

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, September 19, 2017 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Hopkins, Ramsey, McMahon, Murphy, Hubbard (absent), Allen (absent), & Bermodes

Attendees: Beitey (absent), Jacobson (absent), Ascione, Hankinson, & Miramontez

Meeting called to order at 1:32pm

- A. **Approval of the Agenda:** Hsieh approves the agenda. Bell seconds. Motion passes.
- B. **Approval of Previous Minutes:** Hsieh approves the minutes. Bell seconds. Motion passes.
- C. **Guests/Introductions:** None
- D. **Updates from the Chancellor’s Cabinet:** Hsieh congratulates the group on the latest enrollment numbers. They are all trending up for the College ([see attachment](#)). The public safety FTES targets should read 1,209. Hsieh is working on having this corrected. Fall 2017 credit FTES earned is 3,848.9 on a target of 3,680.6, Intersession 2018 target needs to be changed to 200. Spring target is 3,836.1 ([see attachment](#)). The data shows that evening classes are trending toward being attended mostly by adults in the 25-39 age range for all district colleges and they are mostly new students. Miramar has room to grow in the evenings ([see attachment](#)). Moving to a 2-year schedule of classes has been proposed at the Chancellor’s cabinet level. This item will go to DGC. All the district colleges like the idea of moving to a 2-year schedule. There is a draft document created but it is not yet been made public. Hopkins discusses that the schedules for summer and fall will be prepared in ISIS and the new ERP system at the same time so the roll forward dates have been moved up to accommodate the loss of the senior secretaries in February 2018 for ERP training. Hsieh asks Hopkins if the chairs and faculty have been alerted to the senior secretaries being out for training starting in February 2018. Hopkins responds that this item is on the next dean’s council agenda. McMahon responds that it could be an item to be presented at academic affairs. A donor appreciation day will be held for the San Diego Promise from 5:30pm-7pm on October 17 at Mesa College Commons. Mesa College proposed that the college foundations reach out to local high school foundations to solicit donations. The Chancellor has requested each college raise \$37,500. DACA communication has been added to the college website on the front page for students to access. VC Bonnie Dowd conducted a budget session for cabinet members today at cabinet and will conduct sessions for academic senates districtwide. Workshops are tentatively being set up for November to address these budgets questions. Parking issues for Intersession are being discussed about charging during Intersession 2018. Parking was not enforced last intersession and there were issues.
- E. **New Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Different Entry Point - Career Center – Guided Pathways – Self Assessment (Due on 11/15/17) (see attachment) Hsieh asks Miramontez to access the pre-assessment tool and make it into a PDF to share with the CEC and the college. With the due date of Nov. 15, there is not time to form a new work group, Hsieh proposed to use the existing participating governance committees related to each item on the pre-assessment to take the lead. The Career Center is being discussed as the new point of entry for students starting their college careers at Miramar. This is consistent with the Guided Pathway and the question on the pre-assessment instructions. The CEC supports the proposed plan.	1 & 4	II	Hsieh

F. Old Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Update on 2018 On-Campus Board Meeting: Ascione reports that he has been in contact with Academic Success Center and the English Center on working together on this presentation to show how the two integrate into the framework of the college and make this a simple one stop for students. Hsieh asks if the timeline has been received and if Ascione can stick to it. Ascione replied that he could. McMahon has contacted the science side to contribute to the promotion to the presentation. They will get back to	1	IV	Ascione & Reinstein

*** San Diego Miramar College 2013 – 2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please also see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2019 Strategic Plan

	McMahon, Hopkins and Ramsey propose the presentation to include the good outreach work our students do when contacting the local high schools. VP Ramsey will take the lead and get back to Ascione . Ascione was tasked to report back next week at CEC regarding the expanded content. Hsieh wants an updated outline next week..			
2	Preparation for Accreditation Midterm Report + Working with Committees: PIEC, CGC, PR/SLOACS, SSC, & Research Office (Due to SDCCD Board in December 2020): Hsieh asks who has responded to Miramontez's email. Hsieh asked that all the requested names be finalized by today. Miramontez wants to see the names of those involved in the work group.	1	I, II, III, & IV	Hsieh & Miramontez
3	Plan on Implementing 2017-19 Integrated Plan (Finalized Plan Due to CEC on 10/3/17) - Integration to include CTE Plan, Perkins, & SWP (attachments) Miramontez reports the realignment taskforce will be reconvened. There are 2 parts: updates from the leads who are involved in the integration plans. Part 2 is to align Perkins and Strong Workforce with the plan. Hsieh wants weekly updates at the CEC on the plan from Hopkins and Ramsey . This plan is due to CEC by Oct. 3 for consensus.	1	I, II, & III	Hsieh & Miramontez
4	Website Upgrade Project: Miramontez reports that training is still on going for content editors. The campus resource page has been updated and they are getting feedback.	1	I	Miramontez

G. Place Holders

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Spring 2018 Convocation: Thursday, 1/25/18: CGC will do the training, with breakfast at 8:30am and the program to start at 9am. CGC will provide ending time for the program. Flex activities will not be scheduled before 1pm on this day.	1	I	Hsieh
2	Progress On Number of Faculty Use of OER, Including Goal Setting: McMahon reports that the first OER meeting is October 2. VC Bulger and McMahon had a discussion on merging this group with the textbook affordability taskforce. A broader named group may emerge as a result. OER would be one component of this.	1 & 3	II	McMahon
3	Progress Report on Implementation of Cultural & Ethnic Diversity Plan (Report in November 2017 & April 2018): No report.	3	I, III, & IV	Hubbard & Arancibia

H. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).

- Academic Senate: **McMahon** reports that the next meeting is today at 3:30pm.
- Classified Senate: No report. There is no representative on this decision making body that is regularly attending. CGC will follow up on this.
- Associated Student Government: **Bermodes** reports that elections were held and 9 new officers were elected. They are preparing fall fest. Randy Claros attended last meeting to discuss DACA issues.
- District Governance Council: **McMahon** reports that the next meeting is tomorrow. Textbook affordability will be discussed.
- District Strategic Planning Committee: **McMahon** reports the names of Miramar's constituents have been forwarded to the district and the next meeting is being formulated.

* San Diego Miramar College 2013 – 2019 Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please also see <http://www.sdmiramar.edu/institution/plan> for **San Diego Miramar College 2013-2019 Strategic Plan**

- Budget Planning and Development Council: **Bell** reports that October meeting has been cancelled. Nov. 1 is the next meeting. Offering budget workshops are being discussed.
- College Governance Committee: **Murphy** reports that the next meeting is Sept. 26. A report on the college governance tool is being formed. They will discuss topic for spring convocation.

I. **Announcements:** **Hsieh** states the college is taking very seriously the issue of high school MOU's. This issue impacted high school enrollment and it is being addressed.

J. **Adjourn:** 2:30pm

As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.

*** San Diego Miramar College 2013 – 2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please also see <http://www.sdmiramar.edu/institution/plan> **for San Diego Miramar College 2013-2019 Strategic Plan**