

# COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, October 17, 2017 • 1:30 p.m. – 2:30 p.m. • N-206

**Members:** Hsieh, Bell (absent), Hopkins, Ramsey (absent), McMahon, Murphy, Hubbard, Allen, Bermodes (absent), & Johnson (absent)

**Attendees:** Beitey, Jacobson (absent), Ascione, Hankinson, & Miramontez

Meeting called to order at 1:31pm.

- A. **Approval of the Agenda:** Hsieh approves agenda, Murphy seconds. Motion passes.
- B. **Approval of Previous Minutes:** Hsieh approves minutes, Murphy seconds. Motion passes
- C. **Guests/Introductions:** Tonia Teresh
- D. **Updates from the Chancellor’s Cabinet:** Hsieh reports on latest enrollment numbers ([see attachment](#)) and says there isn’t much movement. The 2017-18 FTES target remains 10,004.1. The current FTES total as of Oct. 14, 2017 is 9,977.7 FTES. Miramar is only -26.4 below target. There are two proposals for district growth next year. One has the district growing by 1%, the other is for 0.5%. Based on 3-2-1 formula, in the 0.5% growth scenario, Miramar would grow by 50 additional FTES (3 FTEF). In the 1% growth scenario, Miramar would get 250 FTES and 14 additional FTEF. Hsieh advocated for the college by reminding the cabinet that the goal to reach 10,000 FTES is a 2-year plan through 2018-2019 school year. Lynn Neualt will present a revised allocation formula at the next cabinet based in 0.75% growth for the district. Based on this revised target for ’18-19 will be allocated to somewhere between 50 and 250 additional FTES for Miramar College. Hsieh says don’t be surprised if California moves toward performance based funding in the future. If so, Miramar College will be greatly impacted. Hsieh shows degree awards document ([see attached](#)) to show performance based funding will impact the college. On October 17, the district plans to post a list of all Intersession courses being offered in January. Miramar College grabbed 10 of the 20 available 6-week slots for course offerings during the Intersession. The San Diego Promise thank you event is tonight at Mesa College. Quis was able to raise \$250.00 from the Mira Mesa High School Foundation to donate to the SD Promise program. The governor approved AB19 bill last week to offer free community college to first time, full time college students. The prosed details of the program were shown to the CEC (see attachment). The SD Promise will most likely use the promise funds to pay for other student expenses such as books. There are no details on implementation at this point. There was a discussion to look at which 8-week programs Miramar College should offer in the future based on student needs ([see attachment](#)). Scripps Ranch High School has expressed interest in American Sign Language classes being offered on their campus. The American Sign Language class could be reactivated. Ascione said that he has identified an instructor who could teach this course. AB75 was discussed ([see attached](#)). Faculty is being made aware of this bill regarding use of high school classes as part of student assessment for incoming students. Jim Mahler asked for a \$5,000.00 contribution from SDCCD to survey students to assess why they attend community college. The Chancellor’s Cabinet said they were not interested in contributing. The district will conduct its annual emergency test via email and text on Nov. 2 to all employees and students. The VP of the State Chancellor’s Board of Governors will visit SDCCD, but not Miramar College on his upcoming visit to San Diego. Continuing Education is hoping to offer all contract education ([see attachment](#)). CE will call a meeting with all VPI’s in the district to discuss this issue. There is a university in Kenya that would like to partner with the district college’s for a potential articulation agreement ([see attachment](#)). City College will eliminate its men’s volleyball team and add a women’s beach volleyball team.
- E. **New Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator

**F. Old Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	<b>Guided Pathways Self-Assessment (Due to PRIE Office 10/25/17) &amp; Plan (Due to State 12/15/17)</b> ( <a href="#">attachments</a> ) Hsieh reports that today is the deadline for the CEC members to respond to element #4. Hsieh has received some responses but not all.	1 & 4	II	Hsieh & Miramontez
2	<b>Update on 2018 On-Campus Board Meeting</b> ( <a href="#">attachment</a> ) Hsieh reports that Reinstein is making great progress. Ascione says he has spoken to Donnie Tran about integrating the two	1	IV	Ascione & Reinstein

**\* San Diego Miramar College 2013 – 2020 Strategic Goals**

**Goal 1:** Provide educational programs and services that are responsive to change and support student learning and success.

