

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, October 24, 2017 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell (absent), Hopkins, Ramsey, McMahon, Murphy, Hubbard, Allen, Bermodes (absent), & Johnson (absent)

Attendees: Beitey, Jacobson (absent), Ascione, Hankinson, & Miramontez

Meeting called to order at 1:30p.m.

- A. Approval of the Agenda:** Murphy moves to approve the agenda. **Hsieh** seconds. Motion passes.
- B. Approval of Previous Minutes:** Hsieh moves to approve the minutes. **Ramsey** seconds. Motion passes.
- C. Guests/Introductions:** None
- D. Updates from the Chancellor’s Cabinet:** Hsieh reports on enrollment numbers and states they remain about the same as last week ([see attachment](#)). Fall 2017 Projection vs. Target document showed Miramar College up 7% ([see attachment](#)). No other college had a positive difference. Late start 8-week classes by College – Fall 2017 as of 10-21-17 showed Miramar College had an 84% fill rate as of the first census ([see attachment](#)). The district added 72 sections. There was a breakdown of the individual 8-week sections to show what was popular and what had a poor fill rate of 8-week classes in Fall 2017 ([see attachment](#)). All the available 2018 Intersession courses were posted to the district website. Miramar has posted its own list that **Quis** confirms is accurate each day through his interaction with the Instructional office. There will be no parking fee or health fee charged to students for 2018 Intersession. The 2018 proposed targets for growth were shown ([see attachment](#)). Five options were presented. Based on the Chancellor cabinet’s discussion, the district is moving forward with option 4 that called for .75 overall growth by the district with Miramar growing by 1.6% and the remainder divided among City, Mesa and CE. Total district 2018-19 growth would be 332 FTES. Miramar would receive 162 FTES. **Hsieh** advocated for 250 FTES and is pushing for better equity funding. Miramar is gaining in FTES and will nearly pull even with City who has more resources ([see attachment](#)). It appears the Palomar Education Center in Rancho Bernardo will focus on concurrent enrollment, focusing on high school students. **Hsieh** expresses the need to get more aggressive in outreach and marketing outside of our service area. Mesa and City will establish a kiosk at Mission Valley Mall to recruit new students. The district will pay for this. Miramar has proposed that it have marketing materials, that feature unique programs (i.e. aviation, fire, diesel, etc.), available at that kiosk. The district is exploring getting physical space for Miramar College at the UTC mall. The district is hoping to start this in November. San Diego Promise funding will continue even though AB19 was passed. What the San Diego Promise program will look like moving forward is still to be determined. AB19 does not pay for books, but the San Diego Promise does. The Chancellor’s goal is to open the San Diego Promise to first time, full time students and not just students in SDUSD. As of today, the SD Promise is only for eligible SDUSD students. The new librarian at Mesa College has OER experience. Hsieh suggested that OER be a desired qualification moving forward on the job description when we look to hire a new librarian. There is no interest to partner with an African university looking for an articulation agreement. AB705 impact was discussed. The district currently has five options for students to assess and place into math and English (ESL) courses ([see attachment](#)). AB705 is asking for a timeline on varied programs. Self-reported high school information will be used to assess students. The state chancellor is looking to terminate its pilot and will refocus on AB705 to foster effective use of multiple measures for purpose of placement. The Chancellor was approached by the executive director of the Elevate Revolutionary Art to sponsor the Imagine the Angels of Bread exhibit. The cost is \$1500.00. This sponsorship would allow for 40 SDCCD students who are male gay Latinos to attend the exhibit and transportation will be provided. Each college will select 10 students who can attend. The question asked by the CEC is - does having this open to only gay, Latino males discriminatory? The strong workforce money is in and **Bell** will contact the district to secure Miramar’s share. Guided Pathway funding formula ([see attachment](#)) was discussed. CE’s plan will be included in the Miramar College plan and the plans of City and Mesa as well. 8% of Miramar’s money goes to CE. Contract employees FTES & Employee count was reviewed ([see attachment](#)). This document shows the difference between 2008 and 2017. The district does not have a formula to add classified staff or managers.

E. New Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator

F. Old Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Educational Master Plan Update (Due 10/24/17) (attachment)	1	I, II, & III	Miramontez

*** San Diego Miramar College 2013 – 2020 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please also see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2020 Strategic Plan

	CEC moved to approve this item by consensus.			
2	Guided Pathways Self-Assessment (Due to PRIE Office 10/25/17) & Plan (Due to State 12/15/17) (attachments) Hsieh covers element #4 that is responsible by CEC, PIEC and CGC. The chairs and co-chairs met to see if they received any impact from the group. The proposed draft was presented. Hsieh has sent this document out via email. Hsieh is waiting for CGC feedback that is expected to come back later today. In summary, the group feels there has been a lot of effort to address this item, however, the College has not been able to address the college's priorities because they are not consistent with the state wide priorities. After the workshop, the College will have more information to work on the required plan. All constituency feedback is due tomorrow.	1 & 4	II	Hsieh & Miramontez
3	Update on 2018 On-Campus Board Meeting (attachment) Ascione will meet with Reinstein and Tran today to get an update on the plan and to go over the presentations.	1	IV	Ascione & Reinstein
4	Preparation for Accreditation Midterm Report (Due to SDCCD Board November 2020) a) Response to Team Recommendations for Improvement b) Data Trend Analysis c) Report on Outcomes on Quality Focused Project (attachments) Hsieh reports that this will come back. Miramontez says there will be a secondary list to include all the SER identified plans and action items, in addition to the improvement recommendations.	1	I, II, III, & IV	Hsieh & Miramontez
5	Website Upgrade Project: Miramontez reports the he reported back to the academic senate on where his office is as it pertains to making corrections to the website (see attachments).	1	I	Miramontez
6	Progress on Implementation of 2017-19 Integrated Plan (attachment) Hsieh reports that there was a meeting last Friday. Hsieh asks how long until a revised version will be available. Ramsey and Teresh agree to have it ready by Thursday.	1	I, II, & III	Ramsey, Teresh, & Hopkins
7	Spring 2018 CGC Workshop: Thursday, 1/25/18 Planning: Murphy reports that the CGC is continuing to develop a plan for this workshop.	1	I	Murphy & McMahon

G. Place Holders

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	BRDS New Discretionary Resource Allocation (Due 12/5/17) No report	1	III	Bell
2	Progress Report on Implementation of Cultural & Ethnic Diversity Plan (Report in November 2017 & April 2018) No report	3	I, III, & IV	Hubbard & Arancibia

H. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).

- Academic Senate: **McMahon** reports that they are taking a resolution on faculty equity to the board meeting at City College later today. The next executive senate meeting is next week.
- Classified Senate: **Allen** reports that they looked at a copy of the hiring study that was completed by the district. They made sure that any hiring for classified was written into program review. The classified retreat plans are ongoing. The website focus group will meet later this week to offer feedback.
- Associated Student Government: **Hankinson** reports that Fall Fest preparation continues.
- District Governance Council: **McMahon** reports that the next meeting is Nov. 1.

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- District Strategic Planning Committee: **McMahon** reports the next meeting date is TBA.
- Budget Planning and Development Council: **Murphy** reports there was a meeting last Friday between Academic Senate presidents and Bonnie Ann Dowd and Lynn Neault to explain budget development. The timing of feedback, and lack thereof, was discussed. The plan was to take charge of that council that is written up in the district handbook and start to implement because it wasn't being done.
- College Governance Committee: **Murphy** reports that the next meeting is later today. The evaluation tool summary and the workshop development will be discussed.

I. **Announcements:** None

J. **Adjourn:** 2:30pm

As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.

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