

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, May 15, 2018 • 1:30 p.m. – 2:30 p.m. • L-108

Members: Hsieh, Bell, Hopkins, Ramsey, McMahon, Murphy, Hubbard, Allen, Bermodes, & Johnson (absent)

Attendees: Beitey (absent), Barnard, Ascione, & Miramontez

Meeting called to order at 1:33pm

- A. **Approval of the Agenda:** **Murphy** moves to approve agenda, **Ramsey** seconds. Motion passes.
- B. **Approval of Previous Minutes:** **Bell** moves to approve previous minutes from 4/17/18, **Ramsey** seconds. Motion passes.
- C. **Guests/Introductions:** **Laura Gonzalez, Nhan Nguyen, Val Sacro, Naomi Grisham.**
- D. **Section One: College-Wide Matters (Non-AB-1725)**
 - i. **New Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Miramar College 2018-19 Annual Planning Calendar-Cycle (attachment) CEC gives its consensus to approve this item. Hubbard says she will take this to the final Classified Senate meeting of the academic year as an information item.	1	I, II, III, & IV	Miramontez
2	Outcomes and Assessment Plan (attachment) Grisham reports that this is going to Academic Senate later today. McMahon states that this is on the consent calendar and it is anticipated that this will make it through.	1	I & III	Grisham
3	Facilities Needs Prioritization (attachment) Bell shows a document ranking the facilities needs priorities. The scores assigned to each item dictates which has the highest priority. Safety was prioritized first while impact to instruction was second. This document gives the College some guidelines when funding becomes available, but more importantly, the document provided a discussion within facilities for the need to use the systems already in place to extract facility needs that have been documented in program review.	2	III	Bell

ii. Old Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Fall 2018 Convocation Program: McMahon reports that she and Barnard have worked together to tap into the campus professional development funds to hire keynote speaker Dr. Kim Bateman for Fall Convocation. McMahon asks if there is a planning committee for Fall Convocation. Hsieh states that the president's office has always handled convocation planning, but she is open to any ideas. McMahon states that there is a big faculty interest in having a great speaker. There was a discussion on streamlining the guest speaker to include the other topics being: 2018-19 State Budget, Accreditation Midterm Report - First Year Status Update Report and AB 705. Hsieh asked if there would be a theme? Ramsey reports that faculty member Dennis Sheean expressed interest in presenting what his department's take away was from the annual planning summit. Hubbard was concerned over the Classified Professionals and their ability to leave their offices long enough to attend convocation and not have	1	II & III	McMahon

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	it interrupt services. Hsieh states that arrangements need to be made for services not to be interrupted. It was decided that the 3 constituency leaders and Dean Barnard (Administrator representative) will work on the convocation program based on the items discussed at today's meeting. These items are: Guest speaker, Best practices by Fire & EMT faculty, Budget update, Accreditation update, and AB 705 Interactive Session by BSI subcommittee. The four individuals will email their recommended program to the CEC by 5/25/2018.			
2	Intercultural Resource (formerly Diversity) Center: McMahon reports that this item has been approved by the all the constituency groups and is here for CEC consensus. Teresh responds that the next step is to put together an operational plan for the center. As an idea, it moves forward with CEC consensus. Hubbard stated that the Classified Senate approved the plan and that the Miramar Diversity Committee approved the allocation of \$2,000 for the Center. Gonzalez would like to a see a taskforce created to discuss the next steps. Hsieh nominates Teresh to be the manager involved is this taskforce. No one objected to the nomination.	1, 2, & 3	II	McMahon

