

From: Briele Warren
Sent: Thursday, February 15, 2018 2:04 PM
To: Marie Mc Mahon <mmcmahon@sdccd.edu>; Patricia Hsieh <phsieh@sdccd.edu>
Subject: RE: Draft 2/20/18 CEC Agenda - For Review

Thank you Marie. I've updated these on the attached.

Kind regards,

Briele Warren
Executive Assistant to the President

From: Marie Mc Mahon
Sent: Thursday, February 15, 2018 1:58 PM
To: Briele Warren <bwarren@sdccd.edu>; Patricia Hsieh <phsieh@sdccd.edu>
Subject: RE: Draft 2/20/18 CEC Agenda - For Review

Thanks Briele, this looks great!

It may be that by adding the highlighted terms (in yellow below) at least initially, it will give those who may not know what AB-1725 stands for, a frame of reference.

- A. **Section One: AB-1725 (Academic Senate) Matters**
 - ii. **Old Business**
 - iii. **New Business**

- B. **Section Two: Non-AB-1725 (Non-Academic Senate) Matters**
 - ii. **Old Business**
 - iii. **New Business**

Thanks,
Marie

From: Briele Warren
Sent: Thursday, February 15, 2018 1:50 PM
To: Marie Mc Mahon; Patricia Hsieh
Subject: RE: Draft 2/20/18 CEC Agenda - For Review

Thank you Marie. I've made the requested changes, please see attached and below. If you don't have any comments or changes, I will send everything out before the close of business today:

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, February 20, 2018 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Hopkins, Ramsey, McMahon, Murphy, Hubbard, Allen, Bermodes, & Johnson

Attendees: Beitey, Barnard, Ascione, & Miramontez

A. Approval of the Agenda

B. Approval of Previous Minutes

C. Guests/Introductions

D. Section One: AB-1725 Matters

ii. Old Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Guided Pathways Self-Assessment (attachment)	1, 2, & 3	I, II, III, & IV	McMahon
2	Academic Senate Guided Pathways Plan Proposal (attachment)	1, 2, & 3	I, II, III, & IV	McMahon

iii. New Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator

E. Section Two: Non-AB-1725 Matters

ii. Old Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Preparation for Accreditation Midterm Report (Due to SDCCD Board November 2020) a) Response to Team Recommendations for Improvement b) Data Trend Analysis c) Report on Outcomes on Quality Focused Project d) Action Planned in SER e) Dates and Progress for Milestones Agreed by CEC 1.) Tuesday, April 3, 2018 2.) Tuesday, April 2, 2019 3.) Tuesday, April 7, 2020 f) Monthly Progress Report & Distribution Along with a Newsletter (attachments)	1	I, II, III, & IV	Miramontez
2	2018 ACCJC Annual Report (Internal Due Date 3/23/18) (attachment)	1	I, II, III, IV	Miramontez
3	Progress Report on Implementation of 2017-19 Integrated Plan	1 & 2	I, II, & III	Ramsey, Teresh, & Hopkins

iii. New Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Diversity Center & Update on Implementation of Cultural & Ethnic Diversity Plan (Report in April 2018) (attachments)	3	I, III, & IV	Hubbard, Arancibia, & Gonzalez
2	2017-18 Classroom AV Prioritization (attachment)	1	III	Bell
3	Revised CEC Agenda Format (attachment)	1	I & IV	Hsieh & McMahon

F. Updates from the Chancellor's Cabinet

G. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).

- Academic Senate
- Classified Senate
- Associated Student Government
- District Governance Council
- District Strategic Planning Committee
- Budget Planning and Development Council
- College Governance Committee

H. Announcements

I. Adjourn

As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.

Kind regards,

Briele Warren
Executive Assistant to the President

From: Marie Mc Mahon
Sent: Thursday, February 15, 2018 12:29 PM
To: Briele Warren <bwarren@sdccd.edu>
Cc: Laura Murphy <lmurphy@sdccd.edu>; Patricia Hsieh <pksieh@sdccd.edu>
Subject: RE: Draft 2/20/18 CEC Agenda - For Review

Hi Briele,

Since it is the College President and Academic Senate President who set the agenda for CEC, this is not really an item that is up for discussion at the meeting. These are changes that will bring this meeting agenda into a format that follows the College Governance Handbook (CGH). My recommendation is that we immediately implement an agenda format that follows the guideline provided in our CGH.

Thanks,
Marie

From: Briele Warren
Sent: Thursday, February 15, 2018 11:28 AM
To: Marie Mc Mahon
Cc: Laura Murphy; Patricia Hsieh
Subject: RE: Draft 2/20/18 CEC Agenda - For Review

Hi Marie,

Thank you for sending the suggestion for the revised format. Should this be added as a new business item on the CEC agenda? We can include the suggested revised format you provided as an attachment for the item (example below):

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, February 20, 2018 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Hopkins, Ramsey, McMahan, Murphy, Hubbard, Allen, Bermodes, & Johnson

Attendees: Beitey, Barnard, Ascione, & Miramontez

- A. Approval of the Agenda
- B. Approval of Previous Minutes
- C. Guests/Introductions
- D. Updates from the Chancellor's Cabinet
- E. New Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Diversity Center & Update on Implementation of Cultural & Ethnic Diversity Plan (Report in April 2018) (attachment)	3	I, III, & IV	Hubbard, Arancibia, & Gonzalez
2	2017-18 Classroom AV Prioritization (attachment)	1	III	Bell
3	Revised CEC Agenda Format (attachment)	1	I & IV	McMahon

ii) F. Old Business

Please let me know, thank you.

