

ACCJC Eight Recommendations for Improvement and Quality Focus Essay Action Projects

ACCJC Improvement Recommendations	Description	Divisions/Area	Lead	Committees/Subcommittees/Workgroup
Recommendation 1	In order to increase effectiveness and better determine whether its mission directs institutional priorities, the ACCJC team recommends that the College engage Administrative, Instructional Support, and Student Services programs in program review to address how well program missions align with the College mission.	Administrative Services	Vice President of Administrative Services	Administrative Services Program Review Committee
		Instructional Support Services	Dean of PRIELT	Instructional Support Services Workgroup
		Student Services	Vice President of Student Services	Dean of Student Affairs, Martin Moss, Kandice Brandt, Joan Thompson, Rick Cassar, Truongson Nguyen, Mona Patel, Naomi Grisham, Judy Patacsil, Joyce Allen
Recommendation 2	In order to increase effectiveness, the ACCJC team recommends that the College analyze learning outcomes assessment results by meaningful disaggregation of data by subpopulations of students, instructional and tutorial delivery methods, learning support services, and locations to enhance dialogue and prompt appropriate action.	Instructional Services	Vice President of Instructional Services Dean of Liberal Arts	IPR/SLOAC Subcommittee, Outcomes Assessment Facilitator, Academic Success Center Personnel
		Student Services	Vice President of Student Services	VPSS, MaryAnn Guevarra, Kandice Brandt, Dana Stack, Tonia Teresh, Donnie Tran, Dean of Student Affairs
Recommendation 3	In order to increase effectiveness, the ACCJC team recommends that the College develop a procedure for evaluating its program review processes for student services, administrative services, and instructional services to assure their effectiveness in supporting academic quality and accomplishment of the mission.	Administrative Services	Vice President of Administrative Services	Administrative Services Program Review Committee
		Instructional Services	Vice President of Instruction	IPR/SLOAC Subcommittee
		Student Services	Vice President of Student Services	Student Service Program Review Subcommittee
Recommendation 4	In order to increase effectiveness, the ACCJC team recommends that the College identify and regularly assesses learning outcomes for all courses, programs, certificates and degrees using established institutional procedures.	Instructional Services	Vice President of Instruction	Instructional Deans, VPI, Department Chairs, Outcomes Assessment Facilitator, IPR/SLOAC Subcommittee
Recommendation 5	In order to increase effectiveness, the ACCJC team recommends the College publish two-year course sequence charts in the College catalog.	Instructional Services	Vice President of Instruction	Instructional Deans, VPI, Department Chairs, VPSS, Counselors
Recommendation 6	In order to increase effectiveness, the team recommends that the College improve assessment for all Student Support Services and implement annual assessment tools in addition to the three-year student feedback surveys to document support of student learning for demonstrating continuous quality improvement.	Student Services	Vice President of Student Services Dean of Liberal Arts	Student Service Program Review Subcommittee, All Student Services Units, VPSS, Tonia Teresh, Dean of Student Affairs Academic Success Center personnel
Recommendation 7	In order to improve effectiveness, the ACCJC team recommends that the College aligns its plans for technology support staffing needs with its capital improvement projects.	School of Planning, Research & Institutional Effectiveness, Library and Technology	Dean of PRIELT	College Technology Committee, District IT Committee (when it is officially formed)
Recommendation 8	In order to increase effectiveness, the ACCJC team recommends that the College follow through on its Actionable Improvement Plans and Action Project to better assess and improve its shared governance procedures and practices as delineated in the Quality Focus Essay (QFE).	Planning and Institutional Effectiveness Committee, College Governance Committee	• PIEC Co-chairs • CGC Chair (Academic Senate Vice President)	Planning and Institutional Effectiveness Committee (PIEC), College Governance Committee (CGC)
Quality Focus Essay Action Project 1: Student Learning/Service Unit Outcomes Assessment	To improve integration, consistency, and quality of student learning/service unit outcomes assessment, in order to provide a functional, consistent process for faculty and staff to assess student learning and use the results for continuous improvement.	All areas of the college	• Collegewide Outcome and Assessment Facilitator • Vice President of Instruction • Vice President of Student Services • Vice President of Administrative Services • Dean of PRIELT • Dean of Liberal Arts	IPR/SLOAC Subcommittee, Student Service Program Review/SLOAC Subcommittee, Administrative Services Program Review Committee, Planning and Institutional Effectiveness Committee (PIEC), Academic Success Center personnel
*Per Accreditation Self-Evaluation Report				
Quality Focus Essay Action Project 2: Institutional Effectiveness, Evaluation and Review	*To evaluate and review the integrated planning and resources allocation efforts, maximizing efficiency of planning efforts on campus and ensuring functional alignment of plans with the College mission and strategic goals. *To evaluate and review the functionality and effectiveness of participatory governance processes and groups, in order to ensure that implementation of changes designed to improve student achievement, learning, and success are being done in a timely manner; with proper participation and communication; and in support of the College mission	All areas of the college	• College President • Academic Senate President • Classified Staff Senate President • Dean of PRIELT • Vice Presidents	Planning and Institutional Effectiveness Committee, Budget and Resources Development Subcommittee, Research Subcommittee, College Governance Committee, Dean's Council
*Per Accreditation Self-Evaluation Report				