E. Section Two: Academic and Professional Matters (AB-1725)

i. New Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Academic Success Center (ASC) Workgroup/Advisory Committee: McMahon made a short presentation illustrating the roles of the Academic Senate as it pertains to this group. McMahon states that she attended the first meeting last week. She reminds everyone of AB 1725-number 5 on the 10+1 standards and policies regarding student preparation and success. The Academic Senate has primacy on this issue and should be involved. McMahon states that at the meeting she attended there was some debate as to whether faculty membership was dependent upon academic senate appointments or recommendations and there was a belief that only participatory governance committees have senate involvement. McMahon states that this is not accurate. It is really about what the issue at hand is and does it fall under the 10+1. For historical purposes, the AS and the department chairs were instrumental in the concept of the ASC and continuing its development. McMahon believes that continued faculty involvement is critical. An issue did come up about what an advisory work group would look like and who is involved in the decisions, and if decisions are being made in this advisory group, than faculty is to be involved and that it needs to be firmly entrenched in the college governance system and the recommendations need to come to the senate. McMahon believes that the current construct of the group meeting she attended and how it is being handled is a blatant circumvention of 10+1. Ramsey states that it is important that we are all clear on the way each constituency group is involved on issues when it comes to an operational level. Murphy states that this was brought to CEC because the faculty member involved in the day to day operations of the center came to the AS with concerns. AS representation went to the meeting in the first place to make sure things were running properly. Ascione states that he believes McMahon had misrepresented the purpose of the meeting she attended. Hopkins	1	II	McMahon

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wants to reiterate that this is operational matter and if something came to the AS's attention, it might have been a good idea to first discuss the issue with the dean. The purpose of that meeting was to get an update on what was going right and what needed to be fixed. McMahon states that the faculty member could not relate the concerns to the dean in an effective way. McMahon states that her purpose for attending that meeting was an attempt to have a face to face meeting to rectify and better understand the situation. Hsieh asks that everyone respect the chain of command within the organization. McMahon states she understands and appreciates Hsieh's statement, but she says Hsieh is missing the process of 10+1 in AS in terms of faculty purview.			
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ii. Old Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Program Viability Review (attachment) CEC approves this by consensus.	1, 2, & 3	II	McMahon
2	CGC Change Proposal for College Executive Committee (CEC) (attachment) Hubbard reports that Classified Senate took it back for a second reading and the CS said they want to wait to vote on it until they see the manager's proposal. Hubbard states that this is a governance issue and is wondering why it is an issue that requires only the college president's vote and the AS president's vote. McMahon states that it is related to faculty roles on campus and therefore is a 10+1 issue. There was a long debate over this issue. Beremodes says the Associated Student Government has 9+1 and does not agree with this change proposal and they feel it is too tilted toward faculty. Murphy states that this is just a way to get more faculty representation at CEC and it does not increase the number of voters. Hsieh asks how this might affect quorum. McMahon responds that this is merely a way to better disseminate information. This item will be left unsettled until next semester.	1	I & IV	McMahon

F. Updates from the Chancellor's Cabinet: **Hsieh** reports on the latest enrollment report ([see attachment](#)) and shares that, in terms of summer 2018, the College is not doing well at this point because we started summer registration earlier than in the past. The College is in waiting mode, therefore no one should be concerned about the low enrollment numbers. **Hsieh** pointed out the FTES number of 317.2 in the Summer 1 Claim in 2017-18 column and states that the College has 2 positive attendance public safety classes which the College plans to count toward the '18-19 academic year. At the district's request, the end date will be changed to June 30, 2018 so that these classes will count toward the '17-18 year instead. Last year, the same issue arose after the fact and **Hsieh** made it clear to the district that she wanted a heads up for planning purposes. The entire district status is not good at this point with Mesa and City projected down over 300 FTES apiece. Miramar is up 80.3 FTES or 0.8%. The new future funding formula from the state will be 60% enrollment, and the rest will be 20-20 based on the type of student served and the second 20% will be based on outcome and student success. This funding model is not set in stone but is currently on the table at the state level. **Hsieh** asks everyone to pay attention to the student success indicators included in the report, which is in everyone's inbox ([see attachment](#)).

G. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).

- Academic Senate: tabled
- Classified Senate: tabled
- Associated Student Government: tabled
- District Governance Council: tabled
- District Strategic Planning Committee: tabled

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- Budget Planning and Development Council: tabled
- College Governance Committee: tabled

H. Announcements: None

I. Adjourn: 2:52pm

As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.

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