Kind regards,

Briele Warren
Executive Assistant to the President

From: Marie Mc Mahon
Sent: Thursday, February 15, 2018 10:18 AM
To: Briele Warren <bwarren@sdccd.edu>; Patricia Hsieh <[pksieh@sdccd.edu](mailto:phsieh@sdccd.edu)>
Cc: Laura Murphy <lmurphy@sdccd.edu>
Subject: RE: Draft 2/20/18 CEC Agenda - For Review

Hi Briele and President Hsieh,

The issues brought to the CGC meeting on Tue (2/13/18) were primarily referring to following the College Governance Handbook (CGH) by dividing the agenda into Sections with regard to Academic Senate Matters (AB-1725) and non- Academic Senate Matters (non-AB1725). One compelling reason is because the voting procedures are different for these two sections of the agenda (see below).

On AB-1725 matters, the right to vote is given only to the Academic Senate President and the College President with the Associated Student Government and Classified Senate representatives providing input.

On non-AB-1725 "All Campus" matters, each of the four constituent groups has an equal input. The College Executive Committee will make every effort to reach full consensus on non-AB-1725 "All Campus" matters, but if this cannot be achieved then the College President will decide the issue.

New and Old Business headings are still relevant, but might be contained within Section 1 and Section 2, if that makes sense. Below is my suggestion for how to organize the CEC agendas:

- A. **Approval of the Agenda**
- B. **Approval of Previous Minutes**
- C. **Guests/Introductions**
- D. **Section One: AB-1725 Matters**
 - ii. **Old Business**
 - iii. **New Business**
- E. **Section Two: Non-AB-1725 Matters**
 - ii. **Old Business**
 - iii. **New Business**
- F. **Updates from the Chancellor's Cabinet**
- G. **Reports**
 - Academic Senate
 - Classified Senate
 - Associated Student Government

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- College Governance Committee

H. Announcements

I. Adjourn

Just a quick not for clarification regarding posting the agenda 72 hours in advance in accordance with the Brown Act. To be in compliance for the meeting on Tuesday at 1:30pm, the body has until Saturday at 1:30 pm to post an agenda, though I completely appreciate the work load issue (outside of a weekday) and the positive routine of sending the agenda out by the previous Thursday (giving 120 hours' notice).

Please let me know how we can arrange this next CEC meeting's agenda to follow the College Governance Handbook as suggested above.

Thanks
Marie

From: Briele Warren
Sent: Wednesday, February 14, 2018 1:29 PM
To: Marie Mc Mahon
Cc: Patricia Hsieh
Subject: Draft 2/20/18 CEC Agenda - For Review

Good afternoon Marie,

Please see attached (and below) for the draft 2/20/18 CEC agenda, for your review.

Per the CGC's discussion on Tuesday, February 13th, please let us know if the format of the upcoming 2/20/18 CEC meeting agenda should be adjusted. According to our usual process, to comply with the Brown Act requirement of posting the agenda 72 hours in advance of the meeting, if I do not hear from you by 2:00 p.m. on Thursday, February 15th, then I will assume there are no changes, and proceed with the usual uploading, posting, and sending out of the agenda.

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Attendees: Beitey, Barnard, Ascione, & Miramontez

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F. Old Business

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2	Guided Pathways Self-Assessment (attachment)	1, 2, & 3	I, II, III, & IV	McMahon
3	Preparation for Accreditation Midterm Report (Due to SDCCD Board November 2020) <ul style="list-style-type: none"> a) Response to Team Recommendations for Improvement b) Data Trend Analysis c) Report on Outcomes on Quality Focused Project d) Action Planned in SER e) Dates and Progress for Milestones Agreed by CEC <ul style="list-style-type: none"> 1.) Tuesday, April 3, 2018 2.) Tuesday, April 2, 2019 3.) Tuesday, April 7, 2020 f) Monthly Progress Report & Distribution Along with a Newsletter (attachments)	1	I, II, III, & IV	Miramontez
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5	Progress Report on Implementation of 2017-19 Integrated Plan	1 & 2	I, II, & III	Ramsey, Teresh, & Hopkins

G. Place Holders

#	Item	*Strategic Goals	Accreditation Standard	Initiator

H. Reports

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- District Strategic Planning Committee
- Budget Planning and Development Council
- College Governance Committee

Thank you.

Kind regards,

Briele Warren
Executive Assistant to the President
San Diego Miramar College

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