for a discussion. McMahon asks that as co-chairs, Hsieh and McMahon act effectively to set the agenda prior to the next meeting. Hsieh agrees and says that this will be done in a face to face meeting. McMahon says that doesn't matter, and it can easily be done through email. Hsieh again states it will be in person and McMahon reiterates that it does not require a face to face meeting. Hsieh calls for a vote to keep the agenda "as is." 5 yes, 2 no's, 3 abstain. Motion does not pass. Murphy asks that the committee does what it can to move forward with this meeting since there are few meetings this semester. Hsieh agrees with Murphy's statements and continues that she does not believe many of the items on the agenda belong on this agenda and this issue can't be resolved before hand. McMahon believes that this statement is not accurate. More debate continued. Hsieh suggests that we move forward with the meeting and listen to all the reports, but it will not be an official meeting. The committee moves on without approval of the agenda.
- B. **Approval of Previous Minutes**
- ii. May 15th Meeting Minutes (attachment)
 - iii. September 4th Meeting Minutes (attachment)
 - iv. September 18th Meeting Minutes (attachment)
- C. **Guests/Introductions: Kunst, Lopez, and Hill.**
- D. **Update from Chancellor's Cabinet:** Hsieh reports that college is a little behind its enrollment target and Hsieh has asked the cabinet to follow and see what impact the new Palomar campus in Rancho Bernardo may be having on enrollment. A survey was sent by Lynn Neault's office to all the faculty from the Textbook Taskforce to see if they are using digital textbooks exclusively in their classes. The grant report will go to the board on Oct. 11. The accreditation mid-term report will go to the board in Nov. The League for Innovation is asking for projects. Dr. Bulger suggested food insecurity be the topic. Dean Barnard has been identified as the college's contact on this matter. No items for the Oct. Board meeting that pertain to Miramar College.
- E. **Section One: College-Wide Matters (Non-AB-1725)**
- i. New Business

* San Diego Miramar College 2013 – 2020 Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please also see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2020 Strategic Plan

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Update on Guided Pathways: Gonzales reports that a quad share model has been established. A call has been put out for up to six committee members to serve an inquiry group around guided pathways. 2 people have shown interest and 3 others are willing to it if need be. Another reminder was put out yesterday. Ben Gamboa presented last week on the Bakersfield College mapper model. At the last meeting, it was agreed that a framework for webpages would be worked on. The chairs will get together and draft up a template and send it to the committee.	1, 2, 3 & 4	I	Gonzales, Hubbard, McMahon, & Bermodes/Barnard
2	Website: Constituency input and surveys: McMahon asks that we strongly move forward with surveys of the comprehensive users of the website. Miramontez agrees and will get further clarification off-line.	1, 2, 3 & 4	I	McMahon
3	Website Subcommittee: McMahon reads off the goals and charge of the college's website committee to illustrate what processes, if any, there may be to make the website easier to navigate. She says that this committee could be ramped up into a bigger, and perhaps more functional committee. She says the goals are not being met and this is a very narrow scope in which to address the website issues. Miramontez responds that he is glad there was a discussion at CGC about this issue, but he believes that this discussion at CEC is premature and he wishes the website sub-committee co-chair could have been present at CGC to answer any concerns and give a history of this sub-committee. Murphy says the co-chair was invited. Miramontez says the co-chair could not have attended because he was at another meeting. There was further discussion about whether this issue should even come to CEC at this time. Hsieh discusses the process and says CEC is not a "discussion" body but rather it is a "decision" making body. McMahon disagrees. Hsieh requests that all attachments sent to CEC ahead of time. Hill wants attacks on the website to stop.	1, 2, 3 & 4	I	McMahon and Murphy
4	Facilities Committee- proposed process/rankings and relation to Program Review: McMahon asks Bell that at the AS meeting, Bell indicated that the ranking of that list was a combination of safety, accreditation standards, industry standards and program review. Bell states that in the ranking, the first consideration was safety (neutral or low), impact to instruction (high, neutral to low). That was solely the criteria. McMahon would like to see this re-examined in lieu of everything going on through program review for consistency. Bell says that the Facilities Committee recognized this.	1, 2, 3 & 4	I	McMahon and Murphy

ii. Old Business

#	Item			
1	CGC Change Form proposal for CEC: Hubbard says CS has reviewed and approved. Bermodes-ASG is looking at it at next meeting. Murphy (not audible).	1, 2, & 3	I	McMahon and Murphy
2	Accreditation: Miramontez states the reports given to the district will be presented at the Board in November. The accreditation newsletter comes out next week.	1, 2, & 3	I	Miramontez
3	Update from the ASC Taskforce: McMahon reports that they made some headway at the last meeting. They identified that more financial support is needed for tutoring and classified professional	1, 2, & 3	I	McMahon

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	support. They all shared visions of the ASC moving forward.			
4	Timeline for Hiring of Associate Dean of Student Equity & Success: McMahan states that AS is aware that funding is available for this position and they want to set a timeline for a search committee, hiring and onboarding of a new associate dean. Gonzales responds that what he was going to present at the ASC taskforce meeting, through Dean Barnard , was the recommended changes and the process of how to move forward. Gonzales wants to email the ASC taskforce the recommended changes rather than wait another month for the next meeting. Gonzales says he can move this forward but he just wants to know what body to work with. Hopkins thinks it is the ASC taskforce, Gonzales should work with. McMahan states a senate taskforce originally put together the job description. Hsieh states it was the former dean of student development and matriculation that put together the base and he then worked with the senate taskforce. McMahan encourages expediency with this process so the College can get someone on board by the spring.	1, 2, 3, & 4	I & II	McMahan
5	Recording of Individuals without Consent: McMahan says that this was taken to DGC to get further clarity on the legality of it. McMahan states that the last collegial consultation meeting two weeks and she asks when she will be furnished with the recording and the notes from that meeting. Hsieh says she will receive them this afternoon due to staffing issue in the president's office.	1, 2, & 3	I	McMahan

F. Section Two: Academic and Professional Matters (AB-1725)

i. New Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Faculty Committee Appointments: Title 5 Section 53203 (f) and AP-2510.	1, 2, & 3	I	McMahan
2	Communication between the College President and the Academic Senate.	1, 2, & 3	I	McMahan and Murphy
3	Options for increasing Academic Senate Travel Budget	1, 2, & 3	I	McMahan and Murphy

ii. Old Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Faculty Evaluation Issues	1, 2, & 3	I	McMahan

G. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Malia Kunst ahead of time to be included for distribution electronically).

- Academic Senate
- Classified Senate
- Associated Student Government
- District Governance Council
- District Strategic Planning Committee
- Budget Planning and Development Council
- College Governance Committee

H. Announcements: None

I. Adjourn: 2:30pm

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