

# COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, October 31, 2017 • 1:30 p.m. – 2:30 p.m. • N-206

**Members:** Hsieh, Bell, Hopkins, Ramsey, McMahon, Murphy, Hubbard, Allen, Bermodes, & Johnson

**Attendees:** Beitey, Ascione, Hankinson, & Miramontez (absent)

Meeting called to order at 1:30pm.

- A. **Approval of the Agenda:** Hsieh approves the agenda, Bell seconds. Motion passes.
- B. **Approval of Previous Minutes:** Hsieh approves the minutes, Ramsey seconds. Motion passes.
- C. **Guests/Introductions:** Naomi Grisham, Xi Zhang
- D. **Updates from the Chancellor’s Cabinet:** Hsieh reports on the latest enrollment numbers ([see attachment](#)). The numbers remain mostly the same. Miramar is -25.9 under FTES target for '17-'18. There is an upcoming district wide deans and chairs enrollment management training. This training will not happen until December. The district wide marketing plan was discussed. One facet of the plan calls for a kiosk at Mission Valley mall to be staffed by City and Mesa Colleges. A plan to lease a kiosk at UTC mall, on behalf of Miramar College, has proved costly and has been met with resistance by Mesa who claims that the UTC mall is in their territory. Hsieh will have a discussion with the district PIO in terms of the UTC lease. The district is looking into the main message moving forward being about transfer priority into San Diego State. Giving Tuesday is Nov. 28. The district is looking to reach out to build its donor base for the San Diego Promise on this day. The target is to grow the list by 100 donors. Palo Verde College is requesting to offer fire classes through a third party. These are classes we currently offer, but district and college are not sure if this contract education or not. Hsieh asks Beitey to further investigate this. Hsieh would like to know if this is FTES generating. The Chancellor is looking for an answer quickly so she can draft a letter stating our response. In the past, the discipline deans met on a regular basis. A list was shown of which deans have met and when (see attachment). The academic senate presidents at the DGC raised the question “who are the discipline deans?” Ascione responds that the discipline deans meet “as needed.” Hopkins says the district is hoping to resurrect the practice of the discipline deans meeting regularly. McMahon states that academic senate presidents want to see a more definable schedule and perhaps they could meet during flex week. Hopkins said that regular discipline deans meeting with district faculty will be further addressed at dean’s council. The district wide discipline deans meeting will be coordinated by VC Bulger’s office. SDCCD Corporate Council ([see attachment](#)) document pointed out how generational characteristics are changing workforce needs.
- E. **New Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator

**F. Old Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	<p><b>Guided Pathways Self-Assessment (Due to PRIE Office 10/25/17) &amp; Plan (Due to State 12/15/17)</b> (<a href="#">attachments</a>) Hsieh reports that a delegate of 16 from Miramar College attended a workshop on Oct. 30. To meet the original submission deadline prior to the end of October, the self-assessment was completed prior to the College attending the workshop. The workshop was designed to communicate what guided pathways are. Hsieh showed a handout, picked up at the workshop (see attachment), that helps define what the principle elements and KPI of guided pathways are. There was a discussion on entry points and redesign for guided pathways and where the College should start and how the structure should be student focused. Hsieh pointed out that on the handout under “data source and definitions” that the college’s guided pathway data are included on the launch board on the state chancellor’s web page for the college’s review and use.</p> <p>McMahon hopes the college can have a general dialogue on guided pathways before moving forward. Hsieh would like the college to focus on the gaps and how they will be addressed.</p>	1 & 4	II	Hsieh & Miramontez

**\* San Diego Miramar College 2013 – 2020 Strategic Goals**

**Goal 1:** Provide educational programs and services that are responsive to change and support student learning and success.

**Goal 2:** Deliver educational programs and services in formats and at locations that meet student needs.

**Goal 3:** Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.

**Goal 4:** Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**Please also see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2020 Strategic Plan**

	<b>Murphy</b> would like to see a single work group take the lead on this issue and look at the data. <b>Hsieh</b> stated that PIEC will serve as the college's convening group for the guided pathways movement. The Principle of Guided Pathways document will be sent out to the entire campus later today. PIEC is only convening the discussion moving forward.			
2	<b>Update on 2018 On-Campus Board Meeting</b> ( <a href="#">attachment</a> ) <b>Ascione</b> reports that he met with both <b>Reinstein</b> and <b>Tran</b> to review their proposals. <b>Tran</b> is putting together a story board together to support his video. The parties will meet again Nov. 1.	1	IV	Ascione & Reinstein
3	<b>Preparation for Accreditation Midterm Report (Due to SDCCD Board November 2020)</b> a) <b>Response to Team Recommendations for Improvement</b> b) <b>Data Trend Analysis</b> c) <b>Report on Outcomes on Quality Focused Project</b> ( <a href="#">attachments</a> ) No report	1	I, II, III, & IV	Hsieh & Miramontez
4	<b>Website Upgrade Project:</b> <b>Zhang</b> reports that one focus group with Classified was conducted on Oct. 25. Focus groups with students and faculty are up coming.	1	I	Miramontez
5	<b>Progress on Implementation of 2017-19 Integrated Plan</b> ( <a href="#">attachment</a> ) <b>Teresh</b> reported that since the Integrated SSSP/SEP/BSI Plan was approved on 10/10/1, the Alignment Task Force reviewed initial status of activities at the 10/12/17 meeting. The Alignment Task Force reviewed the status of each activity using a template provided by Ramsey and the initial status report was updated based on this feedback ( <a href="#">attachment</a> ). The next steps of implementation will include development of a progress report every 3 months to be provided to the College President. This will allow the College to regularly document what progress is made, along with challenges or revisions to existing goals.	1	I, II, & III	Ramsey, Teresh, & Hopkins
6	<b>Spring 2018 CGC Workshop: Thursday, 1/25/18 Planning:</b> <b>Murphy</b> reports that there was no quorum reached at the last CGC meeting, therefore, they were unable to discuss the workshop presentation/plan. An outline for the workshop is being developed and will be discussed in 2 weeks at the next meeting.	1	I	Murphy & McMahon

#### G. Place Holders

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	<b>BRDS New Discretionary Resource Allocation (Due 12/5/17)</b> No report	1	III	Bell
2	<b>Progress Report on Implementation of Cultural &amp; Ethnic Diversity Plan (Report in November 2017 &amp; April 2018)</b> No report	3	I, III, & IV	Hubbard & Arancibia

#### H. Reports

*(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).*

- Academic Senate: **McMahon** reports that the academic exec meeting is today. There will be a discussion as to the role of faculty in guided pathways and a discussion on faculty hiring priorities.
- Classified Senate: **Hubbard** reports the next meeting is Nov. 2. They will have a second reading of a joint resolution going to CGC on terminology used to describe classified.
- Associated Student Government: **Bermodes** reports that Fall Fest was a success despite the heat. Eat with Us event was held.

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- District Governance Council: **McMahon** reports the next meeting is Nov. 1.
- District Strategic Planning Committee: **McMahon** reports the next meeting date is TBA.
- Budget Planning and Development Council: **McMahon** reports the next meeting is now Nov. 15.
- College Governance Committee: **Murphy** reports that the next meeting is Nov. 15.

I. Announcements: None

J. Adjourn: 2:31pm

As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.

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