

# COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, December 12, 2017 • 1:30 p.m. – 2:30 p.m. • N-206

**Members:** Hsieh, Bell, Hopkins, Ramsey, McMahon, Murphy, Hubbard, Allen (absent), Bermodes, & Johnson (absent)

**Attendees:** Beitey, Barnard, Ascione, Teresh, Hankinson, & Miramontez

Meeting called to order at 1:31pm.

- A. **Approval of the Agenda:** Hsieh moves to approve the agenda, Ramsey seconds. Motion passes.
- B. **Approval of Previous Minutes for 11/28/17:** Hsieh moves to approve. Bell seconds. Hsieh asks for her comments to be amended on under Old Business item 2. There is a brief discussion. Motion passes per Hsieh's changes to old business item 2 Guided Pathways.
- C. **Approval of Previous Minutes for 12/5/17:** Hsieh moves to approve the minutes, Bell seconds. Hsieh asks for her comments to be amended minutes under old business item 2. Miramontez asks for amends to his comments in item 4 under old business. Motions passes with changes agreed upon.
- D. **Guests/Introductions:** Naomi Grisham, Val Sacro, Xi Zhang, Cassie Morton. Hsieh states that Morton replaces Lynne Ornelas as a NANCE employee. Due to title 9, the College cannot hire an acting or interim dean at this time.
- E. **Updates from the Chancellor's Cabinet:** Hsieh reports on Intersession enrollment (see attachment) and states that all the Colleges are doing very well, but the Chancellor is pushing for more evening classes. The spring FTES enrollment numbers are down due to the fact the College is offering fewer evening courses at this time (see attachment). The district wide basic skills initiative summary was released (see attachment). Hopkins summarizes the data per Hsieh's request. Hsieh asks why, in its current proposal, students would opt to attend Miramar College over City or Mesa when the students need to complete more units at Miramar College. Hsieh asks how does the College address this issue moving forward? Hsieh's recommends that deans need to provide a broader perspective and reminds faculty of this enrollment topic. The board of trustee scholarship provided by Trustee Rhinerson has obtained funding. Hsieh asks Ramsey and Barnard that this scholarship's renewal be communicated to the financial aid office and be reflected clearly in the scholarship brochure. Last year, the district received a request from the state chancellor's office to apply for an award for innovation in higher education. The district submitted one proposal on behalf of all the college's, however the district's proposal was not selected. This year there is different criteria and the district can submit more than one proposal. While CE will do its own, the district will resubmit last year's proposal. The business and finance piece of People Soft will be down Dec. 20-27. Hsieh has asked Lynne Neault's office to clearly communicate the days that Reg-E will be closed.
- F. **New Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	<b>Prioritized Faculty Need List (attachment)</b> McMahon presents the list as prioritized by the faculty hiring committee. This list was approved by Academic Senate contingent upon the business position being redacted from the present list as the position was being filled from last year's list. Hsieh cautions everyone that funding for a nurse, which is the top ranked position, is very different then for counseling. The only way to fund is through the general fund. CEC gives its consensus for approval.	1	I	McMahon
2	<b>Prioritized Classified Need List (attachment)</b> Bell presents the list and explains the formula behind the requests. The classified senate had 3 recommendations. Bell summarized those 3 main points and presented them to the vice presidents and the president. Hubbard states the recommendations: 1) the 5 clerical assistant positions be moved to the top of the list. 2) there was a switch between two positions. 3) managers need to include classified staff in program review so that staffing issues can be addressed. Ramsey wanted to go on record and say that the 3 <sup>rd</sup> recommendation does not reflect the Student Services division. CEC gives its consensus for approval.	1	I	Bell, Hopkins, & Ramsey
3	<b>SDCCD Classified Senates Classified Professionals Resolution (Information Item) (attachment)</b> Hubbard explains that a new resolution was adopted to have classified employees now	1	I	Hubbard

**\* San Diego Miramar College 2013 – 2020 Strategic Goals**

**Goal 1:** Provide educational programs and services that are responsive to change and support student learning and success.

**Goal 2:** Deliver educational programs and services in formats and at locations that meet student needs.

**Goal 3:** Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.

**Goal 4:** Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**Please also see** <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2020 Strategic Plan

identified as “Classified Professionals”.			
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**G. Old Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	<b>Guided Pathways Signature Page &amp; Next Step: McMahon</b> shares the Academic Senate’s current point of view. At this time, the academic senate is not prepared to approve the Guided Pathway assessment in its current state. The Academic Senate did list a series of changes to the document ( <a href="#">see attachments</a> ) and recommends that CEC accept these changes and the input from the academic senate and that this document then be submitted with those changes. <b>Hsieh</b> stressed that she appreciates the work the AS did on the assessment. <b>Hsieh</b> wants the other constituency groups to look over these changes. <b>Hsieh</b> stresses the deadline to submit the signed document to the district is due shortly. <b>Hsieh</b> proposes a solution to submit the document with the Academic Senate’s feedback with a footnote that says the “academic senate is in disagreement with the rating at this present time, but more dialogue will take place in the spring.” <b>McMahon</b> says it was very unlikely that the Academic Senate will agree with this solution. <b>Hsieh</b> asks what is the best compromise to meet the submission timeline? <b>Hubbard</b> would like to see this go back to classified senate before it is submitted, but they can’t look at this until January. The students are unable to look at either, per <b>Barnard</b> , until January. <b>Hsieh</b> asks to meet with the Academic Senate later today to address this issue.	1 & 4	II	Hsieh & McMahon
2	<b>Preparation for Accreditation Midterm Report (Due to SDCCD Board November 2020)</b> a) <b>Response to Team Recommendations for Improvement</b> b) <b>Data Trend Analysis</b> c) <b>Report on Outcomes on Quality Focused Project</b> d) <b>Action Planned in SER</b> e) <b>Dates and Progress for Milestones</b> 1.) Tuesday, April 3, 2018 2.) Tuesday, April 2, 2019 3.) Tuesday, April 7, 2020 ( <a href="#">attachments</a> ) Tabled until next meeting	1	I, II, III, & IV	Hsieh & Miramontez
3	<b>2017-2018 EEO Funding Plan</b> ( <a href="#">attachment</a> ) Tabled until next meeting	1	III	Ramsey, Bell, & Hopkins
4	<b>Website Upgrade Project:</b> Tabled until next meeting	1	I	Miramontez
5	<b>Spring 2018 CGC Workshop: Thursday, 1/25/18 Planning:</b> Tabled until next meeting	1	I	Murphy & McMahon
6	<b>Progress Report on Implementation of 2017-19 Integrated Plan:</b> Tabled until next meeting	1	I, II, & III	Ramsey, Teresh, & Hopkins

**H. Place Holders**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	<b>Progress Report on Implementation of Cultural &amp; Ethnic Diversity Plan (Report in April 2018)</b> No report- time	3	I, III, & IV	Hubbard & Arancibia
2	<b>California Community Colleges Board of Governors 2018 Classified Employee of the Year (1/26/18)</b> No report- time	1	I	Hsieh

**I. Reports**

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*(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).*

- Academic Senate: No report- time
- Classified Senate: No report- time
- Associated Student Government: No report- time
- District Governance Council: No report- time
- District Strategic Planning Committee: No report- time
- Budget Planning and Development Council: No report- time
- College Governance Committee: No report- time

**J. Announcements: None**

**K. Adjourn: 2:57pm**

**As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.**

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