**Goal 2:** Deliver educational programs and services in formats and at locations that meet student needs.

**Goal 3:** Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.

**Goal 4:** Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**Please also see** <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2020 Strategic Plan

	programs.(ASC and the English Center) so they play off each other. <b>Hsieh</b> hopes there will be a meeting between stakeholders. <b>Ascione</b> says there will be.			
3	<b>Preparation for Accreditation Midterm Report (Due to SDCCD Board November 2020)</b> a) <b>Response to Team Recommendations for Improvement</b> b) <b>Data Trend Analysis</b> c) <b>Report on Outcomes on Quality Focused Project</b> (attachments) <b>Hsieh</b> reports that the final list of assignments will be ready soon. A more detailed list of the groups is upcoming. The QFE will need to be addressed. <b>Hsieh</b> says that when the draft is ready she will send it to the CEC.	1	I, II, III, & IV	Hsieh & Miramontez
4	<b>Website Upgrade Project: Miramontez</b> reports his office is scheduling focus groups. The first will be a Classified staff focus group that will meet next week. He is waiting to get a list from managers, students and academic senate about available dates for those focus groups. <b>Miramontez</b> shared a status update of the tasks his office has addressed with regards to the academic senate issues with the website.	1	I	Miramontez
5	<b>Progress on Implementation of 2017-19 Integrated Plan</b> (attachment) <b>Teresh</b> reports that there was a meeting on Friday, Oct. 13 to discuss the implementation, as well as, the evaluation plan. The committee is looking at doing a progress report every other month, and then each semester there would an evaluation of the data analysis of where the plan is at.	1	I, II, & III	Ramsey, Teresh, & Hopkins
6	<b>Spring 2018 CGC Workshop: Thursday, 1/25/18 Planning: Murphy</b> reports that the workshop will be two hours in length. The first session will be a session that is general to all governance committees and the second session will be a break out of the individual committees and will provide information from the evaluation tool. <b>Hsieh</b> will pay for the meals.	1	I	Murphy & McMahon

#### G. Place Holders

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	<b>Educational Master Plan Update (Due 10/24/17)</b> <b>Miramontez</b> reports this item goes to academic senate today for its second reading.	1	I, II, & III	Miramontez
2	<b>BRDS New Discretionary Resource Allocation (Due 12/5/17)</b> <b>Bell</b> was absent. <b>McMahon</b> says there is a BRDS meeting on Friday, October 20.	1	III	Bell
3	<b>Progress Report on Implementation of Cultural &amp; Ethnic Diversity Plan (Report in November 2017 &amp; April 2018)</b> No report	3	I, III, & IV	Hubbard & Arancibia

#### H. Reports

*(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).*

- Academic Senate: **McMahon** reports that the 4<sup>th</sup> meeting of the semester is today at 3:30. A second reading of fulltime faculty increase at Miramar College is on the agenda.
- Classified Senate: **Hubbard** reports that their next meeting is Thursday, Oct. 19.
- Associated Student Government: No report
- District Governance Council: **McMahon** reports that the next meeting is Oct. 18 at 3pm at the district office.
- District Strategic Planning Committee: **Miramontez** reports that the next meeting date has not yet been selected

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- Budget Planning and Development Council: **McMahon** reports that the next meeting is Nov. 1. Budget development will be discussed with Bonnie Ann Dowd leading a presentation.
- College Governance Committee: **Murphy** reports that there is a meeting next week.

I. **Announcements:** **Murphy** attended a meeting with ACCJC President Dr. Richard Winn on Oct. 16. There was a discussion about SLO's. **Murphy** says that Winn stressed that SLO's will not be going away anytime. **Murphy** says Miramar College is pretty well positioned with the way the College assesses its SLO's.

J. **Adjourn:** 2:30pm

As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.

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